



THE ORGANISATION AND COURSE OF THE ENROLMENT TO STUDIES AT UBB, DURING THE PERIOD OF CANCELLATION OF FACE-TO-FACE DIDACTIC ACTIVITIES

Considering the measures taken to prevent and fight the spread of SARS-CoV-2, including the suspension of face to face didactic activities and their online course – measures demanded by the national and local circumstances, the *Regulations for Admission to Studies at Babeş-Bolyai University* and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year* will be amended by the following provisions, in force until the situation allows for the face to face didactic activities to be resumes:

1. The admission sessions for the Bachelor's, Master's and doctoral degree, both in July and in September, will take place according to the calendar initially proposed and approved by the Administration Council Resolution No. 16765/09.11.2020.
2. The enrolment of candidates will be carried through online. The candidates are responsible for uploading onto the platform/ for sending the correct complete set of documents as specified in the *Regulations for Admission to Studies at Babeş-Bolyai University* and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year*, signed (if the case) and scanned. Original copies of documents will be presented in hard copies at the beginning of the academic years, except for when, for objective and solid reasons, they cannot be submitted physically at the beginning of the academic year; in such case, the documents may be submitted the latest at the beginning of the first semester's exam session. Exception are the $\frac{3}{4}$ photographs which will be submitted in hard copies when the teaching activity begins. Candidates are responsible for the authenticity of and correspondence between the digital/scanned documents and the original documents which are submitted in the candidate's file by signed enrolment paper. Candidates must express their consent regarding the processing of personal data by ticking the respective box on the enrolment platform.
 - a) The scanned documents necessary for the enrolment in the Bachelor's degree:
 - Standard enrolment form (signed);
 - Baccalaureate diploma and transcript of records (for diplomas with transcript of records) or an equivalent diploma;
 - Birth certificate;
 - Identity card;
 - Standard medical certificate;
 - Proof of payment of tax admission (enrolment and processing);
 - Other documents required by the faculties' own methodology.

b) The scanned documents necessary for the enrolment in the Master's degree:

- Standard enrolment form (signed);
- Baccalaureate diploma and transcript of records (for diplomas with transcript of records) or an equivalent diploma;
- Bachelor's/graduation diploma and the Bachelor's diploma supplement/transcript of records or its equivalent;
- Birth certificate;
- Identity card;
- Certificate of linguistic competence;
- Standard medical certificate;
- Proof of payment of tax admission (enrolment and processing);
- Other documents required by the faculties' own methodology.

c) The scanned documents necessary for the enrolment in doctoral studies:

- Standard enrolment form (signed);
- Application form (including declaration of ethnicity) according to the draft on the Institute for Doctoral Studies website – only for candidates opting for Rroma places;
- Curriculum Vitae and list of papers;
- Baccalaureate diploma and transcript of records (for diplomas with transcript of records) or an equivalent diploma;
- Bachelor's/graduation diploma and the Bachelor's diploma supplement/transcript of records or its equivalent;
- Master's/post-graduate diploma and the Master's diploma supplement/ transcript of records or its equivalent;
- Birth certificate;
- Marriage certificate (only if the surname is changed by marriage);
- Identity card;
- Proof of payment of tax admission (enrolment and processing);
- Other documents required by the methodology of each doctoral school and of the Institute for Doctoral Studies through the *Methodology for Admission to Doctoral Studies*.

5. The form of examination for each study cycle and programme will be mentioned by the organising faculty/doctoral school.

6. Candidates may confirm their places by signing the study contract and uploading it onto the platform for admission or by sending it via e-mail as notified by the faculty/doctoral school/IDS. The annual study contract needs to be filled in on Academic Info, signed in original and uploaded in scanned copy by the student, until 1st October 2021, on the electronic platform of UBB. The original documents will be submitted in hard copies at the beginning of the academic year, except for when, for objective and solid reasons, they cannot be submitted physically at the beginning of the academic year; in this case, the documents will be submitted the latest at the beginning of the first semester's exam session (17th January 2022). If the student obtained a fee-based place, during the stage of confirmation of the place they also have to show proof of payment of tuition fee. By not sending the required documents onto the platform and by not submitting the original

documents in hard copies upon the set deadlines, the candidate may lose their place obtained during the competition.

7. The provisions of the present addendum also apply for the organisation of the admission sessions to the Programme of Psycho-pedagogic Studies (*Pedagogic Module*), levels I and II.
8. Once the present addendum has been approved, the other provisions of the *Regulations for Admission to Studies at Babeş-Bolyai University* and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year* are also valid.
9. Once the national and local circumstances change, and they allow for the recommencement of face-to-face teaching activities, the provisions of the present addendum will cease to be valid, and the *Regulations for Admission to Studies at Babeş-Bolyai University* and the *Methodology for Admission to Doctoral Studies at Babeş-Bolyai University for the 2020-2021 academic year* will be fully applied.