



Addendum 2 to Senate Decision no. 13/17.02.2025
Fees applicable for the 2025-2026 academic year

I. Fees for activities during the academic year

Sr. No.	Types of fees	Level of fees (rates)	-	Faculties/ Centres*/ DPPD (DTT)
1.	Student enrolment for transferred students, regardless of level (domestic and permanent mobility)	200 lei	23%	77%
2.	Re-enrolment for students from our University who were expelled during the previous years and have been accepted for re-enrolment	300 lei	23%	77%
3.	Re-enrolment for students from our University who were expelled in previous years and have been accepted for re-enrolment	100 Euro	23%	77%
4.	Fee for organising the assessment of habilitation theses - Candidates with main employment in UBB benefit from a 50% discount.	7,000 lei 3,500 lei	23% 23%	77% 77%
5.	Transfer of doctoral students from other institutions to UBB (with the exception of situations where the doctoral supervisor passed away or is dealing with major health issues or the activity of the doctoral advisor has been transferred from another institution to UBB)	200 lei	100%	-
6.	Transfer of doctoral students from UBB to other institutions (except for situations where the doctoral supervisor passed away or was transferred, or is dealing with major health issues)	500 lei	100%	-
7.	Delays in paying the tuition fee	0.04% / day / delay, according to the study agreement	23%	77%

Sr. No .	Types of fees	Level of fees (rates)	-	Faculties/ Centres */ DPPD
8.	Approval for mobility to other institutes, including the release of required documents (for UBB students)	500 lei	23%	77%
9.	<u>Equivalency exams (regardless of the time the course is contracted)</u>	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee / 60 credits		
10.	Transfer assessments for failed subjects in the previous years for self-funded foreign students	100 euro/ exam	23%	77%
11.	Failed subjects	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee / 60 credits		
12.	Elective course except for transversal elective courses (Fundamentals of Entrepreneurship and Fundamentals of Humanities - Argumentation Theory)	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee / 60 credits		
13.	Fee for non-students to participate in instructional activities (auditing only)	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee		

Sr. No .	Types of fees	Level of fees (rates)	-	Faculties/ Centres */ DPPD
		/ 60 credits		
14.	Oral/practical exam in non-credited compulsory subject in the undergraduate curriculum (Physical Education, etc.) upon second submission in the learning agreement	100 lei	23%	77%
15.	Equivalency tests for chapters which are not credited separately (which have been introduced by amending the curriculum in a subject passed in a previous year)	100 lei	23%	77%
16.	Oral/practical exam in non-credited compulsory subject in the undergraduate curriculum (Physical Education, etc.) upon second registration in the learning agreement for self-funded international students	25 euro/ exam	23%	77%
17.	Educational activities not included in the curriculum, requested by students and approved by the Faculty Council (on condition of meeting the minimum number for a study group).	According to Senate Decision No. 23.116/ 06.04.2009 on the implementation of the expense account between faculties for the teaching activities conducted	23%	77%
18.	Examination and issuance of language proficiency certificates (Alpha, Lingua, CIL) 50% discount for UBB students and employees	250 lei	23%	77%
19.	Assessment of Romanian and foreign language for international students and issuing the language certificate (also Romanian students who have studied abroad)	100 Euro	23%	77%
20.	Equivalence of various linguistic certificates or academic records	10 lei	23%	77%
21.	Processing fee for admission to first degree teaching qualification (all stages over the two years)	500 lei	23%	77%
22.	Second degree teaching qualification, application processing fee	300 lei	23%	77%

23.	Second degree teaching qualification training courses fee	200 lei	23%	77%
24.	DPPD admission fee Level I/ Level II (UBB students are exempt from this fee)	100 lei	23%	77%
25.	Value of a DPPD credit level I and II (postgraduate)	70 lei	23%	77%

Sr. No.	Types of fees	Level of fees (rates)	-	Faculties/ Centres*/ DPPD
		Total single major 70x35=2450 lei Total double major 70x40=2,800 lei		
26.	Value of a DPPD credit level I and II for students	60 lei Total single major 60x35=2100 lei Total double major 60x40=2,400 lei	23%	77%
27.	Fee for assimilating the doctoral degree with the first degree teaching qualification	800 lei	23%	77%
28.	Certificate attesting attendance of compulsory courses in the undergraduate syllabus or other courses proposed by faculty (is issued upon request after the course ends and attests to the number of classes attended, credits and grade)	Per credit unit fee x number of credits for discipline Per credit unit fee = Annual tuition fee / 60 credits	23%	77%
29.	Fees to recoup practical activities at the Faculty of Engineering <ul style="list-style-type: none"> - Laboratory and project (undergraduate degree) - Semester practicum (undergraduate degree) - Laboratory and project (master's degree) 	50 lei/hour scheduled 20 lei/hour scheduled 80 lei/hour scheduled	23%	77%
	Fees to recoup practical activities at the Faculty of Biology and Geology	50 lei/2 hours of laboratory	23%	77%
	Fees to recoup practical activities at the Faculty of Theatre and Film	50 lei/ session practicum	23%	77%

* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of taxes will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

II. Fees for issuing documents:

Sr. No.	Types of fees	Level of fees (rates)	-	Faculties/ Centres*/ DTT
1.	a) Issuance of diploma/certificate attesting completion of studies + addendum (diploma supplement/transcript) b) Expedite issuance of the diploma/certificate attesting completion of studies + addendum (diploma supplement/transcript) (within maximum 5 working days from the date of application submission)	0 lei 150 lei	 77%	 23%
2.	Fee for issuing certificates of authenticity for certificates issued by DPPD	100 lei	23%	77%
3.	Certificate of authenticity of the academic records (diplomas/certificates/attestations) and accompanying academic records issued by the Academic Records Office	200 lei	100%	-
4.	Fee for issuing transcripts upon request for graduates of the Pedagogical Module level I and level II	50 lei	23%	77%
5.	Fee for issuing certificates of participation in the colloquium for admission to first degree teaching qualification	50 lei	23%	77%
6.	Fee for the issue of a short-term course equivalence certificate with level I undergraduate degree (M. O. 5553/2011)	50 lei	23%	77%
7.	Syllabus issued upon request	200 lei	23%	77%
8.	Issuance: a) duplicate student's record book; b) duplicate student ID; c) duplicate for discount transportation ticket d) duplicate for linguistic competence certificates; e) duplicate academic records (diplomas/certificates/attestations): - prepared by the Academic Records Office - prepared by DPPD f) duplicate Addendum 2 to BA/ graduation diploma Series P (results to the BA/ graduation examination) g) certificate of completion of studies issued in case of loss or destruction	20 lei 10 lei 20 lei 50 lei 400 lei 400 lei 100 lei 200 lei	23% 23% 23% 23% 100% 23% 100% 23%	77% 77% 77% 77% - 77% - 77%

	h) academic records (diploma addendum) or diploma supplements issued in case of loss, damage, destruction or lamination;	200 lei	23%	77%
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Sr. No.	Types of fees	Level of fees (rates)	-	Faculties/ Centres*/ DPPD
	i) academic records for the pedagogical module issued in case of loss, damage, destruction or lamination; j) duplicate continuing education certificate k) duplicate for other documents requested by students l) duplicate grades certificate for students pursuing disciplines in the Pedagogical Module m) duplicate graduation certificate preparatory year for international students	200 lei 50 lei 50 lei 200 lei 200 lei	23% 23% 23% 23% 23%	77% 77% 77% 77% 77%
9.	Storage fee for teaching qualification second degree, first degree, certification for equivalence of short-term course of studies with the undergraduate first level, teacher training module level I and level II (up to and including class 2019), starting 01 October of each academic year for each year of overdue payment.	25 lei/ year	23%	77%
10.	Storage fee for documents of study issued by the Academic Records Office starting June 2022 session. The fee applies after three academic years from the date of passing the exit examination	200 lei	100%	
11.	Documents required for applications to scholarships abroad , including certificates required for applying for visas through UBB: a) UBB employees, doctoral students and state funded doctoral students, full time education b) full time doctoral students who are neither UBB employees nor state funded doctoral students	50 lei 100 lei	100% 100%	- -
12.	Documents required for applications for scholarships abroad (others than those supplied by UBB) including those for obtaining visas, as well as for other personal reasons : a) UBB employees, doctoral students and state funded doctoral students, full time education b) doctoral students who are not UBB employees and are not state funded, full time	60 lei 120 lei	100% 100%	- -

13.	<p>a) Student's academic records requested for applications to scholarships abroad, through Babeş-Bolyai University - students (except for the students holding Socrates, Erasmus scholarships and the UBB agreements - which are not subject to tax)</p> <p>b) Duplicate of academic records requested for applications for scholarships abroad, through</p>	<p>0 lei</p> <p>20 lei/ year of study/ duplicate</p>	23%	77%
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Sr. No.	Types of fees	Level of fees (rates)	-	Faculties/ Centres*/ DPPD
	Babeş-Bolyai University - students (except for recipients of Socrates, Erasmus scholarships and UBB agreements - which are not subject to tax)			
14.	a) Academic record requested prior to the release of the diploma supplement (for graduates without diploma/ expelled students) b) Duplicate of academic record requested by students prior to the release of the diploma supplement (for graduates without a degree)	0 lei 20 lei/ year of study	23%	77%
15.	a) Academic records requested for applications to scholarships abroad others than those granted by the Babeş-Bolyai University , as well as for other personal reasons (for students) b) Duplicate of academic records requested for applications to scholarships abroad others than those granted by Babes-Bolyai University , as well as for other personal reasons (for students/ expelled students).	0 lei 20 lei/ year of study	23%	77%
16.	a) Certificates for foreign students (in Romanian) b) Duplicate of certificate for international students (in Romanian)	0 lei 25 lei	23%	77%

* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of taxes will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

III. Fees (rates) for certifying copies and translations of documents of studies (student certificates, certificates, graduation/ bachelor/ master's/ PhD diplomas, academic records) of the Babeş-Bolyai University graduates applying for study scholarships or employment in the European Union, USA, Canada:

Sr. No.	Types of fees	Level of fees (rates)	-	CIL / Lingua Centre, Alpha Centre*
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1.	Translating graduation documents a) translation fee b) multiplication fee (if the student/ graduate requires several copies of the same translation)	20 lei/page 0.5 lei/page	23% 23%	77% 77%
2.	Certification copies of study documents	15 lei/ set	100 %	-

Sr. No.	Types of fees	Level of fees (rates)	-	CIL / Lingua, Alpha* Centre
3.	Translations (written): (translations from Romanian into a foreign language)	60 lei/ page	23%	77%
4.	Translations (written): (translations from a foreign language into Romanian)	55 lei/ page	23%	77%
5.	Corrections, proofreading (texts in Romanian)	25 lei/ page	23%	77%
6.	Corrections, proofreading (texts in a foreign language)	30 lei/ page	23%	77%
7.	Consultancy	80 lei/hour	23%	77%

* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of fees (rates) will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

Translation and legalization will be supplied by the Language Industry Centre (Faculty of Letters) or by the LINGUA Centre (Faculty of Economics and Business Administration). Fees (rates) will be paid at the Babes-Bolyai University cashier's office

IV. Fees for issuing various certificates based on documentation from the archives of the University or the Faculties:

Sr. No.	Types of fees	Fees level (rates)	-	Faculties/ Centres*/ DPPD (DTT)
1.	a) Academic records requested by graduates ¹ b) Duplicate of academic records requested by graduates ¹	0 lei 60 lei	23%	77%
2.	Salary certificates for a period of over 5 years ¹	60 lei	100%	-
3.	For expedited release (48 hours) of documents specified at points I. 16, 17, 18; II (except for II.1, II.2, II.4, II.6f), IV (1-3) ¹	fess increase by 50 %	23%	77%

¹ According to art. 161 of Law no. 263/2010 on the unitary pension system, there will be no fees required for issuing documents necessary to establish the pension rights.

UBB employees (current employees, retired or deceased employees) benefit from exemption from fee payment

* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of fees (rates) will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

V. Fees pertaining to selection exams for graduates of private higher education in order to be admitted to the diploma exam:

Sr. No.	Types of fees	Fees level (rates)	-	Faculties
1.	Fee for selection exam registration (according to Law 60 / 2000)	300 lei	23%	77%
2.	Fee per examination entry exam (according to Law 60 / 2000)	400 lei	23%	77%

VI. Fees for applying for jobs and academic positions selection:

Sr. No.	Types of fees	Fees level (rates)	-	Faculties
1.	TEACHING POSITION ▪ for UBB staff ▪ for UBB non-affiliates	25 lei 50 lei	23% 23%	77% 77%
2.	ANCILLARY TEACHING POSITION ▪ for UBB staff ▪ for UBB non-affiliates	25 lei 50 lei	23% 23%	77% 77%
3.	NON-TEACHING POSITION ▪ for UBB staff ▪ for UBB non-affiliates	25 lei 50 lei	23% 23%	77% 77%

VII. Admission fee for postgraduate continuing education and continuing professional development programmes, conversion programmes for teachers in the school education

Sr. No.	Types of fees	Fees level (rates)	-	Faculties
1.	Admission application fee for postgraduate continuing education and continuing professional development programmes	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%
2.	Tuition fee for postgraduate continuing education and continuing professional development programmes	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%
3.	Admission fee for professional Conversion Programmes for teachers in the school education	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%

4.	Tuition fee for professional Conversion Programmes for teachers in the school education	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%
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Notes:

1. Payments will be made at post offices, by postal money order into the B.N. account IBAN RO35TREZ21620F330500XXXX open at the National Bank Cluj Treasury or at the faculties cashier's office, cash or card. In the first case a proof of payment, specifying the faculty, year and destination of the amount paid is required. Proof of payment will be submitted at the Secretariat of the respective faculty.

2. For fees (rates) of Alpha Centre (documents specified in par. I, 16 and 18; par. II, 6 e) – duplicate Certificates of linguistic proficiency; par. IV, 4 – expedited) payment is made either by money order to the IBAN account: RO35TREZ21620F330500XXXX, tax code: 4305849, or at UBB cashier's office, 14 I.C. Brătianu Street or at the Faculty of Letters cashier's office, with the mention: *For the Alpha Centre*.

3. The entering into force of this decision repeals previous decisions on these categories of taxes.

4. Funds from fees will be used according to existing regulations.