



Addendum 2 to Senate Decision no. 17/18.02.2022

**Fees applicable for the 2022-2023 academic year**

**I. Fees for operations during the academic year**

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Centres*/ DTT
1.	<b>Student enrolment</b> for transferred students, regardless of level (domestic and permanent mobility)	<b>200 lei</b>	<b>23%</b>	<b>77%</b>
2.	<b>Re-enrolment</b> for students from our University expelled during the previous years that have been accepted for re-enrolment	<b>300 lei</b>	<b>23%</b>	<b>77%</b>
3.	<b>Re-enrolment</b> for students from our University who were expelled in past years and have been accepted for re-enrolment	<b>100 Euro</b>	<b>23%</b>	<b>77%</b>
4.	<b>Fee for organizing the evaluation of habilitation theses</b> - Candidates with main employment in UBB benefit from a 50% discount.	<b>7,000 lei</b> <b>3,500 lei</b>	<b>23%</b> <b>23%</b>	<b>77%</b> <b>77%</b>
5.	<b>Transfer of doctoral students</b> from other institutions to UBB (except for situations where the doctoral supervisor passed away or is dealing with major health issues or the activity of the doctoral advisor has been transferred to UBB from another institution)	<b>200 lei</b>	<b>100%</b>	-
6.	<b>Transfer of doctoral students</b> from UBB to other institutions (except for situations where the doctoral supervisor passed away or is dealing with major health issues or was transferred)	<b>500 lei</b>	<b>100%</b>	-
7.	<b>Delays in paying the tuition fee</b>	0.04% /day/delay, according to the tuition contract	<b>23%</b>	<b>77%</b>
8.	<b>Approval of mobility to other institutes</b> , including the release of required documents (for UBB students)	<b>500 lei</b>	<b>23%</b>	<b>77%</b>

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Centres*/ DTT
9.	<u>Equivalency exams (regardless of the time the course is contracted)</u>	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee / 60 credits		
10.	Transfer assessments for failed subjects in the previous years for foreign students at their own expenses	100 euro/ exam	23%	77%
11.	Failed exams	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee / 60 credits		
12.	Exam in elective course except for transversal elective courses (Fundamentals of Entrepreneurship and Fundamentals of Humanities - Argumentation Theory)	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee / 60 credits		
13.	Fee for non-students to participate in instructional activities (auditing only)	Per credit unit fee x number of credits for discipline	23%	77%
		Per credit unit fee = Annual tuition fee / 60 credits		
14.	Oral/practical exam in non-credited compulsory subject in the undergraduate curriculum (Physical Education, etc.) upon second registration in the learning agreement	100 lei	23%	77%
15.	Equivalency exams for chapters which are not credited in particular (which have been introduced by changing the Educational plan in a subject promoted in a previous year)	100 lei	23%	77%

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Centres*/ DTT
16.	<b>Oral/practical exam in non-credited compulsory subject in the undergraduate curriculum (Physical Education, etc.) upon second registration in the learning agreement for foreign students to be paid by them in foreign currency</b>	25 euro/ exam	23%	77%
17.	<b>Storage fee for teacher certification 2nd degree, 1st degree, certification for equivalence of short duration studies with the undergraduate first level for each year of delay.</b>	25 lei/ year	23%	77%
18.	<b>Storage fee for documents of study issued starting June 2022 session. Fee is levied starting two years after completing the graduation exam.</b>	25 lei/ year	100%	-
19.	<b>Educational activities not included in the curriculum, requested by students and approved by the Faculty Council (on condition of meeting the minimum number for a study group).</b>	According to Senate Decision no. 23,116 / 06.04.2009 on the implementation of the expense account between faculties for the educational activities provided.	23%	77%
20.	<b>Examination and issuance of linguistic competence certificates (Alpha, Lingua, CIL) 50% discount for UBB students and graduates</b>	250 lei	23%	77%
21.	<b>Assessment of the foreign students knowledge of Romanian and foreign language and issuing the language certificate (and Romanian students who studied abroad)</b>	100 Euro	23%	77%
22.	<b>Equivalencing various linguistic certificates or educational documents</b>	10 lei	23%	77%
23.	<b>Colloquium processing fee for admission to teacher certification 1st degree (all stages of the two years cumulated)</b>	350 lei	23%	77%
24.	<b>Teacher certification 2nd degree, processing fee</b>	200 lei	23%	77%
25.	<b>Teacher certification 2nd degree training courses fee</b>	100 lei	23%	77%

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Centres*/ DTT
26.	DPPD admission fee Level I/ Level II (UBB students are exempt from this fee)	50 lei	23%	77%
27.	Value of a DPPD (Department for Teacher Training) credit level I and II (postgraduate)	40 lei	23%	77%
28.	Value of a DPPD credit level I for students	30 lei	23%	77%
29.	Fee for consulting archived documents which certify completion of disciplines in the Pedagogical Module, release of certification for previous graduating classes	100 lei	23	77%
30.	Fee for consulting the school transcript for disciplines in the pedagogical module, level I and II, release of certification for UBB graduates (upon request)	30 lei	23%	77%
31.	Fee for equivalencing the doctorate with the teaching rank I	450 lei	23%	77%
32.	Fee for issuing attestation and certificates Programmes for Magister I, II and Programme of Training for Directors and Inspectors	30 lei	23%	77%
33.	a) Fee for issuing justifying documents (marks attestation, examination attendance certificate, oral examination, certificates of registration for initial and continuing training programmes, pedagogical practice coordination certificates) b) Fee for issuing justifying documents in duplicate (grades attestation, examination attendance certificate, oral examination, certificates of registration for initial and continuing training programmes, pedagogical practice coordination certificates)	0 lei  30 lei	  23%	  77%
34.	Fee for releasing certifications for school teachers (certification of participation in continuing training programmes, oral presentation for teaching rank I, pedagogical practice coordination)	30 lei	23%	77%
35.	Fee for releasing certification for equivalence of short duration studies with the undergraduate first level (O.M. 5553/2011)	50 lei	23%	77%

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Centres*/ DTT
36.	<b>Certificate attesting attendance of compulsory courses in the undergraduate syllabus or other courses proposed by faculty (is issued upon request after the course ends and attests to the number of classes attended, credits and grade)</b>	Per credit unit fee x number of credits for discipline	23%	77%
Per credit unit fee = Annual tuition fee / 60 credits				

\* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of taxes will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

## II. Fees for issuing documents:

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Faculties/ Centres*/ DTT (DPPD)
1.	a) <b>Issuance of diploma</b> attesting completion of the studies + <b>diploma supplement</b>	0 lei		
	b) <b>Expedite issuance of the diploma</b> attesting completion of studies + diploma supplement (within maximum 5 working days from the date of request registration)	150 lei	77%	23%
2.	a) <b>Release of DTT (DPPD) graduation certificate with school transcript (annex)</b>	0 lei		
	b) <b>Expedite issuance of DTT (DPPD) graduation certificate with school transcript (annex)</b>	50 lei	23%	77%
3.	<b>Authentication certificate for the graduation/bachelor/master's degree etc.</b>	50 lei	100%	-
4.	a) <b>Fee for the releasing grade certification for students for the disciplines in the Pedagogical Module</b>	0 lei		
	b) <b>Fee for the releasing duplicate grade certification for students for the disciplines in the Pedagogical Module</b>	15 lei	23%	77%
5.	<b>Syllabus issued upon request</b>	200 lei	23%	77%
6.	<b>Issuance:</b>			
	a) duplicate student's record book;	20 lei	23%	77%
	b) duplicate student ID;	10 lei	23%	77%

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Faculties/ Centres*/ DTT (DPPD)
	c) duplicate for discount transportation ticket d) duplicate for permanent teacher's certification, rank II, rank I and for DPPD graduation certificate e) duplicate for linguistic competence certificates; f) duplicate degrees g) Duplicate Annex 2 to BA/ graduation diploma Series P (results to the BA/ graduation examination) h) Certificate of completion of studies issued in case of loss or destruction i) Academic records (diploma addendum) or diploma supplements issued in case of loss, damage, destruction or lamination; j) Academic records for the pedagogical module issued in case of loss, damage, destruction or lamination; k) duplicate continuing education certificate l) duplicate for other documents requested by students m) duplicate graduation certificate preparatory year for foreign students	20 lei 150 lei 50 lei 200 lei 100 lei 200 lei 200 lei 50 lei 50 lei 50 lei 200 lei	23% 23% 23% 100% 100% 23% 23% 23% 23% 23%	77% 77% 77% - - 77% 77% 77% 77% 77%
7.	<b>Documents required for applications to scholarships abroad</b> , including certificates required for applying for visas through UBB: a) UBB employees doctoral students and state funded doctoral students, full time learning b) full time doctoral students who are neither UBB employees nor state funded doctoral students	50 lei 100 lei	100% 100%	- -
8.	<b>Documents required for applications for scholarships abroad</b> (others than those supplied by UBB) including those for obtaining visas, <b>as well as for other personal reasons</b> : a) UBB employees doctoral students and state funded doctoral students, full time learning b) full time doctoral students who are neither UBB employees nor state funded doctoral students	60 lei 120 lei	100% 100%	- -

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Faculties/ Centres*/ DTT (DPPD)
9.	a) <b>Student's academic records</b> requested for applications to scholarships abroad, through <b>Babeş-Bolyai University - students</b> (except for the students holding Socrates, Erasmus scholarships and the UBB agreements - which are not subject to tax) b) <b>Duplicates of student's academic records</b> requested for applications to scholarships abroad, through <b>Babeş-Bolyai University - students</b> (except for the students who are recipients of Socrates, Erasmus scholarships and the UBB agreements - which are not subject to tax)	0 lei  20 lei/ year of study/ duplicate	23%	77%
10.	a) <b>Academic record</b> requested by students prior to the release of the diploma supplement (for graduates without diploma/ expelled students) b) <b>Duplicate of academic record</b> requested by students prior to the release of the diploma supplement (for graduated without diploma)	0 lei  20 lei/ year of study	23%	77%
11.	a) <b>Academic records</b> requested for applications to scholarships abroad <b>others than those granted by the Babeş-Bolyai University</b> , as well as for other personal reasons (for students) b) <b>Duplicate of academic records</b> requested for applications to scholarships abroad <b>others than those granted by Babes-Bolyai University</b> , as well as for other personal reasons (for students/ expelled students).	0 lei  20 lei/ year of study	23%	77%
12.	a) <b>Certificates for foreign students</b> (in Romanian) b) <b>Duplicate of certificate for foreign students</b> (in Romanian)	0 lei  25 lei	23%	77%

\* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of taxes will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

**III. Fees (rates) for certifying copies and translations of documents of studies** (student certificates, certificates, graduation/ bachelor/ master's/ PhD diplomas, academic records) of the Babeş-Bolyai University graduates applying for study scholarships or employment in the European Union, USA, Canada:

Sr. No.	Types of fees	Level of fees (rates)	UBB	CIL / Lingua, Alpha* Centre
1.	<b>Translating graduation documents</b> a) translation fee b) multiplication fee (if the student/ graduate requires several copies of the same translation)	20 lei/page 0.5 lei/page	23% 23%	77% 77%
2.	<b>Certification copies of study documents</b>	15 lei/ set	100 %	-
3.	<b>Translations (written):</b> (translations from Romanian into a foreign language)	45 lei/ page (400 words in the source text)	23%	77%
4.	<b>Translations (written):</b> (translations from a foreign language into Romanian)	40 lei/ page (400 words in the source text)	23%	77%
5.	<b>Corrections, proofreading (texts in Romanian)</b>	20 lei/ page (400 words)	23%	77%
6.	<b>Corrections, proofreading (texts in a foreign language)</b>	25 lei/ page (400 words)	23%	77%
7.	<b>Consultancy</b>	90 lei/hour	23%	77%

\* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of fees (rates) will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

*Translation and legalization will be supplied by the Language Industry Centre (Faculty of Letters) or by the LINGUA Centre (Faculty of Economics and Business Administration). Fees (rates) will be paid at the Babes-Bolyai University cashier's office*

#### IV. Fees (rates) for issuing various certificates based on documentation from the archives of the University or of the Faculties:

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties/ Faculties/ Centres*/ DTT (DPPD)
1.	a) <b>Academic records</b> requested by graduates <sup>1</sup> b) Duplicate of <b>academic records</b> requested by graduates <sup>1</sup>	0 lei 60 lei	23%	77%
2.	<b>Salary certificates</b> for a period of over 5 years <sup>1</sup>	60 lei	100%	-
3.	<b>For expedited release (48 hours)</b> of documents specified at points I. 16, 17, 18; II (except for II.1, II.2, II.4, II.6f), IV (1-3) <sup>1</sup>	fees are increased by 50%.	23%	77%



<sup>1</sup> According to art. 161 of Law no. 263/2010 on the unitary pension system, there will be no fees required for issuing documents necessary to establish the pension rights.

UBB employees (current employees, retired or deceased employees) benefit from exemption from fee payment

\* In the case of revenues from activities carried out by the Alpha, Lingua and Palestra Centres, the distribution of fees (rates) will be based on the following structure: 70% of the revenue as Faculty's quota and 7% as the Centre's quota.

**V. Fees associated with the selection exams for graduates of private higher education in order to be admitted to the diploma exam:**

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties
1.	Fee for selection exam registration (according to Law 60 / 2000)	300 lei	23%	77%
2.	Fee per examination entry exam (according to Law 60 / 2000)	400 lei	23%	77%

**VI. Fees for entering competitions for jobs and academic positions:**

Sr. No.	Types of fees	Level of fees (rates)	UBB	Faculties
1.	TEACHING POSITION			
	▪ for UBB personnel	25 lei	23%	77%
	▪ for UBB non-affiliates	50 lei	23%	77%
2.	ANCILLARY TEACHING POSITION			
	▪ for UBB personnel	25 lei	23%	77%
	▪ for UBB non-affiliates	50 lei	23%	77%
3.	NON-TEACHING POSITION			
	▪ for UBB personnel	25 lei	23%	77%
	▪ for UBB non-affiliates	50 lei	23%	77%

**VII. Admission fee for postgraduate continuing education and continuing professional development programmes, conversion programmes for teachers in the school education**

Sr. No	Types of fees	Level of fees (rates)	UBB	Faculties
1.	Admission fee for postgraduate continuing education and continuing professional development programmes	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%
2.	Tuition fee for postgraduate continuing education and continuing professional development programmes	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%

Sr. No	Types of fees	Level of fees (rates)	UBB	Faculties
3.	<b>Admission fee for professional Conversion Programmes for teachers in the school education</b>	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%
4.	<b>Tuition fee for professional Conversion Programmes for teachers in the school education</b>	In accordance with the faculty request, approved by the Senate upon accreditation	23%	77%

Amendments:

1. Payments will be made at post offices, by postal money order in the B.N. account IBAN RO35TREZ21620F330500XXXX Cluj Treasury or at the faculties cashier's office, cash or card. In the first case a proof of payment, specifying the faculty, year and destination of the amount paid must be required. The proof of payment will be presented at the Secretariate of the faculty in question.

2. For fees (rates) of Alpha Centre (documents specified in Par. I, 16 and 18; Par. II, 6 e) – duplicate Certificates of linguistic proficiency; pt.IV, 4 – emergency) payment is made either by money order to the IBAN account: RO35TREZ21620F330500XXXX, fiscal code: 4305849, or at UBB cashier's office, 14 I.C. Brătianu or at the Faculty of Letters cashier's office, specifying: For the Alpha Centre.

3. The entering into force of this decision repeals previous decisions on these categories of taxes.

4. Funds from fees will be used according to existing regulations.