



REGULATION

Regarding the professional activity of students (undergraduate and graduate level) at Babeş Bolyai University based on the European Credit Transfer System (ECTS)

- Approved by Senate Decision No. 24048 of 10.12.2019 -

Chapter I. GENERAL PROVISIONS

Art. 1. The regulation regarding the professional activity of students based on the European Credits Transfer System comprises a set of rules applicable within Babeş-Bolyai University of Cluj-Napoca (UBB).

Art.2. The provisions of this Regulation apply to all categories of students and to all forms of education at UBB, in compliance with the National Education Law 1/2011, Ministry of National Education Order no. 3666/30.03.2012 regarding the approval of the Code of Student's Rights and Obligations, MNE Order no. 5140/11.09.2019 regarding the academic mobility of students, MNE Order no. 5146/12.09.2019 regarding the approval of the extensive application of the European Credit Transfer System and the UBB Charter.

In accordance with the legal provisions in force, the *educational process* at UBB is organized in cycles:

1st Cycle – Bachelor's degree, 6-8 semesters;

2nd Cycle – Master's degree, 2-4 semesters;

Chapter II. FACULTY ENROLMENT AND STUDENT DOCUMENTS

Art.3. Enrolment of students admitted in the first year of study, of students transferring from other universities, of short-term higher education graduates who were approved to continue with the first cycle in order to obtain the bachelor's degree is done based on the proposal of the faculties, by rector's decision under a unique registration number, valid for the entire period of study in the faculty where the student was accepted. These numbers are allotted successively for each series of students according to the field/ study programme/ language of teaching/ form of education.

Returning students, re-enrolled by rector's decision will receive the same registration number they had originally been assigned.

Art.4. Student registration in the school register will require the submission of a personal file which will include:

- admission exam papers (if applicable);
- high school baccalaureate diploma and school transcript, both in original copies for undergraduate and master's level; candidates who are already students will submit the high school baccalaureate diploma and school transcript in certified copies "true copy" of the original documents submitted by the student or certified copies, accompanied by a certificate (in original) stating the student status of the candidate and that the original of the diploma is submitted at the first faculty;
- Bachelor's diploma and the diploma supplement/ school transcript, both in original copies for master's level; candidates who are already students will submit the bachelor's diploma



and diploma transcript in certified copies "*true copy*" of the original documents submitted by the student or certified copies, accompanied by a certificate (in original) stating the student status of the candidate and that the original of the diploma is submitted at the first faculty;

- the admission application form;
- birth certificate in certified copy "*true copy*" of the original document submitted by the candidate or certified copy;
- name change certificate, in certified copy "*true copy*" of the original document submitted by the candidate or certified copy;
- two standard photos 3 cm/4 cm;
- medical certificate;
- Learning Agreement;
- annual Learning Agreement;
- documents required for scholarship granting, as required by law;

Enrolment of students from non-EU, EEA countries is available 30 days from their arrival in Romania.

Throughout the schooling period, the student's file will be added the following:

- annual learning agreements concluded with the faculty, represented by the Dean; the learning agreement will be completed before the beginning of the academic year. The learning agreements will include the courses (core courses, optional and elective courses) chosen by the student, consisting of specific courses in the curriculum of the school year in which the student is enrolled, failed courses in the previous year/ years for which the student wishes to retrace their activity as well as courses credited in advance. Requests of exemption from payment for the failed examinations (in the event of illness) will be approved by the management of the faculty, accompanied by medical documents. Similar provisions for exemption from payment of failed examinations apply also in the case of students awarded mobility scholarship. They must prove the fulfilment of obligations imposed by the learning agreement during the mobility;
- documents granting specific rights (interruption of studies, extension of studies, transfer, equivalency exams, etc.);
- mentions or sanctions;
- documents attesting to studies pursued at other national or foreign universities and the results achieved;

Art. 5 Upon their enrolment, the university issues the following documents to each student:

- a) student report card;
- b) student ID card for transportation discount, which is granted only to full time students.

The student report card serves as identification card in all cases where proof of the student status is required. The student report card lists all grades obtained in examinations or other forms of assessment. Students must present the student report card to the examining teacher. The student report card is stamped by the secretariat of the faculty at the beginning of each academic year.

It is unlawful to forge, counterfeit, alter, or falsely make any student documents, under the liability of document fraud. In case of loss of personal documents, the student will be issued a



duplicate under a statutory declaration. A request in this respect will be filed at the secretariat of the faculty and the student will pay the fees established by the Senate of the Babeş-Bolyai University. In case of mobility, withdrawal, or expulsion, the faculty secretariat will withdraw the student ID card and discount ticket for transportation, which will be kept in the student's file.

Art.6. The annual learning agreement is concluded with the faculty, represented by the dean.

Chapter III. STUDENT RIGHTS AND OBLIGATIONS

Art.7. As a member of the academic community the student has rights and obligations which are specified by the legislative provisions of the Charter of Babeş-Bolyai University of Cluj-Napoca, the Student Status and the regulations established by the University Senate and this Regulation.

Student rights

Art.8. Throughout the course of studies, students have the following rights:

- a) To receive state funded undergraduate and graduate education, within the limit of available state funded places or study grants (in line with the National Education Act regulations, as further amended and supplemented) as Romanian citizens and citizens of EU Member States, EEA or EC, according to article 142 paragraph (4), Romanian ethnics everywhere, according to Article 205 paragraphs (5) and (6) of the National Education Law, as subsequently amended and supplemented;
- b) To simultaneously pursue two specialisations as provided by existing laws and regulations;
- c) To use faculty facilities (laboratories, lecture halls, workshops, libraries, reading rooms and sport halls) and all the means provided by the university for a more thorough instruction, in accordance with the specific regulations regarding the borrowing of equipment and the conditions established by the University Senate;
- d) To participate in student scientific activities, in the activity of artistic groups at the faculty or at the university, clubs, cultural centres for students, in sports and academic performance within the university;
- e) To receive scholarships and other forms of support, in accordance with legal rules and regulations established by Babeş-Bolyai University of Cluj-Napoca and the legislation in force;
- f) To receive free medical assistance as provided by law;
- g) To benefit from UBB accommodation and cafeterias services in compliance with the regulations in force;
- h) To be granted mobility scholarships for studies at other universities in the country and abroad; (ERASMUS, CEEPUS, and other) mobility scholarships are awarded abroad in accordance with the specific regulations in force;
- i) To benefit from the advice of a tutor appointed by the Faculty Council regarding studies, credits and professional training;
- j) To receive fees reductions in all situations provided by the laws and regulations in force;
- k) During the period of interruption of studies the student is not entitled to the rights conferred by law to students (student accommodation, scholarships, discounts for local transportation and for railway transportation);
- l) To receive state funding for education after the admission exam, based on the ranking at the end of each academic year in descending order of the final grade, and based on the number of places available according to the number of students approved by the Romanian Agency for Quality Assurance in Higher Education (ARACIS) for each programme/ specialisation and line of study;



m) Romanian citizens from abroad who move their permanent residence to Romania throughout their studies will continue their studies according to the legislation in force regarding the Romanian citizens with permanent residence in Romania (including the ranking on state funded places) beginning with the following academic year.

m) To receive credits through the Agency for Credits and Scholarships for Students in accordance with article 204 of the National Education Act with subsequent amendments;

n) To be issued study documents which certify the student status free of charge (including the academic record/ school transcript, bachelor's, engineer's, master's and doctoral degrees, supplements to the diploma, certificates, student report cards and ID cards);

o) Students involved in performance sports or artistic activities, those who have participated in international mobility programmes, students in maternity leave and students who cannot sit for an exam for health reasons proven by a medical certificate benefit from ongoing exam sessions. The conditions of approval of an "ongoing exam session" are established by the Faculty Council. The request for organizing an "ongoing exam session" is submitted to the secretariat of the faculty and, after its approval by the Faculty Council, a summary table of these requests shall be submitted to the Rector's office of UBB, signed by the dean and chief secretary for approval.

Student obligations

Art.9. Students are required:

a) to meet all their obligations thoroughly and in time according to the curriculum and university programmes in order to ensure a good professional training;

b) to comply with the University Charter and internal regulations pertaining to it;

c) to use existing material assets in the teaching, accommodation spaces available according to their purpose, etc. Any damage caused to the aforementioned will be sanctioned according to the regulations in force;

d) to pay the fees within the established deadline and pay any related penalties. Fees and exemption from payment are decided by the Senate;

e) to fulfil their financial commitments as imposed by the institution of education, under the conditions of the learning agreement;

f) to pay the required amounts for tuition or other types of fees before requesting re-enrolment.

g) Students withdrawn from studies, students who have benefited from permanent mobility at other institutions, expelled students, as well as the graduates will submit the checkout form signed by the Social Service, the dormitory administration, the Accounting Service and the Central University Library.

Chapter IV. ATTENDANCE

Art.10. Students must attend the teaching activities with compulsory attendance as established by the faculty regulations and by the department and approved by the faculty council. The tenured teacher will inform the students of the aforementioned in the first two weeks of each semester in accordance with the syllabus and the curriculum. The attendance of courses in order to meet the requirements shall be established according to each specific course by the Department Council, upon the tenured professor's proposal. Requirements will be specified in the course description and will be communicated to students at the beginning of the course.



Registration for core courses, optional and elective courses is done through the annual learning agreement signed by the dean and the student who fills out the ACADEMIC INFO on line application throughout May each year for the 2nd, 3rd/ 4th years of undergraduate study and the 2nd year of master's studies. The on line publication of the syllabi is done at least one week prior to the deadline for filling out the learning agreements. After filling out the learning agreement in the application, the document must be printed and submitted to the faculty secretariat. Should further modifications occur in the learning agreement following the summer/autumn re-examination sessions, the learning agreement will be updated in the ACADEMIC INFO application, which the student will further submit to the secretary of the specialisation. These changes can be submitted until the beginning of the academic year.

The student can freely choose the courses in the curriculum, in agreement with its stipulations. 1st year students will enrol in these courses before the beginning of the academic year.

Failure to meet the compulsory attendance requirements may result in denying the student the right to sit for the exam and compelling them to attend all the course-related activities, as provided by the Faculty Council.

Case studies, essay presentations, thematic debates, half-term papers, etc. can be organized during classes throughout the semesters. Student participation in such activities and their grades will count towards the final assessments up to a certain percentage, depending on the specific course, as well as on its syllabus.

Art.11. Medical cases will be considered only with supporting documents/ medical certificates issued by the authorized institutions, submitted at the faculty secretariat within 5 days from the date of issuance, which will be appended to the motivation application.

The Dean may approve, in medical cases or in case of pregnancy, partial exemption from course attendance based on supporting medical documents. Upon retaking activities with compulsory attendance students will be exempt from paying the courses they need to attend once again.

The maximum amount of recoverable absences accepted to practical activities (laboratories, internship, projects, etc.), with or without motivation, is up to 15% of their duration and will be established by the Faculty Council. These absences can be recovered by paying a fee before the end of the semester, in accordance with the schedule established by the teacher organizing these activities. For practical activities (laboratory work, projects, etc.) the Faculty Council will allow a number of absences which will compulsorily be recovered, otherwise the student will be required to retake the course in the following academic year. The recovery will be done according to a schedule established by the teacher organizing these activities before the re-examination session for the respective semester.

Chapter V. OBTAINING CREDITS PASSING EXAMS

Art.12. The number of credit points corresponding to undergraduate studies range between 180 and 240, according to the ECTS.

The number of credit points corresponding to Master's studies range between 60 and 120, depending on the duration of the undergraduate studies. The total duration of the first cycle - undergraduate studies - and of the second cycle - Master's studies - must meet the required amount of at least 300 credit points.

Credit transfer is valid only within the same academic study cycle.



Art.13. At Babeş-Bolyai University courses receive credit points as follows:

- a) 30 credit points are granted per semester for speciality core courses and optional courses for full time, part time and distance learning students.
- b) The **exams established** for the graduation examination and the diploma project/ graduation/ master's thesis receive distinct credit points. A total of 20 credits is assigned for the graduation/ diploma exam (10 credits for the assessment of fundamental and specialized knowledge and 10 credits for presenting and defending the graduation thesis/ diploma project and 10 credits for presenting and defending the master's thesis).
- c) The **compulsory modern language** required by the curriculum is credited separately with 3 credits per semester (2 or 4 semesters of 3 credits during the study cycle) which may be included in the 30 credits established for a semester or may be additional. If the faculties decide to introduce a compulsory second language, it will be credited with 3 credits per semester, credits that are **not** included in the semester's 30 credits.
- d) The compulsory discipline "Physical education" is credited separately, with 2 credit points per semester (2 semesters of 2 credits, during the first cycle of study) and is graded on a Pass/Fail basis. These credit points are not included in the semester's 30 credits.
- e) **Elective disciplines** are allotted distinct credits, being recorded in the student's school register. This category also includes a second foreign language, allocated 3 credits per semester, for the faculties where this is not mandatory.
- f) The disciplines included in the **teacher training** package are optional and are credited separately.
- g) The specialized practice is credited distinctly in the curriculum and the credit points granted for the practice stages may be included in the 30 credits planned for a semester or additional to them.

Babeş-Bolyai University students can enrol in courses of other faculties or programmes/ specialisations and these courses are considered optional or elective courses in relation to the study programme (specialisation) where the student is enrolled. The results obtained in these courses will be recorded in the school register and in the Diploma Supplement issued by the faculty where the student is enrolled.

The credits allocated to a course according to the curriculum are obtained once a course is completed and a passing grade is received. The credits granted to a discipline cannot be achieved in a phased manner.

The credits related to a discipline cannot be considered otherwise than in a single semester, either in the semester in which they were obtained, or in a future semester.

Art.14. The evaluation of the student training is done throughout the studies in seminars, practical activities, projects, and other forms of assessment listed in the curriculum (VP – continuous assessment, oral assessment – C) and through exams, which are organized during sessions established in accordance with the structure of the academic year. One semester is the basic unit in the educational plan. It comprises 14 weeks of didactic activity and 3 weeks of exam sessions, which is supplemented by a one-week session for re-examinations.

Re-examination sessions will be held after each examination session and the examination session in the second semester can be organized either in July or in September as approved by the Faculty Council.



During the final semester 2-4 weeks can be scheduled for the final preparation of the undergraduate/ diploma/ master's thesis. This activity can be credited separately, in accordance with the curriculum.

Babeş-Bolyai University applies the European Credit Transfer System – ECTS in assessing the activity of students enrolled in all undergraduate and master's degree study programmes/ specialisations.

Within the University, the Credit Transfer System is the responsibility of the vice-rector in charge of the curriculum.

In order to ensure the implementation and monitoring of the ECTS in each faculty, a director-advisor of studies is appointed to supervise the activity of counselling and equivalence.

A credit point reflects the amount of coached and independent intellectual work (lecture, seminar, laboratory work, projects, practice, exams, assessments, etc.) required for the student's completion of a unit of the higher education study programme altogether with the validation of learning outcomes. Credit points are whole values, ranging from 1 to 30 allocated to coursework units and to specific activities in a semester. One credit is granted for 25 hours of activity (course, seminar, papers, practice, individual study, projects, exams, assessments).

Credits do not quantify the importance of a course, which is established by classifying courses in core courses, optional and elective courses.

The number of credits established in the curriculum for full time, part time and distance learning for a semester is 30. For study programmes/ specialisations where, according to the curriculum, the last semester is reserved for preparing the graduation thesis, this activity is assessed with 30 credits.

The curricula include core courses, specialized optional courses, optional speciality packages, general optional courses and elective courses. The standard duration of a course is one semester. According to the provisions of the curriculum, no student can be compelled to attend more than 6-7 courses per semester in order to accumulate the 30 credit points. Curriculum courses will be encoded through a unified system at university level.

Core courses (their percentage will be established in accordance with ARACIS specific standards for each fundamental domain of the study programme) are meant to ensure students acquire the basic knowledge specific for the domain.

Optional courses and speciality optional courses packages are meant to reinforce specific directions of study as well as to specialize students (their percentage will be established in accordance with ARACIS specific standards for each fundamental field of the study programme).

Throughout their study, students may choose up to 3 courses of the core courses, optional, or elective courses in the University/ faculty curricula, instead of the optional courses in the curriculum of the specific study programme/ specialisation in accordance with the regulations of each faculty. The credits allocated to these disciplines are equivalent to those established for the optional courses which they replace, on condition that the credit points for the chosen course are at least equal to the credit points of the optional course it replaces.

Elective courses (their percentage will be established in accordance with ARACIS specific standards for each fundamental field of the study programme) are courses offered both in the field of specialisation, as well as in other related fields. Students can attend elective courses selected from the elective courses of the UBB curricula.



Enrolment may be refused where it would lead to changes in the configuration of study at the faculty or specialisation requested.

The assessment forms specified in the curriculum are: examination, oral assessment and continuous assessment. The attendance of course activities, fulfilment of the requirements shall be established according to the specific course, by the Faculty Council, upon the tenured professor's proposal with the approval of the head of department. Faculty Councils establish the general requirements for passing the course exams for the entire faculty.

The evaluation form consists of a written examination for at least half of the disciplines in the curriculum for one semester. The examinations can be taken only during the exam sessions.

Learning outcomes are assessed in exams:

- a) Whole grades from 10 to 1, grade 5 being the minimal requirement for certifying satisfactory skills in a course and passing the exam;
- b) Evaluation, as appropriate.

Results of an examination or assessment may be cancelled by the faculty dean upon proof that they were obtained fraudulently. Cheating or attempted cheating is a serious breach of exam rules and will lead to the student being expelled.

Exams are held only in regular sessions, taking into account their scheduled date and time for all forms of education. These are established by the Dean, upon the proposal of the student groups and in agreement with the tenured teacher, stating explicitly the assessment method (written; written and oral; written, oral and practical; oral; practical, etc.). Students can sit for an examination only if they have completed the laboratory activities, projects, etc. provided in the courses syllabi, and activities with compulsory attendance in a percentage established by the faculty Council, in line with the courses included in the annual learning agreement.

Art.15. The form of assessment for each course is established by the tenured teacher with the approval of the Faculty Council and is communicated at the beginning of each semester in the syllabus posted on the website of each faculty.

Art.16. The examination must be done by the course teacher, assisted - for oral examinations - by the teacher who conducted the seminars, practical sessions, labs, etc., or by a speciality teacher. If the tenured teacher cannot be present for substantive reasons, the head of the respective department will establish for the exam a committee of two teachers proposed by the speciality department.

Art.17. The examining teacher will motivate their grade to students requesting it, and students can appeal against the exam results within 48 hours after the grade is published in ACADEMIC INFO. The resolution of the appeals will be made by a committee appointed by the dean, at the proposal of the head of Department, and will not include teachers who participated in the initial evaluation. Students can be assessed if they meet all the requirements of the syllabus, presenting their student card in which the examiner will complete the grades following the examination. For disciplines that require several examinations, the examiner will give a single whole grade for the students' achievements. The percentage of each examination is provided in the syllabus.

Examination lists will be completed and signed by the examiner and, for the oral examinations, by the teacher assisting the examination also, and will be submitted to the secretariat no later than two working days of the oral examination and within five working days from the date of the written examination during the re-examination session.



Art.18. The final semestrial grade to courses with continuous assessment and oral assessment according to the curriculum, will be submitted in the last two weeks of teaching activities.

Art.19. The final grade for full time, part time and distance learning students will be submitted within 20 days of the ending of the re-examination session according to the structure of the academic year.

Art.20 Athlete students benefit from the provisions of the Order of the line ministry in force.

Art.21. A maximum of 5% of the number of full time students attending a bachelor's degree programme may complete, with the approval of the Faculty Council, 2 years of study in a single year, except for the last year of studies, under the conditions provided by the regulations for organizing and conducting the study programmes and in compliance with the legislation in force (art. 150, paragraph 3 of the National education law). Each student has the right to take in advance any course for one time only during the years of study. Credits obtained in advance can be deferred to the following semesters, according to the student's choice. A choice once formulated is irrevocable.

No fee is required for courses contracted in advance. If the student does not receive state funding for the academic year corresponding to courses contracted in advance, they will pay the full annual tuition fee.

Art.22. In order to pass the year a student must achieve all the required credit points during one year (60 or more according to the curriculum) granted for core courses and optional courses. When calculating the average grade for the failed courses, the grade is calculated as zero, but the credit points of the respective course will be included in calculating the average score.

Student ranking, even where applying for various facilitations (scholarships, student camps, etc.) is established by calculating the weighted average grade of the previous semester to the date of application (in accordance with the curriculum). Accommodation in student dormitories is granted taking into consideration the weighted average grade of the previous year, according to the curriculum. The weighted average does not take into account elective courses and the foreign language course unless they are included in the 30/60 credit points specified in the curriculum.

Art.23. In one academic year, students may sit for an exam, including re-examination for a higher grade, no more than two times for each course included in the learning agreement for that academic year, but only once during an exam session. Failure to sit for examinations in the scheduled exam session for a course included in the learning agreement means using up one of the two opportunities available to take an examination.

Students may sit for exams in order to improve their grade regardless of the grade obtained in the exam session and of their having passed or failed the other exams in the same exam session. During a re-examination session students may sit for a number of exams to improve their grade which is equal to the number of exams they passed during that semester.

Exams for improving a grade can be taken only for courses contracted for the current academic year: during the winter re-examination session for the exams passed in the exam session scheduled at the end of the first semester, and during the summer/fall exam session – for exams passed in the session scheduled at the end of the second semester. Students who sit for these exams will have their grade replaced only if it is higher than the previous grade, according to the “once an exam is passed it is passed indefinitely” principle. For each course scheduled to be assessed in an examination session at least two dates will be established for the exam in that session.

For each group of students, the dates of their scheduled exam will be previously announced.



Art.24. If a student has not passed the exam after the second examination, but has acquired at least 30 credit points during the academic year, they may request re-enrolment in that course during the next academic year. Once the student retraces the entire teaching activity established in the curriculum for that course, they can re-sit for the exam no more than two times.

For the second enrolment the student will be paying a tuition fee for the respective course (the fee is determined according to the following formula: tuition fee/credit x number of credit points). If, following modifications in the curriculum, the number of credit points assigned to that course has changed, the fee for the course will be calculated in relation to the number of credit points of the graduating class of the student, and the number of credits for the resit course will be recorded in the school register.

If a student fails an optional course in the learning agreement, the student has one of the following options:

- a) the status of tuition paying student for the second enrolment in the same optional course;
- b) the status of tuition paying student in another optional course replacing the first course in the agreement, provided both optional courses are allocated the same number of credit points.

Students who do not pass an exam in an elective course are not required to retake the activity for that course or for another elective course.

If students fail an equivalence course, the same regulation regarding the core courses applies, namely for the second registration they will pay a fee which will be calculated according to the number of credit points allocated to the course in the curriculum.

Elective courses provided in the curriculum of the Teaching Staff Training Department for completing the Psycho-pedagogical Training Module, subjects chosen by state-funded students are subsidized. For students on tuition, the fee will be established by decision of the Faculty Senate upon proposal of the Faculty Council/ Teaching Staff Training Department.

Art.25. In order to pass an academic year a student must obtain a minimum of 30 credit points in core courses of the total of 60 credit points allocated to a year of study.

a) Students who do not accumulate in an academic year a total of 30 credit points in core and optional courses (speciality, complementary and fundamental courses) will be expelled.

The 30 credits referred to in paragraph 1 will include the credits assigned to courses included in the learning agreement for the two semesters of the academic year in question, regardless if these courses are included for the first time in the learning agreement or are courses the student did not pass in previous years. It also includes credit points obtained in advance and deferred to that year. The 30 credit points do not include credits established for elective courses, credits for the first foreign language (if the credits established in the curriculum for that course are additional to the 30 credits/semester), credits allocated for a second foreign language and assigned for the speciality practice (if the credits allocated in the curriculum for these courses are additional to the 30 credits/semester).

b) Students will be expelled for non-payment of fees and/or penalties pertaining to outstanding payments after 10 days from the beginning of the next academic year, according to the structure of the academic year.

c) Students who withdraw from studies during the academic year will be expelled at the end of the academic year.



d) Students who at the end of the legal duration of the study programme did not obtain all the credits established by the curriculum and have 30 credit points in the final year but did not submit an application for the extension of the studies under the conditions provided in Article 30 of this regulation, will be expelled.

If a student accumulates two criteria for expulsion (a debt and a reason pertaining to their school situation), the expulsion decision will be motivated on the criteria regarding the school situation, that is, the non-accumulation of 30 credits in the compulsory and optional disciplines.

Art.26. The expelled students can be re-enrolled (except for the students expelled in the first year, who will not be re-enrolled) on tuition, throughout the first 5 academic years from the expulsion, upon request, with the approval of the faculty council. Total number of re-enrolments cannot exceed the duration of the cycle of studies (no more than 3 for 3 years studies, 4, for studies with a duration of 4 years and 2 for master's studies of 2 years).

The re-enrolment application is submitted or e-mailed to the faculty secretariat at least 10 working days before the beginning of the academic year. Upon re-enrolment the student must pay the re-enrolment fee and the first instalment of the tuition fee.

A student who has been re-enrolled on tuition may be included at the end of the academic year in the ranking establishing the state funded places for the following academic year if they meet the necessary conditions for passing the academic year of study.

Art. 27. Students who have not obtained the credit points required for enrolment in the next academic year and are re-enrolled in the same academic year must meet the requirements of the curriculum of the respective graduating class (the graduating class in which they resume their studies).

Art.28. Students who are enrolled in a following year of study but did not pass a previous course for which the former curriculum required a single exam and the new curriculum requires two exams may choose to either sit for an examination in the subject matter covering the two semesters or for two exams as scheduled in the exam sessions. They can sit for the exam provided they pay the required fee.

If a failed course is no longer included in the current curriculum, but is included in the curriculum of the graduating class in which they started their studies, the student will include it in the annual study agreement, will pay the required fee, and will attend it during the office hours of the tenured teacher of that course. A course is passed following an assessment conducted by the course teacher, assisted by the teachers who held practical activities, projects, internship, etc.

An exam that was passed in a previous academic year is accepted as such even if the number of credit points allocated to the respective subject changes.

The provision of the previous paragraph applies accordingly if, following changes in the curriculum, a one-semester course is divided into a two-semester course or a two-semester course is merged into a one-semester course.

Similar situations will be regulated by the decisions of the Faculty Council.

For final year students who have failed exams from previous semesters, whose total number of credit points does not exceed 20, the faculty council decides to hold a re-examination session before the beginning of the registration period for the graduation exam. In order to sit for these exams an examination fee will be paid in the amount of ½ of the fee for the respective course and it covers a single exam attendance.



Art.29. Credit points obtained by students under learning agreements concluded by UBB with other universities in the country or abroad (through European integration programmes or international programmes) will be recognized according to the written agreement signed between the faculties of the same profile or related profiles (internal and external credits transfer), following the procedure for recognition of credits approved by the University Senate. Credits achieved under the stipulations of the current article will be considered in the semester in which this course is included in the annual learning agreement. The recognition of courses and the granting of credit points will be carried out by a standing committee established by the Faculty Council at the beginning of each academic year/semester. For recognized exams the Diploma Supplement will mention that the course in question was recognized.

Upon student's request, credits allocated for a course can be recognized credits earned at other universities in agreement with UBB. The student's file will be added the Centre for International Cooperation agreement accompanied by the transcript. All the subjects passed at other universities will be included in the diploma supplement, mentioning the institution where the exam was passed.

Credit points earned by students in international programmes will be recognized according to the procedure within the compatibility of the curricula of the institutions involved.

Art.30. If by the legal end of the study programme, the student did not obtain all the credits required by the curriculum, but has 30 credits in the final year, they may request an extension of the studies by paying a tuition fee per course, both for failed subjects and for subjects where there are differences arising from possible amendments to the curriculum, subjects to be recorded as such in the annual learning agreement. Students who are in this situation must meet the curriculum requirements for the graduating class with which they complete their studies. Therefore, a student will be considered a graduate of the class in which they acquire all the credits required to complete the studies and sit for the completion of studies exam in the exam session scheduled for this graduating class. If by the end of the academic year, students in this situation have not acquired all credits, they can request an extension of studies. The request for extension of studies will be submitted at the secretariat of the faculty at least 10 working days before the beginning of the academic year. In case of not submitting a request the student will be expelled with the right to re-enrol under conditions stipulated by the present regulation. The number of requests for granting extension of the study period may not exceed the total number of years of education (3 and 4 for bachelor's programmes, 2 for two-year master's programmes). Should the student not complete their studies following this period, they will be indefinitely expelled and can re-enrol only by passing the admission exam.

If by the legal end of the study programme, a student has not achieved 30 credits in the final year, they will be expelled, with the possibility of re-enrolment under the conditions specified by Article 26.

Students in the situation considered in paragraph 1 cannot benefit, during this extension, from the facilitations provided by law for students (discount for local transportation, national railway tickets discounts, accommodation in student dormitories, scholarships, etc.).

Students who apply for study extension, re-enrolment and re-enrolment extension in specialisations where there are no students in the final year of studies (there is no graduating class to which they can be aligned under ECTS) may complete their studies in the first 5 academic years



from the graduation date of the last graduating class of the respective specialisation, in accordance with the curriculum of that class.

Art.31. After completing an academic year students admitted on tuition can apply for a state funded place according to the procedure for students on tuition accessing state funding during studies, approved by the University Senate.

Art.32. Curriculum courses will be encoded through a unified system at university level.

Art.33. In each faculty and for each specialisation tutors will be appointed to provide guidance to students.

Art.34. Students attempting to pass an exam by cheating will be expelled by Rector's decision, upon the proposal of the Faculty Council, following a report by the teacher who discovered the fraud.

Art.35. Professional speciality practice is mandatory for students whose specialisation includes such activities as required by the Romanian Agency for Quality Assurance in Higher Education (ARACIS). Assessment of student knowledge acquired during practice is done by examination. Teaching practice will be conducted according to the curricula and methodology developed by the Teaching Staff Training Department, in compliance with Law 1/2011, the National Education Law.

Chapter VI. INTERRUPTION OF STUDIES, MOBILITIES, RE-ENROLMENT

Art.36. Registration in the first year will be done by Rector's decision based on the admission lists.

Art.37. Students expelled or withdrawn under this Regulation, who benefited from education under Law 288/2004, may be re-enrolled (in the first five academic years after expulsion) upon request in the same specialisation (except for the students expelled during the first year of studies - who cannot re-enrol), as approved by the faculty council, by Rector's decision, on tuition, in the academic year established following the recognition of previously obtained credit points by considering the compatibility of the curricula and the syllabi. They will sit for the exams of equivalence established under the same conditions of the previous Article for transferred students. Students can re-enrol for a period that cannot exceed the normal cycle of study (3 and 4 years for bachelor's level and 2 years for master's level).

Students who were expelled or who withdrew for longer than five academic years at the time of requesting re-enrolment may be re-enrolled under this Article, only following an admission exam. Students enrolled according to Law 84/1995 who have been expelled or have withdrawn cannot be re-enrolled. They can acquire the student status following an admission exam with the possibility of recognition of previously obtained credits and compliance with the 5% for pursuing a two-year study programme in an academic year, except for the last year of study. These students will pay a tuition fee as established for the normal study period, even if some courses were recognized by the Equivalence and recognition committee of each faculty.

Art.38. Students of other faculties in the country, who were expelled or withdrew from studies can qualify for the provisions of the above mentioned Article only if they regain the student status following an admission exam during the exam sessions organized according to the admission methodology established by the UBB faculties.

Art.39. Students attending a second degree (specialisation/ study programme), simultaneously enrolled in maximum two study programmes, regardless of the educational institutions offering them (article 199, paragraph 3 of the National Education Law), or as graduates with a bachelor's degree following an admission exam will be enrolled in the first year of study. They will compete for



a state funded place under the conditions stipulated by the legislation in force regarding the funding of higher education cycles. These students can attend two consecutive years by including the courses of the 1st and 2nd years of study in the study agreement, within the 5% stipulated by the National Education Law.

Art. 40. The faculty council may approve, upon student's request, the discontinuation of studies for a maximum period of 2 years throughout the schooling period (including the period of extension of studies), but only after attending at least two semesters.

Requests for discontinuation of studies will be submitted at the faculty secretariat at least ten days prior to the beginning of the academic year.

Discontinuation of studies may be required during any semester for:

- a) health reasons for which the student was hospitalized or benefited from a period of sick leave, supported by a medical certificate with a medical recommendation for discontinuation of studies; students who are pregnant or on maternity leave.
- b) other substantive reasons, established as such by faculty regulation (scholarships abroad, simultaneous attendance of two study programmes/ specialisations).

Upon returning, the students must meet the requirements of the curricula for their graduating class. Students must be informed of this upon discontinuation of studies, mentioning in the discontinuation of studies form that they were informed and are aware of this. Students retain their existing status upon requesting discontinuation of studies. Upon resuming their studies, students enrolled on tuition can apply for a state funded place, being considered in the ranking at the end of the academic year according to the weighted average of the last two consecutive semesters.

Discontinuation of studies is not possible for students who are in the situation of being expelled.

At the end of the discontinuation of studies period, students will submit an application to resume studies, at least 10 days prior to the beginning of the academic year, otherwise they will be expelled.

The last semester before discontinuation of studies and the first semester after resuming studies are considered consecutive semesters in terms of credit points accumulation.

If the discontinuation of studies for medical reasons is requested by a student in the first year, the request submitted to the faculty requires the approval of the Rector's office. In this situation, upon resuming the studies in the next academic year, the student will maintain their status (state funding/ tuition) obtained following admission.

Art.41. There are four types of academic mobilities: temporary domestic mobility, temporary international mobility, permanent domestic mobility, and permanent international mobility.

a) Temporary domestic student mobility

A student can benefit from temporary domestic mobility between two higher education institutions with accreditation/ provisional authorization.

The temporary domestic mobility may occur after the first year of study, with completion of the examination session.

Both state funded students and students on tuition can benefit from this type of mobility. With temporary domestic mobilities on state funded places, the state funding follows the student. For students on tuition, the tuition fee from the institution of origin for the semester in which the mobility takes place will be paid by the UBB/ UBB faculty.

A student may qualify for temporary domestic mobility once only throughout their studies.



Recognition of transferable study credits and compatibility of the curriculum is done both at the beginning and at the end of the mobility, under the regulations of the higher education institutions involved. At the beginning of the mobility the student will fill out a learning agreement with the disciplines they will study, according to the curriculum of the chosen specialisation, agreement that will be signed both by the institution of origin and by the host institution. The host institution will issue the student's *School record* at the end of the mobility.

b) Independent temporary international mobility

Temporary international mobility carried through international programmes will be pursued in accordance with the regulations pertaining to those programmes.

Independent temporary international mobility is a temporary mobility not included in the framework of an international programme.

Independent temporary international mobility is carried with the approval of the accredited/provisionally authorized higher education institution of origin, respectively of the host institution.

Temporary international mobility is possible after completing the first year of study.

Students will pay the fee to Babeş-Bolyai University in the amount established by the host faculty.

For temporary international academic mobilities, recognition of transfer credits will be done by the accredited/provisionally authorized higher education institution of origin, respectively host institution. At the beginning of the mobility the student is required to fill out a learning agreement with the subject they will study (Learning Agreement), according to the curriculum of the specialisation, agreement that will be signed both by the institution of origin and by the host institution. The host institution will issue the student's *Transcript of Records* at the end of the mobility.

c) Permanent domestic student mobility

UBB accepts students from the Universities of the Consortia through internal academic mobility. A student can transfer from one form of education to another and from one higher education institution to another, between study programmes with the same number of compulsory transfer study credits, from the same branch of science, according to the credit transfer system (minimum number of credit points required for enrolment in the year of study) and the compatibility of the curricula. Academic mobility can be initiated following the student's application, in compliance with the following conditions:

- a) the existence of inter-institutional agreements;
- b) the acceptance of the accredited/ provisionally approved higher education institutions, as required.

The Faculty Council receiving the transferred student, through a committee which approves the transfer, establishes:

- recognition or equivalence of exams and credit points through comparative analysis of the curricula and syllabi;
- Exams of equivalence, integrated as re-examinations and other educational obligations, so that the transferred student is aligned to the same level of education as all students in the series in which they were included.

The mobility application is forwarded to the student's school of origin to ensure the issuance of study documents by the faculty they transferred to (baccalaureate degree, transcript of study, birth



certificate – “*true copy*” certified copy based on the original presented by the student or a certified copy.

Permanent domestic academic mobility is available both for state funded students and for students on tuition and it is possible in accordance with the legal provisions regarding the number of available places and higher education funding.

Permanent mobility is available after the first year between study programmes in the same branch of science.

Permanent mobility is possible only following the end of an academic year, conditional on meeting all the requirements of the curriculum, with enrolment at the beginning of the new academic year.

Permanent mobility operates according to the principle “subsidies go with the student”. Mobility applications will be submitted to the faculty secretariat at least 10 days before the beginning of the academic year and must be approved by the deans and rectors of the institutions involved in the transfer.

Permanent domestic mobility from accredited or provisionally authorized specialisations of private higher education institutions is not available at UBB.

d) Permanent international student mobility

Students who are citizens of countries of the European Union, EEA, the Swiss Confederation, as well as from third countries can continue their studies, based on agreements signed between international accredited higher education institutions and UBB, in study programmes with the same number of compulsory transfer credits, in the same branch of science. Academic mobility can be initiated following the student's application, in compliance with the following conditions:

- c) the existence of inter-institutional agreements;
- d) the acceptance of the accredited/ provisionally approved higher education institutions, as required.

Files for recognition of periods of study are submitted at the UBB Rector's Office, the Resource Centre for Information and Documentation (CRID) during the admission examination period. The application resolution period is of 10 working days of the submission of files and the resolution of any appeals will be posted within 3 working days. The procedure for recognition of periods of study abroad is stipulated by the UBB Regulation for the Recognition of study periods abroad in accordance with the Ministerial Order no. 3223 of 8 February 2012, published in the Official Monitor no. 118 of 16 February 2012.

After the transfer, these students will be enrolled on tuition, so that at the end of the academic year they will participate in the ranking and, depending on their average score, they can move on a state funded place.

e) Permanent academic mobility within UBB

At UBB domestic academic mobility is possible: between the constituent faculties and within the same faculty, from one study programme to another, or from one form of education to another. These mobilities are possible only between study programmes with the same number of compulsory transferable study credits, in the same branch of science. Domestic mobility within UBB is available after the first year of study, provided that the student requesting the transfer holds the minimum number of credits required for the study programme to which they will be enrolled up to the last year of study (inclusive), both at the undergraduate level, as well as at the master's level, complying



with the maximum schooling capacity. Students who have received an extension of studies can transfer from one form of education to another, within the same specialisation. The permanent academic mobility within UBB falls on the faculties and will be approved by the faculty councils.

The mobility request forms will be submitted to the faculty secretariat at least 10 working days before the beginning of the academic year and must include the approval of deans of faculties involved in the transfer (if the transfer is done from one faculty to another). Mobility from one study programme to another, within the same faculty, only requires the approval of the faculty council and the dean's signature.

The student must meet the requirements of the curriculum of the receiving study programme. The exams of equivalence will be established by the equivalence committee of the receiving faculty.

For state funded students, the budget allocation will follow the student. In this case, mobility is allowed only in the study programme where the coefficient of the budgetary allocation is less than or equal to that of the coefficient of the study programme from which the transfer is made. For students on tuition, the tuition fee will be equal to that of the study programme where the transfer was made.

Chapter VII. REWARDS AND SANCTIONS

Art.42. For outstanding performance in the professional, scientific and research activity, a student can be rewarded by:

- a) Special scholarship (merit, performance) in accordance with the existing regulations for scholarship granting;
- b) Other forms of rewards established by the University Senate or by the Faculty Council ensured from extra-budgetary resources in accordance with legal regulations;
- c) Mobility scholarships in ERASMUS, CEEPUS, and other programmes;
- d) Diplomas and distinctions as established by the UBB Senate.

Art.43. Failure to comply with the student duties under the scope of this Regulation, and the provisions of the Charter adopted by the Senate of Babeş-Bolyai University, is punishable as follows:

- a) Written warning;
- b) Suspension of accommodation in dormitories;
- c) Withdrawal of scholarship for a period of 1-3 months;
- d) Expulsion.
- e) In the event of causing damage either in the faculty or university laboratories as well as in student dormitories, consequent costs are to be paid by the student or students who caused the damage (they must pay the full cost of the damage).

The sanctions in points a) and b) are applied by the dean of the faculty, sanction b) being applied at the proposal of the Dormitory Committee or the Accommodation Committee. Sanction c) is applied by the Faculty Council, and the sanction under point d) is applied by the rector, at the proposal of the Faculty Council, according to the severity of the offences, their recurrence and the conditions in which they were committed. These sanctions may be challenged within 48 hours, at the faculty secretariat.

Expelling students for professional reasons is done at the end of the academic year, as determined by the Rules regarding credit transfer, and the decision may be challenged within 48 hours from posting the lists.



The expulsion becomes effective upon issuance of the UBB Rector's decision. The sanctions that can be applied by the university ethics committee to students (art. 319 of the National Education Law) for violating the university ethics are:

- a) Written warning
- b) Expulsion
- c) Other sanctions as provided by the code of ethics and university deontology.

The sanctions established by the ethics committee are applied, according to art. 322 of the National Education Law, by the dean or rector, as applicable, within 30 days of their establishment.

Chapter VIII. COMPLETION OF STUDIES

Art.44. Completion of studies in higher education is done in accordance with the existing law and with orders issued to this effect by the line ministry, as well as with the Regulation for completion of studies approved each year by the UBB Senate.

Starting with the 4th (6th) semester for undergraduate programmes, respectively the 2nd semester for master's degree programmes, faculties will display the list of supervisors as well as the thematic for the bachelor's/diploma/master's thesis. By the end of semester 4 (6)/2 students will opt for one theme.

Art.45. UBB can organize exams for the completion of studies based on its own regulation (art. 143 of the National Education Law) approved by the university senate and in accordance with the framework methodology, approved by order of the line minister.

Art.46. The structure of the exam for completion of studies and the number of examinations will be established by the UBB Senate. The form of examination (written, oral, practical) and the examination content (topics and bibliography) are established by the Faculty Councils upon the proposal of departments in accordance with their specific programmes/ specialisations, the methodology developed by order of the line minister and the university methodology approved by the Senate.

Art.47. The completion of studies examination committees are proposed by departments, endorsed by the Faculty Council and approved by the rector. They can be maintained for the re-examination session also. The thematic remains unchanged for the re-examination session.

Art.48. Applicants for the completion of studies examination must meet all the requirements of the orders issued in this respect by the line ministry and of existing regulations.

Art.49. Only students who have the status of graduates, having completed the full curriculum for the study programme/ specialisation can register for the completion of studies examination.

Registration for the completion of studies examination is not available in the re-examination session for graduates who were not included in the ranking conducted at the end of the academic year (previous academic years).

Art. 50. Graduates who pass the completion of studies examination will receive a certificate of graduation issued by the faculty secretariats within 1 week after the conclusion of the completion of studies examination and is valid for 1 year from the date of issuance.

Art.51. Graduates who have not passed the bachelor's/ master's degree final examination will be issued, upon request, a study certificate and an academic transcript of records.

Art.52. Graduates who completed Module I of the Teaching Staff Training Department will be issued an A level certificate and those who have completed Module II, a B level certificate.



Art.53. Graduates who have not passed the completion of studies examination may register for a subsequent examination session at the same institution or another institution for the respective specialisation, under the conditions and in accordance with the methodology developed to this purpose.

Chapter IX. RECOGNITION OF THE PERIODS OF STUDIES PURSUED AT HIGHER EDUCATION INSTITUTIONS ABROAD. TRANSFERABLE CREDITS.

Art.54. This chapter covers the recognition of periods of study attended by students who are partially enrolled in undergraduate studies, respectively master's studies, at full time education in higher education institutions from abroad through learning agreements and international programmes, except for studies abroad with an Erasmus programme.

The periods of studies carried out in ERASMUS, CEEPUS and other mobility are recognized according to the specific regulation developed in this regard. Recognition of periods of study at other higher education institutions in the country and abroad will be done under the Regulation issued in accordance with the order of the line ministry.

The recognition and equivalence of the studies or periods of studies carried out in the country or abroad are done according to a framework methodology established by order of the line ministry and specific methodologies approved by the university senate in line with European norms, based on the European credit transfer system, complying with the framework methodology (art. 147 of the National education law).

Chapter X. RECOGNITION OF THE PERIODS OF STUDIES PURSUED AT HIGHER EDUCATION INSTITUTIONS IN THE COUNTRY. TRANSFERABLE CREDITS.

Art.55. UBB faculties allow partial studies carried out by students of other higher education institutions in the country, called partner higher education institutions, and UBB recognizes only the undergraduate studies carried out partially at higher education institutions in the country through a specific mobility programme, under the following conditions:

- a) Students are admitted, through the mobility programme, to pursue partial academic studies at UBB only if they are enrolled in higher education institutions that operate legally and based on a cooperation agreement between them signed by the consortium rectors and deans involved.
- b) Students must have acquired minimum 30 credits for each academic year preceding the year in which they are enrolled.
- c) Students of partner educational institutions can pursue partial studies at UBB only in accredited specialisations at both institutions and will be registered in an academic record designed exclusively for student mobility.
- d) Mobility is allowed only between study programmes in the same undergraduate field.
- e) The period of studies pursued at a partner higher education institution under the above-mentioned conditions will be recognized by all faculties of UBB.
- f) During partial studies pursued at UBB, students accepted through the mobility programme will be subject to the Regulation regarding the professional activities of students.
- g) The total duration of studies pursued at the partner higher education institution with which UBB has concluded a cooperation agreement signed by the rectors and deans involved is of one or two semesters.



- h) Students receive academic recognition for the studies pursued at the partner institution of higher education, as well as for their results obtained in examinations or other forms of assessment.
- i) The Diploma Supplement will register as such the recognition of student's professional achievements during that period, specifying the host institution and duration of studies.
- j) The mobility is approved by the Rector at the proposal of the Faculty Council, following student's application filed by the beginning of a semester.
- k) Mobility is not available to students enrolled in the first year of study.

Chapter XI. FINAL AND TRANSITIONAL PROVISIONS

Art.56. This Regulation applies to all categories of students (state funded or on tuition) to all forms of education, enrolled under the applicable law, regardless of the year of study.

Art.57. According to Law 224/2005, which applies to students enrolled starting with the 2005/2006 academic year, students who are Romanian citizens, citizens of the European Union, the European Economic Area and the Swiss Confederation will be rank-ordered on state funded places and on places on tuition for each year of study and study programme, at the end of each academic year.

The state funded status acquired following the admission competition will be retained only throughout the first year of studies. Upon rank-ordering on state funded places, at the end of the years of study, the following categories of students retain their state funded place:

- a) Social cases, provided they acquire a minimum of 45 credits/academic year
 - students orphaned of both parents (in exceptional cases applications may be submitted until the ranking is completed);
 - students coming from orphanages or foster care;
 - students who have received a social scholarship from budgetary and extra-budgetary funds in the second semester of the current academic year.

b) Students belonging to the Roma ethnic group admitted on non-tuition places allocated for the Roma candidates, provided that they acquire a minimum of 30 credits/academic year.

State funded places left available are redistributed at the end of an academic year, in descending order of the grades average score, regardless of the previous "state funded" or "on tuition" student status. State funded places are allocated first to students who have passed all their exams and who have fulfilled all their obligations as stipulated in the learning agreement and have acquired at least 60 credits throughout the previous academic year. Where there are not enough students who have passed all their exams to fill in the vacant state funded places, the remaining state funded places may be obtained in descending order of the grades average score by students who have not passed all their exams. The grades average is calculated by adding grade 0 (zero) for each exam which was not passed. State funded places are allocated throughout one academic year. The transfer of state funded places between faculties/ domains/ study programmes/ languages of study will be done in compliance with the existing law.

Art.58. A person may receive state funding for a single undergraduate programme, for a single master's degree programme, and for a single doctoral programme, according to art. 142, paragraph (6) of the National Education Law and to the order of the line ministry regarding the organization and development of admission to undergraduate and master's degree studies. In the case of students who are concurrently enrolled in two majors, they can choose the specialisation for which they request the status of "state funded student" by submitting a request to the faculty dean. The



application will be accompanied by a certificate signed by the dean, the chief secretary, and secretary of the programme/ specialisation of the other faculty (attended concurrently), which states that the student does not retain the status of “state funded student” in that academic year. At the beginning of each academic year lists of students who have acquired the “state funded student” status are published.

Art.59. For students who are recipients of state funded scholarships, the minimum number of transferable credits that must be acquired in order to retain the initial financing is:

- a) for students who are not recipients of scholarships from the line ministry, minimum 45 credits;
- b) for students who are recipients of scholarships from the line ministry, minimum 60 credits.

Students who are recipients of state funded scholarships, who lose their initial funding, will continue their studies on “tuition” in lei and can return to the initial funding (with or without a scholarship) if they acquire the previously mentioned number of credits.

Art.60. For students who are concurrently enrolled in two majors, acquired credits can be recognized in courses which have an identical or similar syllabus, in which case the situation will be managed by the equivalence committees of the faculties.

Art.61. This Regulation enters into force upon approval by the UBB Senate and applies to all faculties and years of study, regardless of the form of education or higher education cycle of study. Upon the entering into force of this regulation, any previous stipulations (decisions) to the contrary of it are hereby repealed.

Art.62. Addenda to this Regulation:

Addendum 1. Decision of courses equivalence

Addendum 2. Learning Agreement for temporary mobility students

Addendum 3. Transcript of Records for temporary mobility students

Addendum 4. Mobility application form

Addendum 5. Mobility application form (valid within UBB)

Art.63. This regulation was approved by Senate Decision no. 24048 of 10 December 2019.