



REGULATION
on the professional activity of students
at Babeş-Bolyai University under the European Credit Transfer System (ECTS)
- amended and republished following Senate Decision no. 81 of 12.06.2023 -

Chapter I. GENERAL PROVISIONS

Art. 1. The present Regulation contains a set of guidelines valid for Babeş-Bolyai University of Cluj-Napoca (UBB) and is applicable to all categories of students in undergraduate and master's degree programmes/specialisations and to all forms of education, in accordance with the legal provisions in force. The provisions of this regulation also apply, where appropriate, to students in postgraduate degree programmes, professional conversion programmes for teachers in pre-university education, programmes granting micro-certification and other forms of non-traditional education.

Art.2. At UBB level, the implementation of the European Credit Transfer System (ECTS) falls within the remit of the vice-rector responsible for education-curriculum. To ensure the implementation and monitoring of the ECTS, a responsible person is appointed in each faculty to supervise the counselling activities.

Art.3. A credit point reflects the amount of coached and independent intellectual work required for the student's completion of a unit of the higher education degree programme altogether with the validation of learning outcomes. Credit points are whole values allocated to coursework units and to specific activities in a semester. One credit is granted for 25-30 hours of activity (courses, seminars, lab works, practicum, individual study, projects, assessments, etc.). Credits are not a measure of the degree of relevance of courses.

Chapter II. FACULTY ENROLMENT AND STUDENT DOCUMENTS

Art.4. The enrolment of students admitted in the first year after the admission competition, of students who received mobility from other universities, of graduates of short-term higher education who have been admitted to continue the first cycle of studies towards a bachelor's degree, is carried out, at the proposal of the faculty dean, by rector's decision, under a personal registration number, valid throughout the entire period of study in the faculty where the student was admitted (until graduation). These numbers are allotted successively for each series of students according to the degree programme/specialisation. Returning students, re-enrolled by rector's decision will receive the same registration number they had originally been assigned.

Art.5. (1) Student enrolment in the school register will require the submission of a personal file which will include:

- admission exam paper(s) (if applicable);
- admission application form;
- high school baccalaureate diploma and school transcript, both in original copies for undergraduate and master's level for students enrolled on state funded places; for tuition-paying students and applicants who are already students, the high school baccalaureate diploma and school transcript will be filed by the faculty appointed staff in certified copies "true copy" of the original documents submitted by the student or certified copies; successful applicants who are already students will

submit a certificate (in original) attesting to their student status and to the fact that the original of the diploma is submitted at the first faculty;

- bachelor's/engineer's diploma and the diploma supplement/ school transcript, both in original copies for master's degree level, for students filling budgeted places; students enrolled on tuition paying places or who are already students will have their bachelor's/engineer's diploma and the diploma supplement in certified "*true copies*" verified by the competent faculty staff as per the original documents submitted by the student or authenticated copies; existing students must also submit a certificate (in original) confirming their student status and the fact that the original of their bachelor's/engineer's diploma is on file at the initial faculty;
- certificate of recognition of studies abroad (if applicable);
- identity card in certified "*true copy*" verified by the competent faculty staff as per the original documents submitted by the student or authenticated copy;
- birth certificate in certified "*true copy*" verified by the competent faculty staff as per the original documents submitted by the student or authenticated copy;
- name change certificate in certified "*true copy*" verified by the competent faculty staff as per the original documents submitted by the student or authenticated copy;
- two standard photos 3 cm/4 cm;
- medical certificate (in original);
- the academic learning agreement signed with the university, represented by the rector;
- the annual learning agreement signed with the faculty, represented by the rector.

(2) Throughout the period of study, the student's academic records will include:

- annual learning agreements, which will be concluded before the start of the academic year and which are not amended in the course of the academic year.
- documents granting specific benefits (interruption of studies, extension of studies, mobility, decision for equivalence of academic subjects, etc.);
- documents attesting to studies pursued with other national or international universities and their achievements;
- honourable mentions or penalties;

(3) A student's academic record may be archived in physical or electronic form as the faculty sees fit.

(4) The enrolment of students from non-EU countries is completed within 30 days from their arrival in Romania, but no later than the end of the first semester of the current academic year.

Art. 6 (1) Upon enrolment, each student is issued the following documents:

- a) the student report/ID card;
- b) the student discount/free travel pass which is only granted to full-time students.

(2) The student report/ID card serves as identification card in all cases where proof of the student status is required. Students must present the student report/ID card to the examining teacher. The student report/ID card is stamped by the secretariat of the faculty at the beginning of each academic year.

(3) It is unlawful to forge, counterfeit, alter, or falsely make any student documents under the liability of document fraud. Should personal documents be lost, the student will apply for a duplicate and confirm the loss of the document in a statutory declaration. In case of permanent mobility, withdrawal, or expulsion, the faculty secretariat will withdraw the student report/ID card and the student discount/free travel pass, which will be filed in the student's academic record.

Chapter III. STUDENT RIGHTS AND OBLIGATIONS

Art.7. Students, as members of the academic community, have rights and obligations provided for in the national legislation, the UBB Charter, the Student Statute, the present regulation, and other internal provisions approved by the UBB Senate.

Art.8. Rights of students:

- a) Free enrolment for undergraduate and master's degree studies subject to the availability of state funded places/grants, for both Romanian citizens and citizens of EU Member States, EEA and CH

countries, Romanians living abroad, and grant recipients of the Romanian state. A student may receive state funding for only one undergraduate and one master's degree programme, regardless of the category of place they were admitted on. An exception is made for international Olympiad award winners who are eligible for two degree programmes/specialisations funded from the state budget, regardless of the chosen degree programme/specialisation and of the subject in which they have been awarded an Olympic title.

- b) To simultaneously pursue two specialisations as provided for by existing laws and regulations;
- c) To qualify for ranking at the end of each academic year on the budgeted places available;
- d) Romanians from abroad who move their permanent residence to Romania during their studies may continue their academic studies under the regulations provided for Romanian citizens with a permanent residence in Romania, effective from the following academic year.
- e) To use the faculty premises (lecture halls, seminar rooms, laboratories, libraries, reading rooms and sports facilities) and all the facilities made available by the university for their professional training, under the conditions established by the UBB Senate and in accordance with relevant regulations;
- f) To participate in student scientific activities, in the activity of artistic groups at the faculty or at the university, clubs, cultural centres for students, in sports and academic performance activities within the university;
- g) To avail themselves of regulations, methodologies, procedures, decisions and other relevant documents issued by the university and the faculty, available on the relevant websites;
- h) To receive scholarships and other forms of support, in accordance with legal rules and regulations established by Babeş-Bolyai University of Cluj-Napoca and the legislation in force;
- i) To receive free medical and psychological assistance, as provided by law;
- j) To receive accommodation in residence halls and eat in the university dining hall or cafeterias as provided for by the regulations in force;
- k) To be granted mobility scholarships for studies at other universities in the country and abroad with the recognition of credits earned thereby, as provided by law; (ERASMUS, CEEPUS, and other) external mobility scholarships are awarded in accordance with the specific regulations in force;
- l) To consult with a faculty member called a tutor, as designated by the faculty or departmental council, as applicable, on matters pertaining to education, credits, career guidance and professional training;
- m) To benefit from discounted/free fares in all situations provided for by the laws and regulations in force;
- n) To be issued, free of charge, documents of studies which certify the student status (including the academic record/ school transcript, diploma and diploma supplement, certificates, student report cards, student ID cards, etc.);
- o) To apply for recognition of volunteer hours completed in the diploma supplement, supported by a volunteer certificate, in accordance with the UBB Charter and the relevant internal procedure;
- p) To be involved in the evaluation of courses, seminars, practicum and teachers' performance;
- q) To be involved in the development of curricula;
- r) To be required to spend no more than 8 hours per day attending teaching activities;
- s) To receive an objective and non-discriminatory assessment of the skills acquired upon completion of a subject;
- t) To receive free course materials, in paper or electronic format, and access in the university libraries or on the faculty website to all teaching materials available free of charge;

Art.9. Student obligations:

- a) To carry out all the compulsory tasks according to the curriculum and the syllabus on time and properly in order to complete a thorough professional training;
- b) To understand and comply with the provisions of the UBB Charter, regulations and decisions of the university;
- c) To respect the deadlines set by the faculty for the submission of all documents giving them specific entitlements;
- d) To handle with care the material goods received on loan or existing in the teaching premises, residence halls, other premises made available to students, etc.;

- e) To honour the financial liabilities established by UBB in all agreements signed between the student and the University (tuition fees, accommodation fees, etc., with applicable penalties);
- f) To pay the required amounts for tuition or other types of fees before applying for re-enrolment;
- g) To sign the clearance form issued by the faculty secretariat upon termination of the learning agreement (withdrawal from studies, permanent mobility to another institution, expulsion, graduation).

Chapter IV. ATTENDANCE, EARNING CREDITS AND COURSE COMPLETION

Art.10. According to the ECTS, undergraduate degree studies account for a number of transferable study credits ranging from 180 to 240, and master's degree studies account for a number of transferable study credits ranging from 60 to 120, based on the duration of the previous degree studies. The total combined duration of the first cycle - undergraduate degree - and of the second cycle - master's degree - must meet the requirement of at least 300 transferable credits. Credit transfer is valid only within the same academic study cycle.

Art.11. At Babeş-Bolyai University courses receive credit points as follows:

- a) a minimum of 30 credits per semester is allocated to mandatory and optional subjects;
- b) the **compulsory modern language** required by the curriculum is credited separately with 3 credits per semester (2 or 4 semesters which are allocated 3 credits each throughout the first study cycle) which may be counted in the 30 credits established for a semester or may be additional. If faculties decide to establish a compulsory second language, it will be credited with 3 credits per semester, but these credits will **not** be counted in the 30 credits mandatory for one semester.
- c) the compulsory subject **Physical education** is credited separately, with 2 credit points per semester (2 semesters receiving 2 credits each, during the first cycle of study) and is graded on a Pass/Fail basis. These credit points are not counted in the 30 credits mandatory for one semester;
- d) the **specialised practical training** is credited distinctly in the curriculum and the credit points granted for the practicum may be included in the 30 credits mandatory for a semester or additional to them.
- e) **elective courses** are credited separately and are listed in the academic record. These credit points are not counted towards the 30 credits mandatory for one semester;
- f) the subjects offered in the psycho-pedagogical training programme are elective and are credited under a separate learning agreement managed by the Department for Teacher Training (DPPD);
- g) during the final semester 2-4 weeks can be scheduled in the curriculum for the completion of the bachelor's/diploma/ master's thesis. This activity may be credited separately, in accordance with the curriculum.
- h) the **exams for the graduation examination** and the diploma project/graduation/master's thesis receive distinct credit points. A total of maximum 20 credits are allocated for the bachelor's/diploma examination and at least 10 credits for the master's examination, according to the curriculum.

Art.12. The credits allocated to a course according to the curriculum are obtained once a course is completed and a passing grade is received. The credits allocated for a subject cannot be achieved in stages. Credits pertaining to a subject can only be counted for the semester in which they were earned.

Art.13 (1) The curricula contain mandatory subjects, optional subjects (bundles) and elective subjects, listed in a unique system at UBB level. The standard duration for a subject is one semester.

(2) Compulsory subjects are designed to equip students with the core knowledge pertaining to the subject area.

(3) Optional subjects are designed to explore specific lines of research and to further specialise students.

(4) Electives are subjects available from both major and non-major fields.

(5) For study programmes/specialisations where, according to the curriculum, the last semester is reserved for the completion of the bachelor's/master's thesis, this activity is assessed with 30 credits.

Art.14. Application for compulsory, optional and elective subjects, including subjects failed in the previous year(s) and subjects credited in advance, is carried out through the annual learning agreement, which is filled out online in the AcademicInfo application, during the month of May of each year for the second,

third and fourth year of undergraduate degree and the second year of master's degree. The online publication of the syllabi is done at least one week prior to the deadline for filling out the learning agreements. Following the summer/autumn resit sessions, the agreement becomes effective in the AcademicInfo application. Amendments to the agreement may be done no later than the start of the academic year. First year students will fill out the agreements in September, before the beginning of the academic year. The annual learning agreement is submitted to the secretariat based on the timetable established by the faculty.

Art.15 (1) Students may enrol in the subjects of other faculties or degree programmes/specialisations, whereby these subjects are treated as optional subjects in relation to the degree programme/specialisation in which they are enrolled. Their achievements in these subjects will be entered in the academic record and in the Diploma Supplement issued by the faculty where the student is enrolled. **(2)** Throughout their degree programme, students may choose up to 3 subjects from the curricula of other degree programmes/specialisations in the university/faculty as an alternative to optional subjects from the curriculum of their degree programme/specialisation, in accordance with faculty regulations. The credits allocated to these disciplines are equivalent to those established for the optional courses which they replace, on condition that the credit points for the chosen course are at least equal to the credit points of the optional course it replaces. Enrolment may be declined if this would entail a different course of study at the faculty offering that subject.

Art.16. Every student has the right to complete any subject in advance. No fee is required for courses contracted in advance. If the student does not receive state funding for the academic year corresponding to courses contracted in advance, they will pay the full annual tuition fee. Students who are re-enrolled are subject to the provisions of the ***Regulation for admission, tuition and completion of studies fees*** valid for the academic year of re-enrolment.

Art.17. No more than 5% of students in undergraduate full-time programmes may, with the approval of the Faculty Council, complete 2 years of study in a single year, except for the final year of study. These applications will be forwarded to the competent vice-rector for approval.

Art.18 (1) Students are required to attend teaching activities where attendance is compulsory. Attendance of teaching sessions and compliance with the requirements shall be established, based on the particular nature of the subjects, at the proposal of the course holder. The requirements set out in the course description are communicated to students during the first two weeks of each semester. The assessment methods may be subject to subsequent changes only if the students agree. Failure to comply with the provisions governing compulsory attendance in a given subject may result, depending on the syllabus of the subject, in disqualification of the student from the examination (in the normal session or/and in the re-sit session) and, where applicable, the requirement to retake the subject in a subsequent academic year.

(2) Case studies, essay presentations, thematic debates, half-term papers, etc. can be organised during classes throughout the semesters. Student participation in such activities and their grades may count towards the final assessments in a specific percentage depending on the course, as well as on its syllabus.

Art.19. Students who do not pay tuition fees and fees for failed subjects when due will not be eligible to sit the assessment. Record keeping of debtors is the responsibility of the chief faculty administrator.

Art.20 (1) The Dean may approve, in medical cases or in case of pregnancy, partial exemption from course attendance based on supporting medical documents. No fees will be charged to these students for retaking compulsory activities.

(2) The maximum amount of authorised absence for practical activities (laboratories, traineeship, projects, etc.), either justified or not, is up to 15% of their duration and will be established according to the regulation for the organisation and operation of faculties. Students may make up for missed attendance before the end of the semester, in accordance with the schedule established by the teacher organising these activities. Faculties may charge students making up for lost activities.

Art.21 (1) Assessment of students' professional skills is carried out, for each subject, according to the assessment system provided for in the curriculum (ongoing assessment - VP, colloquium - C, examination - E). Assessment is established for each individual subject as proposed by the subject holder and is indicated in the curriculum of the degree programme/specialisation and the subject syllabus. The evaluation form consists of a written examination for at least half of the disciplines in the curriculum for one semester.

(2) All assessment is conducted in person in all forms of education.

(3) The ongoing assessment is concluded before the examination session. Colloquia are held during the last two weeks of teaching activity during the semester. Examinations are held in sessions established under the structure of the academic year. Exam sessions last 3 weeks, except for the last session of the final year which lasts 2 weeks.

(4) The examination sessions are followed by a one-week resit session. The resit session following the second semester may be held either in July or in September, as approved by the Faculty Council, except for the final year resit session.

(5) Examinations are scheduled in consultation between student representatives and the course teacher, expressly indicating the examination method (written, oral, practical or a combination of these).

(6) At least two examination dates will be scheduled in any given examination session, including the open session, for each subject for which an examination is provided in the curriculum. Each group of students will be informed of their exam scheduled dates.

Art.22. Students involved in performance sports or artistic activities, those who have participated in international mobility programmes, students on maternity risk leave, prenatal leave or postnatal leave and students who are unable to sit examinations for reasons attested by medical documents may avail of the open session, organised until the end of the academic year. The application for an open session is submitted to the faculty secretariat or online and, following approval by the Faculty Council, is referred to the competent vice-rector for approval. The Faculty Council may endorse applications to hold an open session for other duly justified reasons not provided for in this regulation. Such cases will be considered on a case-by-case basis.

Art.23 (1) In one academic year, students may sit for an exam no more than two times for each subject listed in the annual learning agreement, but only once during an exam session. Failure to attend an examination in the scheduled exam session for a subject listed in the learning agreement means using up one of the two opportunities available to sit an examination.

(2) Students may sit an assessment for a higher grade in the resit session regardless of the grade they obtained in their first assessment and regardless of whether or not they passed the other subjects in that semester. Assessments for subjects requiring an examination and a colloquium are scheduled in the resit session.

(3) Exams for a higher grade are available only for courses contracted for the current academic year: during the winter resit session - for the exams passed in the exam session scheduled at the end of the first semester; during the summer/fall resit session – for exams passed in the session scheduled at the end of the second semester. The grade in a subject only changes if it is higher than the previous grade.

(4) Faculty councils may decide to hold an additional resit session (clearance session) for final year students who have failed exams from previous semesters, whose total number of credit points does not exceed 20. A fee of ½ of the course fee is charged for sitting these examinations. In this session, students may only sit for assessment once in each failed subject.

Art.24 (1) Learning outcomes are assessed in examinations by:

- a) whole grades from 10 to 1, grade 5 being the minimal requirement for certifying satisfactory skills in a course and passing the assessment;
- b) evaluation levels, as appropriate.

(2) An examiner will assess a students' skills by a single whole grade in disciplines that provide for several assessments. The share of each examination is provided in the syllabus.

(3) All written assessment results will be published on AcademicInfo within 3-5 days from the examination date, according to the faculty's rules and regulations. Oral assessment results will be published on AcademicInfo within one working day of the examination.

(4) Results of an assessment may be invalidated by the Dean of the Faculty when they are found to have been fraudulently obtained. Fraud or attempted fraud is punishable by expulsion without the right to re-enrol.

(5) The following constitute fraud:

(a) the use or attempted use, during the assessment, of any means or source of information not authorised by the examiner, impersonation of another person or signing the paper in a name other than that of the student who wrote it;

b) turning in papers, reports, projects, etc. plagiarised in whole or in part.

(6) Penalties for other violations of the examination rules (exceeding time limits, unauthorised interaction with other participants, seeking to use ideas from another student's work, etc.) are established by the examiner, based on the seriousness of the breach (warning, partial disqualification of work, penalty, exclusion from the examination with or without disqualification, etc.).

(7) Teachers will make available to all students the grading system for each subject assessed by written examination prior to posting the grade on the AcademicInfo platform.

Art.25. The examination must be done by the course teacher, assisted - for oral examinations - by the teacher who conducted the seminars, practical sessions, labs, etc., or by another speciality teacher. If the course holder cannot be present for substantive reasons, the head of the respective department will establish for the exam a committee of two teachers.

Art.26 (1) Each examining teacher will set a date to meet with students who require information on the assessment of the written exam. The date of the meeting shall be communicated no later than the announcement of the examination results and may not exceed 5 working days from that time.

(2) The examining teacher will provide the students with an explanation for the grade given. Students who are unhappy with the explanations they received in the meeting referred to in paragraph (1) may appeal the grade for the written examination within maximum 48 hours. The resolution of the appeals will be handled by a committee appointed by the dean at the proposal of the head of department and will not include teachers who participated in the initial evaluation. A student may, on request, be present while the appeal is being considered.

Art.27. Examination records duly filled in and signed in handwriting or by certified electronic signature by the examining teacher and, for oral examinations, by the teacher who assists the examination, will be submitted to the secretariat after the resolution of the appeal, within 5 days maximum from the conclusion of the resit session, according to the faculty's rules and regulations. In duly justified situations, the dean may approve an additional period for posting the results, provided that the activity of students is not disrupted.

Art.28. The student's academic record is concluded within 10 days of the end of the resit session or traineeship.

Art.29 (1) If the student does not pass the second assessment, they may apply for re-enrolment in that subject in the following academic year, provided they pass the current academic year. The student will repeat the entire coursework set out in the syllabus for that subject, at which point they may sit the assessment again, maximum two times.

(2) For the second enrolment the student will be paying a tuition fee for the respective subject (the fee is determined according to the following formula: tuition fee per credit point x number of credit points). If, following modifications in the curriculum, the number of credit points assigned to that course has changed, the fee for the course will be calculated in relation to the number of credit points of the graduating class of the student, and the number of credits for the resit course will be recorded in the school register.

(3) If a student fails to pass an optional subject listed in the learning agreement, the student may:

a) repeat the same optional subject in one of the following years of study, subject to a fee;

b) take another optional subject from the same bundle during one of the following years of study, subject to a fee.

(4) Students who do not pass an exam in an elective subject are not required to retake the coursework in that subject or in another elective subject.

(5) Differential subjects will be considered in the same way as compulsory subjects and will be subject to a fee calculated according to the number of credit points allocated to that subject in the curriculum.

(6) The elective subjects provided for in the curriculum of the psycho-pedagogical training programme are attended as budgeted subjects by state funded students and as paid subjects by tuition paying students.

Art.30. Successful completion of an academic year is contingent upon earning a minimum of 30 credits in the compulsory and optional subjects listed in the annual learning agreement. The 30 credits include credits for the subjects entered in the learning agreement for the two semesters of a given academic year, credits allocated for the practicum (even if they are allocated in addition to the 30 per semester), credit points allocated for the first foreign language (even if they are allocated in addition to the 30 per semester), credits earned in advance and credits for subjects not passed in previous years and included in the annual learning agreement. The 30 credit points do not include credits for elective subjects and credits allocated to Physical Education.

Chapter V. INTERRUPTION OF STUDIES, EXPULSION, RE-ENROLMENT, EXTENSION OF STUDIES

Art. 31 (1) The faculty council may approve, upon student's request, the discontinuation of studies for a maximum period of 2 years throughout the schooling period (including the period of extension of studies), but only after attending at least two semesters. The application request to discontinue studies will be submitted at the secretariat of the faculty or online at least 10 working days before the beginning of the academic year. Upon returning, the students must meet the requirements of the curricula for their graduating class. Students will be informed of this upon applying for discontinuation of studies, mentioning in the request for discontinuation of studies that they have been duly informed and are aware of this.

(2) A student shall be ranked for the academic year when they apply for interruption of studies. Upon resumption of studies, the student retains the status attained at the time of the ranking (budget/tuition).

(3) Students may apply for discontinuation of studies during any semester, including first year of study, for:

- a) health reasons for which the student was hospitalized or benefited from a period of sick leave, supported by a medical certificate with a medical recommendation for discontinuation of studies;
- b) a pregnant student or a student on maternity risk leave, prenatal leave or postnatal leave;
- c) other substantive reasons, duly considered by the faculty council (scholarships abroad, simultaneous attendance of two degree programmes/specialisations, etc.).

(4) Applications for interruption of studies during the academic year endorsed by the Faculty Council shall be submitted to the relevant vice-rector for approval within 10 days of endorsement. On resumption of studies, the student retains the status they had when they applied to discontinue their studies (budget/tuition). The ranking score is the weighted average of the last year of study completed, even if the two semesters were completed in different academic years.

(5) At the end of the discontinuation of studies period, students will submit an application to resume studies, at least 10 days prior to the beginning of the academic year, otherwise they will be expelled.

(6) Students facing expulsion are not eligible for interruption of studies.

Art.32. Expulsion and re-enrolment of students are carried out at the proposal of the faculty dean, by rector's decision.

Art.33 (1) Students are subject to expulsion for the following reasons:

- a) Failure to complete at least 30 credit points in a year of study in the compulsory and optional subjects listed in the annual learning agreement;
- b) Withdrawal from studies during the academic year. These students will be expelled at the end of the academic year, without the right to re-enrol;

- c) Students who at the end of the normal duration of the degree programme/specialisation have not obtained all the credits required by the curriculum, have passed each year of study, but have not applied for an extension of their studies, shall be expelled;
- d) Failure to submit an application for resumption of studies at the end of the interruption period;
- e) Fraud or attempted fraud, following the submission of a report by the faculty member who established the fraud/attempted fraud and evidence supporting the fact, without the right to re-enrolment.

(2) Expulsion of students is effected at the end of the academic year, with the exception of expulsions for fraud or attempted fraud and expulsions initiated by the Ethics Committee, and may be appealed within 48 hours of the student having been informed on the AcademicInfo platform. Expulsion takes effect once the decision has been issued by the rector.

Art.34 (1) By rector's decision, the expelled students may be re-enrolled (except for the students expelled in the first year of study, who will not be re-enrolled) on tuition, during the first 5 academic years from the expulsion, upon request, with the recommendation of the faculty dean. The total number of re-enrolments may not exceed the duration of the study cycle (3-4 for undergraduate degrees, 2 for master's degrees).

(2) Re-enrolled students must complete the requirements of the curriculum plan for the class they are re-enrolling with.

(3) The re-enrolment application is submitted at the faculty secretariat or online at least 10 working days before the beginning of the academic year. Upon re-enrolment, tuition fees are payable as established by the UBB Senate.

(4) A student who has been re-enrolled on tuition may be included at the end of the academic year in the ranking establishing the state funded places for the following academic year if they meet the conditions required for passing the academic year of study.

(5) Students expelled for fraud or attempted fraud may not be re-enrolled. They can only regain student status following an entrance examination.

(6) Students who have withdrawn from UBB cannot be re-enrolled. They can only regain student status following an entrance examination.

(7) People who studied at other faculties in the country or abroad and were expelled or withdrew can only regain their student status at UBB following an entrance examination.

Art.35 (1) If a student has failed to obtain all the credits required by the curriculum by the completion of the normal duration of the degree programme, but has successfully passed each year of study, they may apply for an extension of studies, paying a tuition fee per subject, both for failed subjects and for any new subjects resulting from curriculum modifications, which will be included in the annual learning agreement. Students who are in this situation must meet the curriculum requirements for the graduating class with which they complete their studies. Therefore, a student will be considered a graduate of the class in which they acquire all the credits required to complete the studies and sit for the graduation exam in the exam session scheduled for this graduating class. If by the end of the academic year, students in this situation have not acquired all credits, they can apply for another extension of studies.

(2) The application for extension of studies will be submitted at the faculty secretariat or online at least 10 working days before the beginning of the academic year. Should a student fail to submit this application, they will be expelled with the right to re-enrol under conditions stipulated by the present regulation. The number of applications for extension of studies may not exceed the total number of years of education (3-4 for undergraduate degrees, 1-2 for master's degree programmes). Should the student not complete their studies following this period, they will be permanently expelled and may re-enrol only by passing the entrance examination.

Art.36 (1) Each faculty appoints a credits recognition committee to align the curriculum of the graduating class with the curriculum of the students who have re-enrolled, returned after discontinuation of studies, or are in extension of studies. The committee will determine the differential subjects to be attended by the student by matching the curricula and syllabi.

(2) Should a failed subject no longer be available, but is included in the curriculum of the class the student joins, the student will add it to the annual learning agreement and it will be studied on a tuition basis. The head of department will determine how the subject is to be completed and graded.

(3) A subject passed in a previous academic year is considered to be passed even if the number of credit points allocated to that subject in the curriculum of the class which the student joins changes.

(4) Students who apply for re-enrolment, resumption of studies, or extension of studies in discontinued degree programmes/ specialisations where there are no students in the final year of study (there is no graduating class they can join) may complete their studies in the first 5 academic years from the graduation date of the last graduating class in the respective degree programme/ specialisation, according to the curriculum of that class.

(5) Other special cases will be regulated by decisions of the Faculty Council, following case-by-case consideration.

Art.37. Students who pursue two degree programmes/ specialisations concurrently or successively may have their credits recognised by the faculty credit recognition committees at the student's request.

Chapter VI. ACADEMIC MOBILITY

Art.38 (1) Mobility entitles students to recognition of transferable credits obtained at other accredited/provisionally authorised higher education institutions in the country and abroad or in other degree programmes/specialisations within the university.

(2) There are five types of academic mobility: temporary internal mobility, temporary international mobility, permanent internal mobility, permanent international mobility, and permanent mobility at UBB.

(3) Academic mobility can be initiated following the student's application, in compliance with the following conditions:

a) the existence of inter-institutional agreements;

b) the acceptance of the originating and receiving higher education institutions involved.

(4) Applicants will submit the mobility application for acceptance (in duplicate) to the institution where they wish to study. After obtaining the mobility acceptance, the student applies to the institution where they are enrolled for approval. The higher education institution accepting the mobility will sign the mobility application first, then the application will be signed by the home institution.

(5) Students who are EU, EEA and CH citizens are eligible for mobility under the terms of this Regulation. For citizens of third countries, the provisions governing permanent internal mobility, bilateral agreements and international agreements in force at the time of mobility apply. For citizens of third countries, mobility is contingent upon obtaining a letter of acceptance to studies.

Art.39. Temporary Internal Mobility

(1) Students may apply for temporary internal mobility between two accredited/provisionally authorised higher education institutions in the country. A student may only qualify for this type of mobility once during their studies. UBB will only accept through internal academic mobility students from universities in the Consortia where UBB and/or the faculties are members.

(2) With temporary internal mobility, funding follows the student. The tuition fee for the semester of mobility will be paid to the host university by the home institution for tuition fee-paying students.

(3) A temporary internal mobility may be effected only after successful completion of the first year of studies, at the beginning of a semester.

(4) Recognition of transferable credits and compatibility of the curriculum is carried out both at the beginning and at the end of the mobility, under the regulations of the higher education institutions involved. When the mobility starts, the student will fill out a learning agreement listing the subjects they will study according to the curriculum of the degree programme/ specialisation they applied for, which will be signed by the student and the two institutions involved. The host institution will issue the student's *Transcript of Records* at the end of the mobility. The student will submit to the home faculty's secretariat the *Transcript of Records* within 5 working days after the document is issued.

Art.40. Temporary International Mobility

- (1) Temporary international mobility pursued through international programmes will be carried out in accordance with the regulations pertaining to those programmes.
- (2) Students will pay UBB the tuition fee in the amount established by the host faculty.
- (3) A temporary international mobility may be effected only after successful completion of the first year of studies, at the beginning of a semester.
- (4) The recognition of transferable credits is performed by the higher education institutions involved. At the beginning of the mobility the student will fill out a *Learning Agreement* listing the subjects they will study, according to the curriculum of the specialisation, which will be signed both by the institution of origin and by the host institution. The host institution will issue the student's *Transcript of Records* at the end of the mobility. The student will submit to the home faculty's secretariat the *Transcript of Records* within 5 working days after the document is issued.

Art.41. Permanent Internal Mobility

- (1) A student may apply for permanent internal mobility between two accredited/provisionally authorised higher education institutions in the country, in degree programmes/ specialisations with the same number of compulsory transferable credits, in the same academic field, provided the enrolment quota is not exceeded. UBB will only accept through internal academic mobility students from universities in the Consortia where UBB and/or the faculties are members, provided they have successfully completed their course of study.
- (2) The permanent internal mobility operates according to the principle "funding follows the student". A student's form of funding is defined by the annual ranking.
- (3) A permanent internal mobility may be effected only after successful completion of the first year and only at the beginning of an academic year. Enrolment is done at the beginning of the academic year.
- (4) The Credit Recognition Committee appointed at the level of the host faculty will determine the acknowledged subjects as well as the differential subjects to be attended by the student by matching the curricula and syllabi.
- (5) The mobility applications will be submitted at the secretariat of the host faculty at least 10 working days before the beginning of the academic year. The mobility application complete with all approvals is forwarded to the home institution for the student's original academic records to be issued and forwarded to the receiving faculty.

Art.42. Permanent International Mobility

- (1) Students enrolled at higher education institutions in the EU, EEA and CH, as well as in third countries may qualify for mobility, under agreements between accredited international higher education institutions and UBB, in degree programmes/ specialisations with the same number of compulsory transferable credits, in the same academic field, provided the enrolment quota is not exceeded.
- (2) A permanent international mobility may be effected only after successful completion of the first year and only at the beginning of an academic year. These students will be enrolled on tuition paying places and at the end of the year they will be ranked, with the chance to take up a funded place.
- (3) Applications for recognition of periods of study shall be submitted to the Rector's Office at least 20 working days before the start of the academic year. The application resolution period is of 10 working days of the submission of files and the resolution of any appeals will be posted within 3 working days. The process for the recognition of periods of study abroad is provided for in the ***UBB Regulation for the Recognition of Periods of Study Abroad***.

Art.43. Permanent academic mobility at UBB

- (1) Students may apply for permanent internal mobility among UBB faculties or within the same faculty, from a degree programme to another, including from one form of education to another. This is possible only between degree programmes/ specialisations with the same number of compulsory transferable credits, in the same academic field, provided the enrolment quota is not exceeded. Students on an extended course of study are eligible for mobility from one form of education to another within the same specialisation.

(2) Permanent internal mobility is done on a 'funding follows the student' basis. A student's form of funding is defined by the annual ranking. Budgeted students are eligible for mobility to a degree programme/ specialisation where the budget allocation coefficient is less than or equal to that of the degree programme/specialisation they are enrolled in. Tuition paying students will pay the tuition fee of the degree programme/ specialisation for which they apply.

(3) Internal mobility at UBB may be carried out upon successful completion of the first year of study. The permanent academic mobilities within UBB fall on the faculties and will be approved by the faculty councils.

(4) The Credit Recognition Committee appointed at the level of the host faculty will determine the acknowledged subjects as well as the differential subjects to be attended by the student by matching the curricula and syllabi.

(5) The mobility applications will be submitted at the secretariat of the host faculty at least 10 working days before the beginning of the academic year. Mobility between faculties is subject to the approval of the deans of the faculties involved. Mobility within the same faculty is subject to the approval of the Faculty Council.

Chapter VII. REWARDS AND SANCTIONS

Art.44. For outstanding performance in the professional, scientific and research activity, a student can be rewarded by:

- a) Scholarships in accordance with the regulations in force governing scholarship award;
- b) Other forms of rewards established by the UBB Senate or by the Faculty Council self-funded from extra-budgetary resources in accordance with legal provisions;
- c) Mobility scholarships in ERASMUS, CEEPUS, and other programmes;
- d) Diplomas and honours conferred by the university;
- e) Volunteer certificates.

Art.45 (1) Students' failure to comply with the obligations stipulated under the regulations adopted by the Senate shall entail the following consequences:

- a) Written warning;
- b) Forfeiture of accommodation in residence halls;
- c) Forfeiture of scholarship for a fixed period;
- d) Expulsion;
- e) In the event of causing any damage either within the faculty or university venues as well as in the residence halls, compensation costs are to be paid by the student or students who caused the damage (they must pay the full cost of the damage).

(2) Penalties established by the Ethics Committee shall be implemented by the dean or rector, as appropriate, within 30 days thereof.

Chapter VIII. ANNUAL RANKING OF STUDENTS

Art.46. Full-time students are ranked at the end of each academic year on budgeted and tuition fee places for each year and degree programme/ specialisation. State funded places are allocated for one academic year.

Art.47. The state funded status acquired following the entrance examination will be retained only throughout the first year of studies. By exception, the following categories of students retain their budgeted place obtained during the admission process:

- a) Social cases, provided they obtain a minimum of 45 credits per academic year:
 - students who are orphans of one or both parents;
 - students under special protection;
 - students who have received a social scholarship from budgetary and extra-budgetary funds in the second semester of the previous academic year.

b) Students of Roma ethnicity enrolled on specially allocated budget places, provided that they obtain a minimum of 30 credits per academic year.

c) Romanian students living abroad as such:

- budgeted place without scholarship provided that the student has obtained a minimum of 45 credits/year;

- budgeted place with scholarship provided that the student has obtained 60 credits/year.

Students who forfeit their initial funding, will continue their studies on tuition in lei and may return to the initial funding (with or without a scholarship) beginning with the next academic year if they obtain the previously mentioned number of credits.

d) Students who are recipients of a Romanian state scholarship as such:

- budgeted place without scholarship provided that the student has obtained a minimum of 30 credits/year;

- budgeted place with scholarship provided that the student has obtained 60 credits/year.

Students who forfeit their initial funding, will continue their studies on tuition in lei and may return to the initial funding (with or without a scholarship) beginning with the next academic year if they obtain the previously mentioned number of credits.

Art.48 (1) State funded places are redistributed at the end of each academic year, in descending order of the grades average score, regardless of the previous status, either state funded or tuition paying. The budgeted places are filled first by students who have completed the full academic year, in descending order of their average scores. Where there are not enough students who have passed all their exams to fill in the vacant state funded places, the remaining state funded places may be obtained in descending order of the grades average score by students who have not passed all their exams.

(2) A student who has obtained at least 60 credits in core and optional subjects in an academic year, according to the annual study agreement, is considered to have completed the academic year. The 60 credits do not count the credits allocated to the compulsory course Physical Education, but its successful completion is compulsory during the course of study.

(3) The grade point average is calculated as the weighted average of all compulsory and optional subjects entered in the annual study agreement for the current academic year, with the exception of Physical Education. When calculating the average grade for the failed courses, the grade is calculated as zero, but the credit points of the respective course will be included in calculating the average score.

(4) The following criteria shall be used to decide the tie-breakers:

- a) the weighted average of the grades earned in core subjects in the annual study agreement;

- b) the weighted average of the grades earned in the optional subjects included in the annual study agreement;

- c) the weighted average of the grades earned in the elective subjects included in the annual study agreement;

- d) the admission score.

(5) If a faculty does not enrol enough eligible students to fill the budgeted places available, these will be transferred between faculties. The transfer of state funded places between faculties/ fields/ degree programmes/ languages of study will be done in compliance with the existing law.

Art.49. Students who are concurrently enrolled in two majors may choose the specialisation where they wish to retain the status of “state funded student” by submitting an application to the faculty dean. The application will be accompanied by a certificate signed by the dean, the chief secretary, and secretary of the degree programme/ specialisation at the second faculty (attended concurrently), which states that the student is not state funded during that academic year.

Chapter IX. FINAL AND TRANSITIONAL PROVISIONS

Art.50. This Regulation applies to all categories of students in all forms of education, enrolled under the applicable law, regardless of the year of study.

Art.51. This Regulation comes into force as of the 2023-2024 academic year and is binding for all faculties. Upon the entering into force of this regulation, any previous stipulations, provisions, decisions to the contrary of it are hereby repealed.

Art.52. Addenda to this Regulation:

Addendum 1. Decision of courses equivalence;

Addendum 2. Learning Agreement for temporary mobility students;

Addendum 3. Transcript of Records for temporary mobility students;

Addendum 4. Application form for permanent internal mobility (between universities);

Addendum 5. Application form for permanent internal mobility (between UBB faculties);

Addendum 6. Application form for permanent internal mobility (within the same faculty);

Addendum 7. Organisation and conducting examination sessions and resits at UBB, subject to the suspension of face-to-face teaching activities.