



## Methodology for conducting online teaching during the pandemic

- approved by Senate Decision No. 174 of 13.12.2021 -

### I. Introduction

Based on university autonomy, Babeş-Bolyai University faculties may choose to conduct teaching activities with physical attendance, in a mixed approach (physical and online presence), or exclusively online, in conformity with national measures to limit the spread of SARS-CoV-2 infections. With the approval of the Administrative Council, the Faculty Council decides the approach for conducting the activities for each degree programme, based on its characteristics, available human resources, and existing infrastructure.

This methodology regulates the modes of conducting teaching activities through technology and internet, as well as the processing of personal data of participants in these types of activities, which is performed exclusively for the purpose of teaching, according to art. 140 para. (8) of the National Education Law and art. 381 of Law no. 55/2020.

### II. Conducting online teaching activities

The teaching activities will be conducted online, on a platform selected by the tenured teacher in charge of the course from among multiple platforms recommended and made available by the faculty (Microsoft Teams, Zoom, Moodle, etc.). Teachers will adapt the contents of their teaching materials as well as how they interact with students to the online environment.

The online teaching activities will be conducted according to the faculty's timetable, which will be in conformity with the number of hours allotted in the curriculum and syllabus. The faculty is responsible for instructing students on how to complete teaching activities and on changing the established approach.

Students are required to attend teaching activities in accordance with the provisions of the *Regulation on (Undergraduate and Master's Degree) Student Professional Activity Based on the European Credit Transfer System (ECTS)*, even when they are conducted online.

### III. Conducting online exam sessions

Examinations may be conducted online, on a platform selected by the tenured teacher in charge of the course from among multiple platforms recommended and made available by the faculty (Microsoft Teams, Zoom, Moodle, etc.), in accordance with the other requirements in the syllabus addressing student evaluation.

During the examination, students will turn on the webcam and microphone at the teacher's request.

Exams conducted online can be recorded at the teacher's request, with the approval of the students assessed and in full conformity with the regulations on personal data protection. Students shall be informed of any changes to the method of evaluation or the grading system outlined in the syllabus in a timely manner, prior to the examination or project submission deadlines.

Anyone who commits or attempts to commit exam fraud will be expelled. Interaction between students (if the examination does not require teamwork), use of other electronic devices (if the examination does not require their use), non-compliance with the restrictions imposed by the teacher (turning the webcam off, turning the microphone off, etc.) or other proven methods, plagiarism, etc. are all considered exam fraud.

#### **IV. Final provisions**

The university management, faculty management, teachers, and ancillary teaching staff are responsible for coordinating and conducting teaching activities using technology in optimal settings, ensuring the continuity of the teaching process.

All other provisions of the *Regulation on (Undergraduate and Master's Degree) Student Professional Activity Based on the European Credit Transfer System (ECTS)* in its most recent version approved by the UBB Senate remain in effect with the adoption of this methodology.