Methodology for conducting hybrid or online teaching activities

- approved by Senate Decision No. 201 of 24.11.2025 -

I. Introduction

Art. 1. The present methodology regulates the conducting of teaching activities through technology and internet, as well as the processing of personal data of learners engaging in this type of activities, which is performed exclusively for the purpose of teaching.

Art. 2. Consistent with quality standards and guidelines for teaching, learning, research, practical applications, and assessment in full-time education, by using online resources, IT tools, and synchronous communication developed by the Romanian Agency for Quality Assurance in Higher Education (ARACIS), based on university autonomy, the faculties of Babeș-Bolyai University may choose to conduct teaching activities either in person, in a combination of in-person and online formats, or exclusively online.

Art. 3. Once a year, in September, the Faculty Council approves, with the input of course instructors and heads of departments responsible for curriculum planning, the teaching schedule and the course value (see maximum course values for full-time education in Addendum 1) for the following academic year, relative to the total number of hours included in the curriculum for teaching and learning activities in each degree programme. These course values come into effect after approval by the vice-rector responsible for education and curriculum.

II. Conducting online teaching activities

Art. 4. The teaching activities will be conducted online, on a platform selected by the tenured course coordinator from among multiple platforms recommended and made available by the faculty (Microsoft Teams, Zoom, Moodle, etc.). The university will provide all students with access to the technical and IT facilities needed to access IT platforms and digital resources free of charge and in a suitable manner. Teachers will adapt the contents of their teaching materials as well as how they interact with students to the online environment.

Art. 5. The online teaching activities will be conducted according to the faculty's timetable, which will be in conformity with the number of hours allotted in the curriculum and syllabus. The course coordinator is responsible for instructing students on how to complete teaching activities and on amending the established approach. The faculty will ensure that the timetable is tailored to allow students to participate in consecutive teaching activities, regardless of how they are conducted. The timetable specifies the scheduled activities in person and online.

Art. 6. Students are required to attend classes under the regulations of the university and according to the course syllabus, even when classes are held online.

Art. 7. Where attendance is compulsory, students must, at the request of the teacher, keep their webcam and/or microphone switched on and actively engage in activities. If synchronous communication with the student is not possible during the activity, their attendance will not be recorded.

Art. 8. Formative and summative assessment may also be conducted by means of electronic, IT, and communications resources, i.e., online, in accordance with the relevant regulations approved by the Senate.

III.   Adjusting teaching activities and materials for the online setting
Art. 9. Teachers are responsible for designing, developing, and implementing activities in line with the principles of learner-centred teaching and learning and developing innovative learning resources, methods, and contexts, using information technology tools.

Art. 10. Teachers will provide students with digital educational resources available on a secure IT platform (Microsoft Teams, Zoom, Moodle, etc.), also offering students further assistance beyond the university premises.

IV.   Final provisions
Art. 11. This methodology applies to all levels of study and forms of education. The provisions of this methodology also apply, where appropriate, to postgraduate degree programmes, professional conversion programmes for teachers in pre-university education, low volume training programmes and other forms of non-traditional education.

UNIVERSITATEA BABEȘ-BOLYAI
BABEȘ-BOLYAI TUDOMÁNYEGYETEM
BABEȘ-BOLYAI UNIVERSITÄT
BABEȘ-BOLYAI UNIVERSITY
TRADITIO ET EXCELLENTIA

RECTOR'S OFFICE

1 M. Kogălniceanu Street
Cluj-Napoca, RO-400084
Tel.: 0264-40.53.00
Fax: 0264-59.19.06
contact@ubbcluj.ro
www.ubbcluj.ro

Addendum 1. The maximum amount of learning, teaching, research, and practical applications in a synchronous online format for full-time students.

Academic Studies Field	Type of educational activity	the proportion of synchronous online activities, broken down by type of activity and cycle of study (%)		
		Undergraduate degree	Master's degree	Doctoral degree
Mathematics	Learning-Teaching	50	55	60
Mathematics	Practical Applications and Research	25	35	35
Business	Learning-Teaching	40	60	65
Business	Practical Applications and Research	25	35	30
Physics	Learning-Teaching	40	60	65
Physics	Practical Applications and Research	25	35	30
Chemistry	Learning-Teaching	50	60	65
Chemistry	Practical Applications and Research	25	35	35
Chemical Engineering	Learning-Teaching	50	60	65
Chemical Engineering	Practical Applications and Research	25	35	35
Geography	Learning-Teaching	35	50	60
Geography	Practical Applications and Research	25	30	30
Geology	Learning-Teaching	35	50	60
Geology	Practical Applications and Research	25	30	30
Environmental Science	Learning-Teaching	35	50	60
Environmental Science	Practical Applications and Research	25	30	30

Academic Studies Field	Type of educational activity	the proportion of synchronous online activities, broken down by type of activity and cycle of study (%)		
		Undergraduate degree	Master's degree	Doctoral degree
Electrical Engineering	Learning-Teaching	50	60	65
Electrical Engineering	Practical Applications and Research	25	35	35
Engineering Geology	Learning-Teaching	50	60	65
Engineering Geology	Practical Applications and Research	25	35	35
Computers and Information Technology	Learning-Teaching	50	60	65
Computers and Information Technology	Practical Applications and Research	25	35	35
Mechanical Engineering	Learning-Teaching	50	60	65
Mechanical Engineering	Practical Applications and Research	25	35	35
Applied Engineering Sciences	Learning-Teaching	50	60	65
Applied Engineering Sciences	Practical Applications and Research	25	35	35
Environmental Engineering	Learning-Teaching	50	60	65
Environmental Engineering	Practical Applications and Research	25	35	35
Biology	Learning-Teaching	40	60	65
Biology	Practical Applications and Research	25	35	30
Biochemistry	Learning-Teaching	-	60	65
Biochemistry	Practical Applications and Research	-	35	30
Health	Learning-Teaching	25	-	-
Health	Practical Applications and Research	0	-	-
Medicine	Learning-Teaching	-	50	65
Medicine	Practical Applications and Research	-	25	35
Law	Learning-Teaching	50	60	65
Law	Practical Applications and Research	25	35	35
Administrative Sciences	Learning-Teaching	50	60	65
Administrative Sciences	Practical Applications and Research	25	35	35

Academic Studies Field	Type of educational activity	the proportion of synchronous online activities, broken down by type of activity and cycle of study (%)		
		Undergraduate degree	Master's degree	Doctoral degree
Communication Sciences	Learning-Teaching	40	55	65
Communication Sciences	Practical Applications and Research	25	35	35
Sociology	Learning-Teaching	40	55	65
Sociology	Practical Applications and Research	25	35	35
Social Work	Learning-Teaching	40	55	65
Social Work	Practical Applications and Research	25	35	35
International Relations and European Studies	Learning-Teaching	40	55	65
International Relations and European Studies	Practical Applications and Research	25	35	35
Political Science	Learning-Teaching	40	55	65
Political Science	Practical Applications and Research	25	35	35
Security Studies	Learning-Teaching	40	55	65
Security Studies	Practical Applications and Research	25	35	35
Business Administration	Learning-Teaching	30	50	65
Business Administration	Practical Applications and Research	25	35	35
Cybernetics, Statistics and Business Information Systems	Learning-Teaching	30	-	-
Cybernetics, Statistics and Business Information Systems	Practical Applications and Research	25	-	-
Cybernetics and Statistics	Learning-Teaching	-	50	65
Cybernetics and Statistics	Practical Applications and Research	-	35	35
Business Information Systems	Learning-Teaching	-	50	65
Business Information Systems	Practical Applications and Research	-	35	35
Accounting	Learning-Teaching	30	50	65
Accounting	Practical Applications and Research	25	35	35

Academic Studies Field	Type of educational activity	the proportion of synchronous online activities, broken down by type of activity and cycle of study (%)		
		Undergraduate degree	Master's degree	Doctoral degree
Economics	Learning-Teaching	30	50	65
Economics	Practical Applications and Research	25	35	35
Finance	Learning-Teaching	30	50	65
Finance	Practical Applications and Research	25	35	35
Management	Learning-Teaching	30	50	65
Management	Practical Applications and Research	25	35	35
Marketing	Learning-Teaching	30	50	65
Marketing	Practical Applications and Research	25	35	35
Economics and International Affairs	Learning-Teaching	30	50	65
Economics and International Affairs	Practical Applications and Research	25	35	35
Psychology	Learning-Teaching	50	60	65
Psychology	Practical Applications and Research	25	35	35
Education Sciences	Learning-Teaching	50	60	65
Education Sciences	Practical Applications and Research	25	35	35
Language and Literature	Learning-Teaching	35	-	-
Language and Literature	Practical Applications and Research	25	-	-
Applied Modern Languages	Learning-Teaching	35	-	-
Applied Modern Languages	Practical Applications and Research	25	-	-
Philology	Learning-Teaching	-	40	50
Philology	Practical Applications and Research	-	30	35
Philosophy	Learning-Teaching	50	60	65
Philosophy	Practical Applications and Research	25	35	35
History	Learning-Teaching	40	50	60
History	Practical Applications and Research	20	30	30

Academic Studies Field	Type of educational activity	the proportion of synchronous online activities, broken down by type of activity and cycle of study (%)		
		Undergraduate degree	Master's degree	Doctoral degree
Reformed	Learning-Teaching	40	60	65
Reformed	Practical Applications and Research	20	35	35
Cultural Studies	Learning-Teaching	40	50	60
Cultural Studies	Practical Applications and Research	20	30	30
Visual Arts	Learning-Teaching	20	30	50
Visual Arts	Practical Applications and Research	15	25	35
Theatre and Performing Arts	Learning-Teaching	20	30	50
Theatre and Performing Arts	Practical Applications and Research	15	25	35
Cinema and Media	Learning-Teaching	35	45	55
Cinema and Media	Practical Applications and Research	25	35	35
Music	Learning-Teaching	20	30	50
Music	Practical Applications and Research	15	25	35
Physical Education and Sport	Learning-Teaching	25	-	-
Physical Education and Sport	Practical Applications and Research	15	-	-
Kinesitherapy	Learning-Teaching	25	-	-
Kinesitherapy	Practical Applications and Research	15	-	-
Sports Science and Physical Education	Learning-Teaching	-	35	45
Sports Science and Physical Education	Practical Applications and Research	-	35	35