UNIVERSITATEA BABEȘ-BOLYAI
BABEȘ-BOLYAI TUDOMÁNYEGYETEM
BABEȘ-BOLYAI UNIVERSITÄT
BABEȘ-BOLYAI UNIVERSITY
TRADITIO ET EXCELLENTIA

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Decision No. 146 of 25/09/2025
on amending the Regulation governing scholarships for students in undergraduate and master's degree programmes

Considering the Babeș-Bolyai University Administrative Council Decision no. 14326/15.09.2025,

Considering the positive recommendation of the Committee for Regulations and Legal Affairs, the Committee for Budget and Heritage, and the Committee for Student Social and Cultural Activities,

Pursuant to article 37 letter e of the UBB Charter,

the Babeş-Bolyai University Senate,
convened on 25 September 2025,
decided:

Single article. The amendment to the *Regulation governing scholarships for students in undergraduate and master's degree programmes*, as appended to this decision, is hereby approved.

President
Professor Florin Streteanu, PhD

Secretary
Anca Ghingheli

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REGULATION FOR GRANTING SCHOLARSHIPS

to undergraduate and master's degree students

- Amended and supplemented by Senate Decision No. 146/25.09.2025 -

Legal framework

List of the normative instruments underpinning the Regulation for granting scholarships to undergraduate and master's degree students enrolled in full-time, distance learning, and part-time education programmes at Babeș-Bolyai University of Cluj-Napoca:

- *Higher Education Law No. 199/2023;*
- *Law No. 141/2025 on fiscal and monetary measures;*
- OMEC No. *4957/2025* amending the addendum to *OME No. 6463/2023* establishing the general criteria for granting scholarships and other state-funded financial support to students and trainees in full-time state higher education;
- *Law no. 32/1994 on funding*
- *Law no. 376/2004 on private scholarships*

Art. 1. (1) Babeș-Bolyai University (hereinafter referred to as UBB) awards scholarships to its students from budgetary funds and its own resources in line with the calendar for scholarships application, which is available on the university and faculty websites at least three days before the start of each academic semester.

(2) All categories of scholarships listed under art. 2 are awarded at the request of students, duly signed by them. Scholarships will be discontinued upon loss of student status or failure to meet the eligibility criteria, as applicable.

(3) Applications for all categories of scholarships must be submitted exclusively online using the platforms provided by the university within 15 working days of the starting date of the semester/academic year.

(4) a. Economic operators, non-governmental organisations, natural persons, or legal entities governed by private law may grant private scholarships on a contractual basis.

b. Here the responsibility for establishing the eligibility criteria, the amount and number of scholarships, organising the call for applications to select the recipients, signing the

scholarship agreements and payment of the scholarships to the recipients falls on the relevant natural or legal persons.

c. UBB may support the said natural or legal persons, under a partnership agreement, by disseminating the scholarship opportunities and by co-organising the selection competition.

(5) a. Legal persons and natural persons may provide scholarships in partnership with UBB, subject to a sponsorship agreement signed under Law No. 32/1994 on patronage.

b. The eligibility criteria, amount and number of scholarships are established by the sponsor in collaboration with UBB, subject to the provisions of this Regulation.

c. Selection of recipients and payments of scholarships are managed by UBB in accordance with the guidelines and criteria stipulated in the sponsorship contract. Specific procedures for the selection process may be established at the level of the Faculty Councils - when the scholarships are intended for students of specific Faculties, or at the level of the Administrative Council - when the scholarships are intended for students of all UBB Faculties.

(6) Economic operators and/or local authorities may grant scholarships, at least at the level of those granted from public funds for higher education, as well as from other funds, for quality education.

Art. 2.

(1) UBB awards the following categories of scholarships:

- a. performance scholarships:
  - a.1. category I performance scholarships;
  - a. 2. category II performance scholarships;
- b. study scholarships;
- c. scholarships for master in didactics;
- d. scholarships for dual education;
- e. social welfare scholarships;
- f. special scholarships:
  - f. 1. special scholarship for scientific activity (of excellence);
  - f. 2. special scholarships for cultural-artistic activity;
  - f. 3. other categories of special scholarships (CFCIDFR)
- g. sports achievements scholarships.

(2) Depending on the purpose for which they are awarded, scholarships are grouped into the following categories:

a) for academic achievement: the scholarships referred to in paragraph. (1) letters a)-d);

b) for social support: the scholarships referred to in paragraph (1)(e);

c) for other activities listed in the present order: the scholarships referred to in paragraph (1) letters f) and g).

(3) The categories of scholarships under Article 2 (except for letter f, point 3) are allocated from the state budget and from UBB's own revenue subject to the approved budget.

Art. 3. (1) According to this regulation, the beneficiaries of the scholarships granted by UBB, hereinafter referred to as 'students' are UBB students enrolled in undergraduate and master's degree, full time education, distance learning and part time education, state funded and on tuition.

(2) Only students enrolled in state-funded places are eligible for scholarships from the state budget. Students enrolled on state-funded places as well as students enrolled on tuition-paying places may apply for scholarships from UBB's own resources, subject to the availability of funds.

(3) At the beginning of each academic semester, the Administrative Council approves the scholarship fund from UBB's own revenues, as well as the number of scholarships allocated from the approved fund.

(4) Scholarships are awarded to students for the duration of each semester (first semester: October-February; second semester: March-July) and are granted for the period of teaching activities, which includes courses, seminars, laboratories, projects, practical activities, exam sessions, according to the schedule of activities, with the exception of occasional social welfare scholarships and those under art. 13 and 23 of the present Regulation. Scholarship recipients in their last year of study for a bachelor's or master's degree receive a scholarship in the final semester of study, respectively, until the final exam of the first session provided in the ongoing academic year. Scholarships will be discontinued upon loss of student status or failure to meet the eligibility criteria, as provided by the present regulation.

(5) The following criteria cannot be used to award any type of scholarship, regardless of the source of funding: age, gender, religion, race, nationality, citizenship, sexual orientation, political affiliation of the candidate or their family, membership in legally constituted organisations or with activity in accordance with the European legislation in force, number of years spent in other educational institutions, studies pursued abroad, as well as access to scholarships from other sources.

Art. 4. (1) a. To be eligible for a scholarship awarded by UBB, regardless of category, students must **have passed all of their exams**, with the exception of permanent or occasional social assistance scholarships. A student who has passed all of their exams, except for students in the first year, has accumulated at least 30 credits in compulsory and elective subjects in the exam session preceding the semester for which they are requesting

a scholarship, according to the student's options for the previous semester, in line with the learning agreement.

b. If a faculty has more than 30 credits in a semester, a student is regarded to have passed all compulsory exams if they achieve the minimum amount of credits stipulated for that semester.

The weighted average does not factor in the credits pertaining to the pedagogical training module, the Physical Education course and the credits pertaining to the foreign language course, unless the latter is counted in the total of the 30 credits provided for in the syllabus.

d. A minimum of 30 credits earned in compulsory and elective subjects will be considered based on the academic transcript and equivalence of exams passed for students who have had a CEEPUS/Erasmus scholarship, who have passed the exams on the basis of bilateral exchange agreements abroad or on the basis of agreements within the University Consortium.

(2) An exception to this provision applies to foreign students who are recipients of Romanian state scholarships, who are awarded scholarships on condition that they pass the previous academic year, obtaining a minimum of 60 credits/year, but no more than the legal academic period provided for that specialisation.

Art. 5. (1) The **special scholarships** granted by UBB are defined in art. 2 para. 1, letters f) and g) of the present Regulation.

(2) The amount of the special scholarships is higher than the amount of the category I performance scholarships.

(3) The special scholarships established under art. 2 paragraph 1, letters f and g are awarded to students as stipulated in art. 3 of the present Regulation, starting with the second year of undergraduate studies and starting with the first year of master's studies.

(4) Obtaining a special scholarship is not contingent on receiving other types of scholarships. Special scholarships cannot be combined, but students may apply for and choose the special scholarship with the higher amount or the one that is granted for a longer period.

(5) Scholarships may be granted to students enrolled in distance or part-time educational programmes by the Centre for Continuing Education, Distance Learning and Part-Time Learning (CFCIDFR) or by the faculties organising the programmes referred to in this paragraph under the conditions approved by the Decision of the Administrative Council No. 785 of 22 May 2017 and the Decision of the Management Board of CFCIDFR No. 161 of 20 June 2017, respectively criteria outlined in Addendum no. 4 to this Regulation.

Art. 6 (1) A student is not eligible to receive two types of scholarships from the same category listed under art. 2 para. (2) simultaneously, but may opt for the one with a higher amount or which is granted for a longer period.

Art. 7 (1) The scholarship fund from the state budget is reduced by the special scholarship fund, depending on the quantity and amount of the latter.

(2) The state budget scholarship fund for category I and II performance scholarships and social grants is distributed among faculties on a pro rata basis depending on the total number of students enrolled in full-time, tuition-free short-term, undergraduate, and master's degree programmes. For students enrolled in the undergraduate degree programmes in the STEM-related fields, a coefficient of 33% is levied on the standard amount for the scholarship and social security fund.

(3) The scholarship funds allocated to faculties are divided as follows:

- 15% - 1st category performance-based scholarships funds;
- 55% - 2nd category performance-based scholarships funds;
- 30% - social welfare scholarships funds.

With the exception of the amount allotted for social welfare scholarships, faculties may change this quota within their allocation. If the social welfare scholarship funds are not fully used, they will be transferred to the first category performance scholarships in proportion of 25%, respectively second category performance scholarships in proportion of 75%.

(4) The scholarship fund allocated to the faculty is broken down by cycles of study, majors, years and lines of study, as well as STEM fields, in proportion to the number of eligible students enrolled in full-time, state-funded programmes at that faculty. The faculties may decide to grant scholarships in sessions where there are study sessions.

(5) The amount of scholarships may be established under Addendum 3 and may be amended at any time by a decision of the University Senate on the recommendation of the Administrative Council.

Art. 8. (1) Students pursuing two degree programmes in state higher education institutions at the same time may be eligible for scholarships from just one of the institutions. Students pursuing a second degree programme at UBB (either concurrently or sequentially) as well as those who are pursuing two degree programmes simultaneously in two different state higher education institutions may receive scholarships as long as the total number of semesters in which they receive a scholarship does not exceed the number of semesters provided as a normal duration of schooling in the degree programme wherein they receive a scholarship. Students will indicate in their

scholarship application (standard form provided by the faculty) whether they are enrolled in other degree programmes.

(2) To avoid granting two or more scholarships to a student who is concurrently enrolled in two or more degrees at state-funded higher education institutions, the scholarship is only awarded for the degree programme pursued at the higher education institution chosen by the student. During the period for submitting appeals, the student agrees to submit a certificate attesting that they are not a scholarship holder at the other faculty (institution).

(3) The **Enrolment form**, certifying documents, and the statutory declaration are used to verify the accuracy of the student's status in terms of fulfilling the conditions in Art. 8 (2).

(4) Students whose studies were interrupted for one or more semesters will be granted a scholarship based on their performance in the previous semester prior to the hiatus.

(5) If a scholarship recipient withdraws from studies during the semester/academic year, the faculty must notify the Social Service in writing in order to discontinue the scholarship.

(6) Students may qualify for any type of scholarship for a maximum of one undergraduate programme and one master's degree programme as stipulated above.

Art. 9 (1) First and second category performance scholarships are granted in descending order of the average scores (exams, tests, projects - depending on the curriculum) from the exam session prior to the semester when the scholarship application is submitted.

(2) The average score is calculated as a weighted average of the whole set of grades, with each set carrying a different weight determined by the credits allocated to each subject and the total number of credits set for that semester in line with the provisions of art. 4.

(3) If a student obtains more than 30 credits according to the curriculum structure for the respective semester, the average score will be calculated taking into account, in addition to the grades and credits of compulsory and elective subjects taken, according to art. 4 para. (1) let. a, b, and c, the grades and credits of optional subjects selected by the student in the learning agreement for the respective semester, only if requested so by the student.

(4) If the student obtains more than 30 credits while meeting all of the requirements, and if the additional credits relate to subjects scheduled for the following semesters, they will be carried forward to the calculation of the average score for the semester in which the respective subjects are scheduled, according to the curriculum.

(5) For determining the average score for a single semester, evaluation and credits for a course are considered just once.

(6) **a.** In the event of an equal average score, the tie breaker will be affected by the following factors, in the following order:

1. *publications, respectively participation with papers/contributions/presentations at scientific/academic events, conferences, symposia, scientific/academic seminars and other relevant academic activities in the semester for which the student's performance is assessed. In order to evaluate the student's extracurricular activity (see b), they will present their own and original scientific research papers/communications. If requested, applicant students will provide relevant documentation (e.g., a published article, a certificate attesting to a presentation given in a scientific session) to substantiate these achievements.*

1.1. The scientific activity from the second semester of the final year of the bachelor's degree will be taken into account for master's degree students in the first semester of the first year, but only if the student continued their master's studies in a related field.

1.2. The first ranking criterion involving scientific activity will be considered only if the applicant's scientific activity supervisor is a member of the faculty where they are applying for the scholarship, if the relevant research was carried out under the coordination of a supervisor.

2. the average score for the previous semester(s) (i.e. the semester held two semesters prior to the semester of application), if there is still a tie, the previous semester will be considered. This criterion will be used until a tie breaker is reached. For first year undergraduate/master's degree students, the admission score to the undergraduate/master's degree programme corresponds to the average score of the previous semester;

3. the grade obtained in the course with the most credits; if still tied, the next course listed with the most credits will be considered. This criterion will be used until a tie breaker is reached. If multiple disciplines have the same amount of credits at any point throughout the use of this criterion, the arithmetic mean of all those disciplines will be used;

4. grades obtained in elective courses during the semester prior to the scholarship application only when all students with equal scores for which no tie-breaking was achieved up to this criterion contracted those elective courses;

5. admission exam score;

6. the baccalaureate exam score for the undergraduate degree students and the bachelor's exam score for the master's degree students. In the event of a tie in the baccalaureate exam score, the undergraduate degree students' tie-breaker criterion will be the arithmetic average of the grades in the first two written examinations of

the baccalaureate exam. In the event of a tie in the bachelor's exam score, master's degree students will be evaluated based on the baccalaureate exam score, and in the event of a tie, they will be graded based on the arithmetic average of the grades in the baccalaureate exam's first two written examinations.

7. participation in seminar and practical/laboratory activities (the percentage will be established by each faculty according to its own regulations).

b. The student's extracurricular activity will be assessed based on the derived score, which is as follows:

Activity categories	Score [1]
Publication of specialized books	
Main author	200
Co-author	200 points divided by the number of authors [2]
Publication of scientific articles	
Article in international specialized publications	
Main author	120
Co-author	120 points divided by the number of authors
Article in national specialized publications	
Main author	100
Co-author	100 points divided by the number of authors
Registered patents	
International	200
National	100
International scientific/academic sessions	
Excellence Award	100
First prize	90
Second prize	80
Third prize	70
Honourable mention	60
Participation	30
National scientific/academic sessions	
Excellence Award	90
First prize	80
Second prize	70
Third prize	60
Honourable mention	40

Activity categories	Score [1]
Participation	20
Scientific/academic sessions organised by UBB	
Excellence Award	80
First prize	70
Second prize	60
Third prize	40
Honourable mention	30
Participation	10

Note: [1] Each book, article, patent, prize, etc. obtained during the assessed period, which corresponds to the semester completed and concluded prior to the semester in which the scholarship is sought, is assigned a score.

[2] If each author's contribution can be assigned a number of pages, the 200 points divide by the number of pages and multiply by the number of pages signed by the author who is an applicant for the scholarship.

[3] Depending on the faculty's scientific/cultural field, the Faculty Council may develop a series of additional recommendations (as per art. 21)

[4] The "participation" category in the grading grid refers solely to the presentation of a personal and original paper produced and delivered/presented by the applicant during the scientific/academic session in question.

Art. 10 (1) The first category performance scholarship may be awarded, as set out in art. 3 of the present Regulation, to UBB students enrolled in full-time undergraduate and master's degree programmes, starting with the second semester of the first year of study, except in the situation described in paragraph 2 letter b), where the scholarship is awarded starting with the second year of study, following the confirmation of the performance by UBB.

(2) Performance scholarships may be awarded to students who meet at least one of the following criteria:

a) they achieved outstanding academic results, namely the highest grades in the same year of study of a given degree programme;

b) they produced scientific achievements, innovation, and patents. The threshold criteria for obtaining the scholarship in this situation is stipulated in Addendum 5.

(3) The number of category I performance-based scholarships granted from the budget allocation in a faculty is determined by dividing the scholarship amount allotted for this purpose by the scholarship quantum.

(4)

a. The allocation of performance scholarships in category I by programme, cycle of studies, specialisation, year, line of study and STEM fields within the faculty falls entirely within the remit of the Faculty Scholarship Committee.
b. Each study programme in a faculty can receive at least one category I performance-based scholarship from state-funded allocations, except when the highest average score in the study programme and year of study is less than the minimum average score established by the faculty council for category I performance-based scholarships. The number of category I performance scholarships per year and degree programme is established by the faculty scholarship committee.
c. If it is possible to offer more category I performance-based scholarships in the same study programme, specialisation, and year of study, the allocation will be proportional to the number of students enrolled in each degree programme, specialisation, and year of study.
d. Category I performance-based scholarships are allocated along degree programmes, specialisations, and years of study according to the number of state-funded students in the respective year, specialisation, and degree programme.

(5) The faculty council may establish a minimum general average score for granting a category I performance-based scholarship in the faculty.

(6) If the category I performance scholarships fund is not fully spent, based on the established average score, the unused amount is transferred into the category II performance scholarships fund of the same faculty.

Art. 11. (1) The **category II performance scholarship** may be awarded, pursuant to the provisions of article 3 of the present Regulation, to UBB students enrolled in full-time undergraduate and master's degree programmes.

(2) The category II performance scholarships fund is allocated to faculties along degree programmes, specialisations and years of study in proportion to the number of state funded students in the respective year, specialisation, and programme. Other criteria for the allocation of the scholarship fund may be established by the faculty council, while maintaining an adequate ratio to the number of students.

(3) The number of category II performance scholarship recipients from a faculty, degree programme and year of study is determined by dividing the scholarship fund allotted for this purpose by the amount of the scholarship.

(4) According to art. 9, para. (2), (3), and (4), category II performance scholarships within academic programmes, specialisations, and years of study are provided following the distribution of category I performance-based scholarships, in descending order of the general average score achieved by students in the previous semester.

(5) The admission competition score is the criterion for granting the category II performance scholarship for the first semester of the first year of study (undergraduate degree, master's degree, respectively). For students who were admitted without sitting the entrance exam, the admission score will be 10.00 based on the results of the School Olympiad.

(6) If several students have the same average score, the tie breaker applies the additional criteria provided for by art. 9, para. (6).

(7) The provisions of article 10 duly apply to category II performance scholarships.

Art. 12. (1) **Bursaries** are available to students enrolled in double major undergraduate teaching programmes.

(2) Bursaries are awarded subject to the budget allocation for this purpose and in accordance with this methodology.

(3) The value of the bursary provided from the state budget to students enrolled in double major undergraduate teaching programmes is equal to the minimum net wage in the economy.

Art. 13. (1) Dual education scholarships are awarded to students enrolled in a dual education degree programme.

(2) Economic operators and/or local authorities may grant scholarships, at least at the level of those granted from public funds for higher education, as well as from other funds, for ensuring quality education.

Art. 14. (1) Scholarships for master's degrees in education are awarded to students attending master's degree courses in education.

(2) The amount of the scholarship for a teaching master's degree is equal to the minimum net wage in the economy.

Art. 15. (1) The **social welfare scholarship** may be awarded, pursuant to the provisions of article 3 of the present Regulation, to UBB students enrolled in full-time undergraduate and master's degree programmes, except for Romanian ethnics and Non-EU students.

(2) The social aid scholarship may be permanent (for the entire duration of one academic semester) or occasional (once or twice a year, as applicable).

(3) The amount of the permanent social welfare scholarship may not be less than the minimum amount specified by CNFIS and may not be more than the amount of the category II performance scholarship.

(4) A social welfare scholarship is available to students enrolled in full-time education who are under the age of 35.

(5) Students enrolled in full-time education may be eligible for a permanent social welfare scholarship for a semester, in the following order of priority:

1. students who have lost one or both parents, students from single-parent families, or students from foster care who do not earn income above the threshold for receiving social scholarships.
2. students who are registered with the student health care clinic or their family doctor and can provide medical documentation (issued by a specialist). Medical documents must also be certified by the family doctor or the doctor at the student health clinic that the student suffers from one of the conditions specified in Order 6.742/4.12.2023 and falls under article 10, paragraph (9), letter b), by clearly stating this on the medical documents, namely 1) students suffering from tuberculosis, who are registered with medical units - during the period of tuberculosis treatment, 2) those suffering from insulin-dependent diabetes, 3) malignant diseases, 4) severe malabsorption syndromes, 5) chronic kidney disease on dialysis, 6) moderate or severe persistent bronchial asthma, 7) grand mal epilepsy, 8) congenital heart disease, 9) chronic hepatitis with advanced fibrosis (stage F3 or F4), 10) glaucoma, 11) severe myopia, 12) severe autoimmune diseases, 13) rare diseases certified by a specialist physician, 14) autism spectrum disorders, 15) severe haematological diseases requiring continuous treatment or frequent in-patient care (haemophilia, thalassemia, etc.), 16) bilateral deafness, 17) cystic fibrosis, 18) those infected with HIV or suffering from AIDS, 19) those with severe motor disabilities, 20) students who provide a certificate of permanent, temporary, or reversible disability, regardless of the average income per family member.
3. students whose families did not earn an average net monthly income per family member that was greater than the minimum net wage in the 12 months preceding the start of the semester/academic year.

(6) The term "single-parent family" refers to a family consisting of a single person and their dependent child or children, aged up to 18 or up to 26 for those in full-time education, legally provided for, who live and manage their household together.

(7) "Single person from a single-parent family" means a person who is in one of the following situations:

a. is not married;
b. is a widow/er;
c. is divorced;
d. whose spouse has been declared missing by a court decision;
e. their spouse is in one of the situations referred to in Article 178 letter c) or d) of Law no. 287/2009 on the Civil Code, republished, as amended and supplemented;

f. their spouse is remanded in custody for more than 30 days or is serving a custodial sentence and does not provide child support;
g. has been appointed guardian or has been given custody or foster care of one or more children and is in one of the situations referred to under let. a)-e).

(8) The term "family" also includes the person(s) who provide for the child during the absence of the parents or guardian, pursuant to art. 104 of Law no. 272/2004 on the protection and promotion of children's rights, republished, as amended and supplemented, and who live together with the children in their care.

(9) If the scholarship fund reserved for social welfare scholarships has not been fully utilized for the students listed in paragraph (5), the remaining available fund may be allotted for social welfare scholarships to students who have obtained at least 20 credits out of the 30 required to pass all exams, in descending order of the number of credits obtained, in the order of priority established above.

(10) The **occasional social welfare scholarship** is awarded in an amount *at least equivalent to the minimum scholarship* amount established by the University Senate, regardless of whether the student is eligible for another scholarship category, as follows:

a. **occasional social welfare allowance for clothing and footwear**, which may be granted to students who have lost one or both parents, students from single-parent families, students from foster care, or students who are from a socio-economic disadvantaged background, whose family did not earn a monthly net income per family member greater than 50% of the national minimum wage in the 12 months prior to submitting the application for this type of allowance. This type of social welfare scholarship can only be granted to the same student twice throughout the academic year.
b. the **occasional maternity scholarship** consists of an *allowance for birth and postnatal confinement as well as an allowance for the purchase of items for the newborn child* (see Addendum no. 3) and it is only available once throughout an academic year for each newborn child:

   – female students who have no income or whose income is lower than the national minimum net wage, or
   – male students whose wives have no income or whose income is lower than the national minimum net wage.

c. **occasional social welfare bereavement allowance** may be granted in the event of the death of a member of the student's family. A family member is defined as a spouse or child. In the event of the death of an unmarried student or a student married to a spouse who does not earn an income, the allowance is awarded to first-degree relatives or legal successors once during the academic year.

(11) Lists of recipients of one-off maternity and funeral benefits shall be submitted to the University Scholarship Committee for approval in the semester of the scholarship application.

Art. 16. The social welfare scholarships are available after the student submits an application that is accepted by the Faculty Scholarships Committee, based on the required documentation. Applications will be submitted online only on the platforms provided by the university, regardless of the source of funding (state funding or UBB's own revenues).

a. Applications for permanent social scholarships (for the entire academic semester) must be submitted within 15 working days of the beginning of the semester.
b. Applications for social scholarships for maternity or in the event of death must be submitted within 20 working days of the event.
c. Applications for occasional social welfare scholarship for clothing and footwear must be submitted within 15 working days from the beginning of the semester.

Art. 17. (1) UBB grants ***scholarships from its internal revenues within the limit of the scholarship fund established at University level*** to students involved in extracurricular activities benefiting the university (library, cafeteria, residence halls, copy centre, communication centre), enrolled in the current academic year, in full time education, both state funded and tuition paying. These scholarships may be cumulated with special or performance scholarships, but not with social welfare allowances.

(2) The minimum amount of credits required to be eligible for such scholarships is 30 credits, which includes only courses from the previous semester's curriculum.

Art. 18. (1) The documentation required to obtain a social welfare scholarship varies depending on the student's situation.

(2) **Students who have lost one or both parents** will submit the following documents:
1. application form, as per Addendum 7;
2. addendum 10 - compliance verification, social welfare scholarship application file;
3. copy of ID card;
4. copy of the applicant's birth certificate;
5. copy/copies of the death certificate(s) of the parent(s);
6. statutory declaration regarding the net income, on a permanent basis, earned over the previous 12 months prior to the application, by family members, subject to income tax;
7. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
8. the handwritten consent of the family members whose income has been declared, on the processing of personal data for the purpose of verifying compliance with the criteria for granting the scholarship (if applicable).
9. Statement on submitting the file electronically (see Addendum 9).

(3) **Students from single-parent families** will submit the following documents:

1. application form, as per Addendum 7;
2. addendum 10 - compliance verification, social welfare scholarship application file;
3. copy of ID card;
4. a statutory declaration from the parent on their marital status to the effect that they are not married (if applicable)
5. copy of the court decision pronouncing the divorce or copy of the divorce certificate issued by the notary public upon end of the marriage (if applicable);
6. copy of the court decision declaring the parent missing/social investigation report (if applicable);
7. copy of the court decision establishing guardianship (if applicable);
8. copy of the court decision upholding the detention of the parent (if applicable);
9. copy of the court decision establishing guardianship (if applicable);
10. statutory declaration regarding the net income, on a permanent basis, earned over the previous 12 months prior to the application, by family members, subject to income tax;
11. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
12. the handwritten consent of the family members whose income has been declared, on the processing of personal data for the purpose of verifying compliance with the criteria for granting the scholarship (if applicable).
13. statement on submitting the file electronically (see Addendum no. 9).

(4) Students coming from placement homes, shelters, accommodation and residential centres, emergency accommodation centres and maternal centres will submit the following documents:

1. application form, as per Addendum 7;
2. addendum 10 - compliance verification, social welfare scholarship application file;
3. copy of ID card;
4. copy of the applicant's birth certificate;
5. supporting documentation relevant to the specific case:
   a. a certificate demonstrating that the applicant is in foster care;
   b. a copy of the court decision indicating that the applicant is in foster care;
6. statutory declaration regarding the net income, on a permanent basis, earned over the previous 12 months prior to the application, by family members, subject to income tax;
7. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;

8. statement on submitting the file electronically (see Addendum no. 9).

(5) Students applying for medical bursaries will submit the following documents:

1. application form, as per Addendum 7;
2. Addendum 11 - compliance verification, social welfare scholarship application file - medical condition;
3. copy of ID card;
4. medical document issued by a specialist doctor (who successfully completed the specialist qualifying examination in the field of diagnosis or a primary care physician with expertise in the field of diagnosis), other than the family doctor, respectively Certificate of classification in the degree of permanent temporary or reversible disability, describing the progression and history of the student's medical condition, which falls within the categories of medical conditions listed in art. 15, paragraph (5), point 2, the classification may be made by a specialist doctor, family doctor, or faculty doctor. The family doctor or the doctor assigned to the faculty will endorse the medical certificate.
5. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
6. statement on submitting the file electronically (see Addendum no. 9).

(6) **Students coming from families whose average net monthly income per family member is lower than the minimum wage per economy** will submit the following documents:

1. application form, as per Addendum 7;
2. addendum 10 - compliance verification, social welfare scholarship application file;
3. copy of ID card;
4. copy of the applicant's birth certificate;
5. copies of the parents' ID cards;
6. copies of birth certificates and ID cards (if applicable) of other family members, dependent on parents;
7. statutory declaration from one of the adult members of the family, for adult members of the family with impaired judgement or minor children of the family who do not pursue any kind of education and do not have an income;
8. statutory declaration regarding the net income, on a permanent basis, earned over the previous 12 months prior to the application, by family members, subject to income tax;
9. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
10. the handwritten consent of the family members whose income has been declared, on the processing of personal data for the purpose of verifying compliance with the criteria for granting the scholarship (if applicable);
11. statement on submitting the file electronically (see Addendum no. 9).

(7) **Students between the ages of 26 and 35** will submit the following documents:

1. application form, as per Addendum 7;
2. addendum 10 - compliance verification, social welfare scholarship application file;
3. copy of ID card;
4. copies of birth certificates and identity cards of other members of the student's family who are in his/her care, such as children, spouse, etc. (if applicable);
5. pupil or student status certificates for family members enrolled in an educational programme (if applicable);
6. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
7. statutory declaration regarding the net income, on a permanent basis, earned over the previous 12 months prior to the application, by family members, subject to income tax;
8. the handwritten consent of each of the family members whose income has been declared, on the processing of personal data for the purpose of verifying compliance with the criteria for granting the scholarship;
9. statement on submitting the file electronically (see Addendum no. 9).

(8) **Students who are married and both spouses are under the age of 26** will submit the following documents:

1. **student married to a student, both of whom do not earn any income**, must submit the documentation listed in paragraph (6) for both the families they come from, along with a copy of the marriage certificate;
2. **student married to a student, both of whom earn an income**, will submit the documents listed under paragraph (7) for each spouse, along with a copy of the marriage certificate;
3. **student who <u>does</u> <u>not</u> earn an income,** whose spouse is not a student and who earns an income, will submit the documentation listed in paragraph (6) for the family from which the student comes and the documentation listed in paragraph (7) for the spouse, along with a copy of the marriage certificate;
4. **student who <u>earns</u> an income**, whose spouse is not a student and who earns no income, will submit the documentation listed in paragraph (7) for the student and the documentation listed in paragraph (6) for the family the spouse comes from, along with a copy of the marriage certificate;
5. **student whose spouse is a student earning an income** will submit the documentation listed in paragraph (6) for the family the student with no income comes from, along with a copy of the marriage certificate.

(9) In order to obtain a social welfare scholarship, **married students over the age of 26** will submit the documentation listed in paragraph (7) for both spouses, along with the following:

1. copy of marriage certificate;
2. welfare report (if income is zero).

(10) In order to obtain an **occasional social welfare allowance for maternity**, *female students who have given birth or male students whose wives have given birth* will submit the following documents:

1. application form, as per Addendum 7;
2. addendum 10 - compliance verification, social welfare scholarship application file;
3. copy of ID card;
4. copy of the spouse's identity document;
5. copy of marriage certificate;
6. copy of the child's birth certificate;
7. statutory declaration regarding the net income, on a permanent basis, earned by the student and their spouse over the previous 12 months prior to the application, subject to income tax;
8. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
9. the spouse's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
10. statement on submitting the file electronically (see Addendum no. 9).

(11) In order to be eligible for an **occasional social welfare scholarship in the event of death**, the following documentation will be submitted:

1. application form, as per Addendum 7;
2. addendum 10 - compliance verification, social welfare scholarship application file;
3. copy of ID card;
4. copy of marriage certificate;
5. copy of birth certificate;
6. copy of the death certificate;
7. the student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship;
8. supporting document certifying the status of legal successor (if applicable);
9. statement on submitting the file electronically (see Addendum no. 9).

(12) If the student's parents work or live abroad of if the family's income is zero, a social inquiry and welfare report is required.

(13) The social welfare scholarship application files are processed as submitted by the student. It is illegal to refuse to register an application file. Except for additional details requested by the Faculty and University Scholarships Committee, it is not possible to update these files after submission outside the period for submitting files.

Art. 19. (1) The average monthly net income of the student's family is calculated until the student reaches the age of 26. To calculate the average net income per family member, all

net earnings obtained by family members on a regular basis, subject to income tax, **must be considered**, regardless of whether they are earned in the country or abroad: Net income refers to the total amount received/earned by the individual, or by each member of the family, representing the amount obtained after applying the tax rate to the taxable income established in accordance with Law No. 227/2015 on the Tax Code, as amended and supplemented.

The categories of income subject to income tax that are of a regular nature and will be taken into account are as follows:

a. salary incomes and any related earnings, in accordance with the terms of Tax Code Law No. 227/2015, with subsequent amendments and supplements;

b. pensions revenue, including those for war invalids, orphans, and war widows/widowers, fixed amounts for the care of first-degree invalidity pensioners, as well as pensions, whether from the state budget or private pension funds, regardless of type, in accordance with Law No. 263/2010 on the unitary public pension system, with subsequent amendments and completions;

c. salary incomes obtained from agricultural, forestry, and fish farming activities, in accordance with the terms of Tax Code Law No. 227/2015, with subsequent amendments and supplements;

b. income received from sick leave or pregnancy allowances, or benefits for temporary incapacity for work, in accordance with the applicable legal provisions;

c. aid, allowances, and other forms of special benefits granted from the state budget, the state social insurance budget, special fund budgets, local budgets, and other public funds, including non-reimbursable external funds, as well as funds of the same nature received from other people, except benefits for temporary incapacity for work, including allowances for: maternal conditions, maternity, child care and caring for a sick child;

   - exceptions outlined by letter g) only apply to non-taxable special benefits and allowances that are not covered by sick leave, respectively allowances related to sick leave that are considered taxable income.

d. the cash and in-kind entitlements obtained by active duty and short-term military members, students and pupils in national defence, public order, and national security schools, and civilians, as well as in reserve duty and deployed military ranks and soldiers;

e. any income derived from economic activities carried out by authorized natural persons, individual enterprises, and family enterprises, as defined in Government Emergency Ordinance No. 44/2008 on the development of economic activities carried out by authorised natural persons, individual enterprises, and family enterprises, as amended and completed by Law No. 182/2016;

f. any revenue gained through liberal trade and business, independent activities, and intellectual property rights capitalisation;

(2) The following are excluded from the calculation of average net income per family member:

a. scholarships;
b. salary and related income earned by students during holidays;
c. exempt income under paragraph (1) letter g);
d. non-taxable income, as defined by Law No. 227/2015 on the Tax Code;
e. non-permanent income.

(3) The months taken into account when calculating a family's income are the previous 12 months prior to the student submitting their scholarship application.

(4) The average monthly net income of students aged between 26 and 35 is calculated taking into account their personal income and that of the persons they support, such as children, spouse, etc., as provided for by the legal provisions in force.

(5) The average monthly net income in **families of students** above the age of 26 is determined considering their family income if they are self-supporting.

(6) The average net monthly income, calculated as the average of the net monthly income for the 12 months considered per family member of student families is calculated as follows:

a. for student families in which neither spouse earns a living, the average net monthly income is determined as the average of the average net monthly earnings of the two families the two students come from, assuming that the students are supported by the families they come from.
b. For student families in which one spouse earns an income and the other does not, the average net monthly income is calculated as the average of the net income of the family member earning an income and the average net income of the family from which the spouse not earning an income comes, assuming that the students are supported by the families from which they come;
c. for student families with both spouses earning an income, the average net monthly income is determined as the average of the two spouses' earnings.

(7) If University staff suspect that the conditions for granting the social welfare bursary have not been met, the rector shall refer the matter to the local public authorities for a social inquiry. University personnel do not conduct social investigations for the purpose of awarding social scholarships.

(8) Where appropriate, social welfare allowances may be granted or withdrawn following a request to that effect from the public social welfare services and based on an investigation report.

(9) If the parent has left/established abroad and is employed with a work contract or receives other income/pensions/allowances/aid/other forms of financial support, in the respective country, such income will be counted. The conversion into lei is calculated at the BNR exchange rate on the last day of the month in which the salary is paid.

(10) The average net income per family member is determined as follows: all net earnings obtained by family members over the course of 12 months are added together, divided by 12 (the number of months), and then divided by the number of family members, including dependants.

(11) If the documentation submitted with the scholarship applications is written in a language other than Romanian, they must be translated by a certified translator.

(12) The application evaluation committees may accept, but not demand, the submission of the social welfare scholarship application with statutory statements signed before a notary.

Art. 20. The income declared by applicants is verified by one of the members of the Scholarship Committee in each faculty, using the PatrimVen platform or by requesting a document certifying the income declared by the beneficiaries from the central tax authority in the territorial jurisdiction where they live.

Art. 21. (1) a. **Special scholarships for scientific activity** may be awarded as provided for in art. 3 of the present Regulation and are attributed on the basis of a competition conducted by the university. The Scientific Research Council of the University establishes the competition's terms and criteria (see Addendum 5).

b. The Scientific Research Council of the University is in charge of approving and assigning these scholarships.

(2) a. **Special scholarships for sports activity** may be awarded as provided for in art. 3 of the present Regulation and are attributed on the basis of a competition conducted by the university.

b. The criteria for obtaining a **special scholarship for sports activities** are as follows:

1. complete fulfilment of the curriculum's requirements (60 credits/academic year);
2. outstanding performance in major sporting events for seniors, youths, and juniors (**mandatory in Olympic events**): Olympic Games, World Championships, European Championships, World/European University Championships, National University Championships, International Competitions that provide prestige to Babeș-Bolyai University of Cluj-Napoca, whether they are enrolled as UBB students or in the previous 12 calendar months.

c. The sports activity will be evaluated based on the score obtained, as determined below:

Scored event categories	Score
Olympic Games	
Gold medal	100
Silver medal	90
Bronze medal	80
4th-8th place	70
Participation	30
World championships	
Gold medal	100
Silver medal	90
Bronze medal	80
4th-8th place	70
Participation	30
European championships	
Gold medal	90
Silver medal	80
Bronze medal	70
4th-8th place	60
Participation	30
World/European/University Championships	
Gold medal	60
Silver medal	50
Bronze medal	40
4th-8th place	30
Participation	20
National University Championships/UBB prestige championships	
Gold medal	50
Silver medal	40
Bronze medal	30
4th-8th place	20

Scored event categories	Score
Participation	10

(3) The following information will be included in the application file submitted by students applying for a **special scholarship for sports activities**:

a. curriculum vitae;
b. copies of documents attesting to the results of competitions or sports events in which they competed;
c. the recommendation of the teacher who supervised the sporting activity.

(4) a. **Special scholarships for cultural activity** may be awarded as provided for in art. 3 of the present Regulation and are attributed on the basis of a competition conducted by the university. The Committee for granting special scholarships for the cultural-artistic activity establishes the competition's terms and criteria (see Addendum 6).

b. The Committee for granting special scholarships for the cultural-artistic activity and the University Scholarships Committee is in charge of approving and assigning these scholarships.

(5) The number of special scholarships is approved by the Administrative Council at the beginning of each academic year.

(6) Special scholarships for scientific and sports activities are awarded as provided for in art. 3 of the present Regulation. Special scholarships for cultural and artistic activity are granted every semester.

(7) Special scholarship committees for assessment and handling appeals are established. The establishment of the selection and evaluation committees, as well as the appeals committees for granting special scholarships for sports and cultural-artistic activities, their working procedures and responsibilities are provided for in the present regulation. At the beginning of each academic year, the Rector will nominate by a decision the composition of these committees, which will be composed of specialists in the field and one student representative, delegated by the UBB Students Council (hereinafter CSUBB). If expertise makes it possible, the two committees listed above may integrate.

Art. 22. Students transferred from other institutions of state higher education, other faculties, degree programmes, and students transferred from part-time learning or distance learning to full-time education may be eligible for scholarships beginning with the following semester, provided the terms and criteria for granting scholarships are met.

Art 23. (1) Based on the regulations outlined in the relevant decisions/regulations, faculties or the Rector's Office may grant scholarships for creativity and innovation, international mobility scholarships, and any other types of scholarships from their own funds.

(2) These scholarships may be combined with another category of scholarships listed in this Regulation.

(3) Scholarships, like all monetary rights payable to UBB students, are only paid by transfer to their bank accounts. Exemption will be granted on a case-by-case basis by the Financial Accounting Directorate. Students who have previously received a scholarship must ensure that their bank accounts are up to date, whilst students who have not previously benefited from a scholarship must provide the Social Service with the bank account number required for the payment of the scholarships. This information will be provided within 5 working days of the publication of the final scholarship lists.

(4)

a. Employees of the university who favour or discriminate against a candidate seeking a scholarship will be punished, either through a fine or under the criminal law, depending on the situation.
b. University personnel who fail to meet the deadlines for awarding scholarships because of their own negligence may face disciplinary action under the Labour Laws.

Art. 24. Faculties may establish additional criteria for granting scholarships, which must be approved by Faculty Councils and posted on notice boards. A copy with the additional criteria is submitted to the Rector's office, to the secretary in charge of student scholarships.

Art. 25. The scholarship granting process at UBB follows a schedule that is established at the beginning of each academic semester by the University Scholarship Committee.

Art. 26. All categories of scholarships will be granted through the Social Service of the University.

Art. 27. (1)

a. The faculty council approves annually, by appointment decision, the analysis, assessment of application files, and scholarship granting committees, which will be forwarded to the secretary of the University Scholarship Committee before initiating the scholarship allocation procedure; the analysis, assessment of application files, and scholarship granting committee consists, in general, of: the dean or a vice-dean of the faculty, the chief secretary, the chief administrator, the chancellor of students and the senator student(s) (where the respective faculty operates several lines of study). If the student chancellor or a student senator is unable to attend the works of the committee, a student advisor from the same line of study will be appointed, with the endorsement of the Faculty Student Council and the approval of the Faculty Council. Other teachers and/or students may join the committee upon proposal of the committee members. (see Addendum 2).

b. **The analysis, assessment of application files, and scholarship granting committee**, thus constituted, has the following responsibilities:

1. compliance with the scholarship granting calendar, established at the University level;
2. scholarship funds are allocated to each academic programme, year of study, line of study, and series.
3. examining the documents submitted in the application files;
4. preparing lists of scholarship recipients for the following categories: category I performance scholarship, category II performance scholarship, permanent and occasional social welfare scholarship;
5. drafting minutes detailing the distribution of the number of scholarships, including the number of performance-based scholarships, merit scholarships, social welfare scholarships, and the total allocated funds;
6. verifying the compliance with allocated funds (state budget and internal faculty/university budget);
7. identifying other scholarship funding opportunities;
8. reviewing appeals;
9. verifying that the responsibilities associated to the scholarship granting process are fulfilled by the faculty members who are in charge of them.

c. The faculty scholarship committee, through the faculty secretariat, is required to post the list of *scholarship recipients* with the unique code/registration number or to publish the list of scholarship beneficiaries in ACADEMIC INFO. The *status of the scholarship fund allocated to the faculty*, the granting criteria used for each recipient (average score or social factor), the *amount of scholarships and the allocation algorithm by years, specializations, lines of study, and resolutions to registered appeals* will be posted on the web page of each faculty.
d. The Faculty Scholarship Committee is responsible for the effective distribution of the scholarship fund based on years of study, specialisations, and lines of study.

(2)

a. The **faculty secretariats** will be responsible for:

1. forwarding to the University Rector's office the Faculty Council's proposal regarding: the minimum number of credits required for a student to be able to receive and retain a social scholarship; additional scholarship requirements; scholarship categories granted at the faculty level (see art. 24); supplementation and amendment drafts of the Scholarship Regulation at the university level; applications and related application files for the granting of special scholarships;
2. compliance with the scholarship granting calendar, established at the University level;

3. accepting applications for all types of special scholarship categories, social welfare, respectively;
4. acknowledgement that the student has signed their statutory declaration, if applicable;
5. confirmation of the applicant's student status;
6. verification of submitted documents;
7. Referral to the DGA-SS and the General Secretariat in order to settle atypical cases not regulated by the Scholarship Regulation;
8. preparing an overview of the social welfare scholarship applications in order to submit it to the committee for application files analysis, review, and scholarship granting;
9. forwarding the summary overviews and the submitted files for all the categories of scholarships to the committees for application files analysis, review, and scholarship granting;
10. processing the data submitted by the committees for application files analysis, review, and scholarship granting;
11. creating lists of allotted social welfare scholarships for each category; the listings will include the student's name and surname, the degree programme, and the year of study.
12. receiving appeals;
13. forwarding submitted appeals to the committees for application files analysis, review, and scholarship granting;
14. drafting responses to the submitted appeals;
15. posting the responses to submitted appeals, indicating the date and time they were published, including those forwarded by the University Scholarship Committee;
16. forwarding the lists of scholarship recipients approved by the faculty scholarship committee to the university scholarship committee for approval, in accordance with the guidelines provided by the latter;
17. archiving the files submitted in the application for a social welfare scholarship. These files will be archived for a period of five years;

b. The secretariats of the faculties will collect the files as submitted by the student for the scholarship category they apply for;

(3) The **University Scholarship Committee** has the following responsibilities:

1. suggests updates to the University Regulations for providing scholarships based on faculty proposals, as well as legislative amendments concerning the granting of scholarships and other forms of material aid to students;
2. issues and monitors compliance with the scholarship granting calendar, established at the University level;
3. approves the lists of scholarship recipients at each faculty;
4. monitors the granting of special scholarships by the relevant committees;

5. identifies other scholarship funding opportunities;
6. reviews and resolves the appeals submitted.

(4) The **General Secretariat** has the following responsibilities:

1. permanent communication with the secretariats of the faculties, the DGA-SS, and the student representatives through the students' prefect and the sub-prefects of the lines of study about legislative changes affecting the granting of scholarships and other forms of material support;
2. assisting the faculties' secretariats in the process of granting scholarships;
3. communication in writing to the faculties of the timetable for processing scholarship applications within UBB, as well as the amount in effect of the minimal wage per economy;
4. receiving lists of scholarship recipients from each faculty;
5. collecting the appeals and forwarding them to the university scholarship committee for consideration and resolution;
6. publishing the resolutions to the appeals that have been submitted;
7. forwarding the final scholarship lists to DGA-SS.

(5) **DGA-SS**, the Scholarships department has the following responsibilities:

1. prepares scholarship payroll documents;
2. submits the centralised payment documents to the Financial Accounting Directorate for the payment of scholarships;
3. addresses the potential issues that may arise during the scholarship granting procedure;
4. verifies the accuracy of the data provided by the faculties;
5. notifies the University Scholarship Committee in writing of incidents of unlawful scholarship doubling.

Art. 28. (1) Students may appeal the decision to reject their scholarship application, in writing, to the faculty secretariat, within two working days of the publication of the list of scholarship recipients.

(2) The scholarship committee for each faculty reviews appeals within three working days of the deadline set for submitting appeals. If the faculty scholarship committee considers that an appeal, because of its complexity, can only be settled by the University Scholarship Granting Committee, it will forward it to the latter enclosing the application file, within the term set for reviewing appeals, indicating the reasons why it had not been settled by the faculty.

(3) Students who are dissatisfied with the Faculty Scholarship Committee's decision on their appeal may request that the application be reviewed by the University Scholarship

Committee by submitting a justified appeal within three working days of receiving the Faculty Scholarship Committee's response.

(4) The University Scholarship Granting Committee will resolve all appeals within 5 working days of submission, and the committee's judgement is final.

(5) The faculty scholarship committees, as well as the University scholarship committee, may request medical expertise from specialist committees (for example, the Medical Expertise Committee) or welfare reports from city halls where social welfare scholarship applicants reside.

Art. 29. False documents provided in order to gain scholarships result in the restitution of unlawfully collected scholarships, criminal liability, and, consequently, expulsion of the student.

Art. 30. Addenda 1-13 constitute an integral part of this Regulation.

Art. 31. (1) This regulation remains in effect indefinitely as long as no amendments are passed by the UBB Senate.

(2) Any amendment to this regulation shall take effect as soon as the academic year following the date of amendment ratification by the UBB Senate.

Art. 32. This Regulation takes effect on ..... being approved by the UBB Senate and is applicable from the first semester of the 2025-2026 academic year, when any provisions to the contrary are repealed.

Addendum no. 1

UNIVERSITY SCHOLARSHIPS COMMITTEE:

CHAIR:

1. Vice-rector in charge of financial issues,

MEMBERS:

1. Chief Financial Officer
2. Head of Social Service,
3. Legal advisor,
4. Prefect of University Students,

COMMISSION SECRETARY:
Rector's Office Secretary

Addendum no. 2

FACULTY SCHOLARSHIP COMMITTEE:

CHAIR: 1. The dean or vice-dean in charge with student issues

MEMBERS: 2. Chief Secretary for the Faculty

3. Chief Administrator for the Faculty

4. Students' chancellor

5. Senator student or senator students (if the faculty runs several lines of study)*

* as per art. 29, paragraph (1) lett. a) *If the student chancellor or a student senator is unable to attend the works of the committee, a student advisor from the same line of study will be appointed, with the endorsement of the Faculty Student Council and the approval of the Faculty Council. Other teachers and/or students may join the committee upon proposal of the committee members.*

Addendum no. 3

Scholarship amounts and sources of funding

Scholarship category	Amount	Payment timeframe	Source of funding	
			Budgetary allocations	Faculty/University internal funds
Special scholarships for scientific (excellence) or sports activity	2,000 lei/month	According to article 3 of the Regulation [1,2]	x	x
Special scholarships for cultural-artistic activity	2,000 lei/month	Academic semester [1,,2]	x	x
Scholarship for master in didactics	Established by order of the Minister of Education	According to article 3 of the Regulation [1,1.2]	x	-
Scholarship granted by the Romanian state to foreign citizens	Established by the line ministry	academic cycle	x	-
Category I performance scholarship	1,300 lei/month	Academic semester[1,2]	x	x
Category II performance scholarship	1,000 lei/month	Academic semester[1,2]	x	x
Social welfare scholarship from state funded allocations and internal revenues of the faculties/university *	925 lei/month	Academic semester[1,2]	x	x
Occasional social welfare scholarship for clothing and footwear *	925 lei/application	maximum twice each academic year	x	x
Occasional social welfare scholarship for maternity * in the amount of two monthly social welfare scholarships	925 lei + Scholarship for childbirth 925 lei Scholarship for the purchase of clothing for a newborn child	once on the child's birth	x	x
Occasional social welfare scholarship in the event of death	(Under OME 6463/2023	applicable once per case	x	x

Note:

[1] except for scholarship recipients in their last year of study who receive a scholarship up to the final exam of the first session provided in the ongoing academic year.

[2] in accordance with the curriculum, the period during which teaching activities are carried out, namely lectures, seminars, laboratories, projects, hands-on activities, exam sessions, according to the schedule of activities

Addendum no. 4

REGULATION FOR GRANTING SCHOLARSHIPS FOR STUDENTS ENROLLED IN DISTANCE LEARNING AND PART TIME EDUCATION AT BABEŞ-BOLYAI UNIVERSITY

The Centre for Continuing Education, Distance Education, and Part-Time Education (CFCIDFR) at Babeș-Bolyai University offers **performance-based scholarships for students enrolled in distance learning (ID) and part-time education (IFR)**, which can be funded by UBB and/or the faculties that offer distance learning and/or part-time education.

The following guidelines shall be followed for granting performance-based scholarships:

- Performance-based scholarships are provided to distance and part-time education students each semester based on the student's performance in the semester before the one for which the scholarship is sought.
- For performance-based scholarships for distance and part-time education students, the ranking is determined each semester based on the average score of the previous semester's grades.
- Scholarships for distance and part-time education students are awarded after an application is submitted and personally signed by the student. Scholarships will be paid in one single payment in the month following the month in which they are confirmed.
- The student must have completed all credits successfully to be eligible for a UBB scholarship through CFCIDFR. A student who has passed all of their exams has obtained at least 30 credits in compulsory and elective subjects in the exam session preceding the semester for which they are requesting a scholarship, according to the student's options for the previous semester, as indicated in the learning agreement. If a faculty has more than 30 credits in a semester, a student is deemed to have passed all compulsory exams if they obtain the amount of credits stipulated in the curriculum for that semester for all mandatory and elective subjects.
- The assessment and credits for the pedagogical training module are not taken into consideration for the requirement of successfully completing all credits and, consequently, for determining the student's average score.

- A student who is enrolled in both a full-time and a distance and/or part-time education programme cannot get two scholarships at the same time, but may opt for the one with a higher amount or granted for a longer period of time.
- The amount of the performance-based scholarship for distance and part-time education students, as well as the total fund allocated (maximum number of performance-based scholarships), will be established by Senate approval prior to the start of the academic year, taking the following into account:

    - The Governing Council of CFCIDFR will determine the amount of the semester's performance-based scholarship for distance and part-time education students prior to the start of each academic year.
    - The Governing Council of CFCIDFR will submit to the UBB Senate for approval the amount of the performance-based scholarship for distance and part-time education students, as well as the number of scholarships for each degree programme, at the start of each academic year.
    - The number of scholarships for a degree programme will be determined by using a weighted average of 5% of the number of students enrolled at the start of the academic year (by simple rounding, but not less than one scholarship for each degree programme). Scholarships are provided to study programmes that have at least ten students enrolled.
    - The Governing Council of CFCIDFR will discuss and submit to the UBB Senate for approval at the start of each academic year the granting of scholarships for distance and part-time education students enrolled in years I, II, III, IV of undergraduate degree, respectively part-time education students enrolled in years I, II master's degree.

- The methodology and procedures (committee formation, tie-breaker criteria, task sharing between faculties and CFCIDFR, etc.) for granting scholarships for students enrolled in distance and part-time education will be established by decision of the CFCIDFR Governing Council prior to the start of the academic year.

Addendum no. 5

REGULATION FOR GRANTING SPECIAL SCHOLARSHIPS FOR SCIENTIFIC ACTIVITY AT BABEȘ-BOLYAI UNIVERSITY

A. Definition

Art. 1. The special scholarship for scientific activity is awarded to students who have achieved notable results as well as outstanding performance in scientific research. The special scholarship for scientific activity is meant to provide financial support to outstanding students who are carrying out a scientific research project.

Art. 2. The special scholarship for scientific activity is granted:

- to undergraduate students (beginning in the second year) and master's students (beginning in the first year), state-funded education;
- pursuant to article 3 of the Regulation.
- only once over the course of an undergraduate or master's degree programme. Students enrolled in two or more degree programmes (e.g., a master's degree after a bachelor's degree, or a second bachelor's degree, or a second master's degree) may receive the special scholarship for both programmes, but not simultaneously, if they are pursued concurrently.

Art. 3. Babeș-Bolyai University allocates a number of special scholarships annually for scientific activity (of excellence). The Administrative Council determines the number and amount of scholarships.

B. Procedure for selecting scholarship recipients

Art. 4. The annual selection competition's start date (typically in October) and schedule are posted on the Babeș-Bolyai University website on the research web page http://cercetare.ubbcluj.ro/, in the section UBB Projects and scholarships.

Art. 5. The procedure for granting a special scholarship for scientific activity begins with the submission of an application file, which must include the following information:

a. the scholarship application signed by the student;
b. a summary of the research project;
c. the recommendation of the research project supervisor, which includes a statement of accountability signed by the teacher for supervising the student if the scholarship is granted; The supervisor must be a teacher or researcher employed by UBB on a contractual basis, at least for the duration of the scholarship;
d. the applicant's published articles and academic communications in extenso;

Art. 6. Applications will be submitted online through the dedicated scholarship platform: https://inscrieri.ubbcluj.ro/burse/, according to a calendar that is made available to all applicants. The Dean's office ascertains the eligibility of the students, according to the present decision (academic record, not having previously received this type of scholarship within the same degree programme, etc.) and holds a public session for the defence of research projects. The defence is held before an Evaluation Committee, which is made up of teachers representing each department where the applicant students study and a senior student with scientific research experience in one of the faculty's fields (papers/books published, conference participation), delegated by the Faculty Student Council, appointed by the Faculty Council, and chaired by the Dean responsible for research or by another tenured teacher who is at least a lecturer, appointed by the Dean. Scientific supervisors of applicants are disqualified to serve on the evaluation committee; consideration will also be given to avoiding conflicts of interest or other situations that might raise questions about integrity; at least one faculty representative from CS-UBB will be part of the Faculties' evaluation committees that review scholarship applications and final reports in order to avoid any incompatibility.

Students may submit and defend their project in Romanian or in the language of the degree programme they are enrolled in as applicants.

Art. 7. The evaluation criteria are based on common principles for all faculties, as set out in Addendum 5.1. Within the boundaries set out in Addendum 5.1, the specific criteria and grading rubrics will be established by each faculty according to the particular subject area. In addition, faculties will define their own breakdown criteria for tied grades, within the scope of the evaluation criteria established by the UBB Scientific Council. The evaluation and tie-breaking set of criteria must conform to the key criteria applied in the major international university rankings (e.g. ARWU, QS, THE, URAP). Following the presentation of the project and assessment of the application file, the Evaluation Committee determines the ranking of the applicants with the associated score based on its set of criteria made available at the start of the competition, which it then submits to the Faculty Dean.

The dean of the faculty announces the evaluation results, which can be disputed within three working days of publication. The Appeals Committee (established by the Faculty Council) resolves appeals within 48 hours of the deadline for submission of appeals and then finalizes the ranking of applications for special scholarships for scientific activity. Appeals can only challenge the assessment of the application file.

Art. 8. The Dean's Office submits to the UBB Scientific Council (CS-UBB) the minutes of the applications evaluation, which include the ranking of candidates and the ranking system employed, as approved by the Faculty Council's specialised committee.

Art.9. CS-UBB verifies the implementation of procedures for prioritizing proposals received from faculties and establishes the number of special scholarships for scientific activity by fields based on the faculties' selection criteria in relation to international

university rankings, quality of proposal submissions, and number of application submitted. The conclusions of the deliberation are detailed in a summary report which is signed by the president of CS-UBB and forwarded to the Administrative Council, along with the final list of successful applicants.

C. Scholarship agreements

Art. 10. The recipient of a special scholarship for scientific activity signs a funding contract that is effective for the academic year in which the scholarship was applied for. The faculties forward the agreements signed by students and scientific supervisors to the DMCS (Directorate for the Management of Scientific Research).

D. Scholarship recipients' obligations

Art. 11. Under the supervision of the scientific supervisor, the scholarship recipient prepares the results of their own research for publication and commits to finalising at least one publication or submitting a manuscript for publication (with editorial confirmation of receipt) to academic journals with a status at least equal to, but not inferior to, those published by UBB in that field, indexed by Web of Science or Scopus or, for the humanities, ERIH Plus. The status of these journals may be upheld by their ranking in peer-reviewed systems such as SCIMAGO or Journal Citation Reports, or by other field-specific considerations.

Art. 12. The scholarship recipient will present the results of the research supported by the scholarship at minimum one scientific conference held during the scholarship period, or will demonstrate the submission to deliver a paper at minimum one scientific conference conducted after the financing period ends.

Art. 13. Gives at least one presentation of the research outcomes that were supported by the scholarship at the Next Generation Virtual College. The presentation will also include details of the dissemination strategy (including target journals/publishers). Mentors are required to attend all presentations given by scholarship holders. Students will be notified of the presentation date at least ten calendar days prior to the event.

Art. 14. Delivers a presentation on the project's final results within the faculty (preferably in pre-existing settings, i.e., by participating in locally organised conferences).

Art. 15. Prepares the Final report, which is approved by the scientific supervisor and the faculty evaluation committee.

E. Procedure for project evaluation and completion.

Art. 16. At the end of the period of granting the special scholarship for scientific activity, the recipient prepares and uploads to the platform the summary file describing the scientific activity for the special scholarship, which will contain the final scientific report (free form) endorsed by the scientific supervisor. This report will be accompanied by all the materials presenting the scientific outputs.

Art. 17. Following the completion of the period of receiving special scholarships for scientific activity, the dean's office of each faculty will form evaluation committees to assess the files submitted. The committee's final decisions shall be noted in a summary report of the assessment session, explicitly indicating the evaluation results and confirming compliance with the contractual obligations, which is then forwarded to the DMCS (Directorate for the Management of Scientific Research). The assessment reports are signed by the members of the assessment committee and the summary reports are submitted to the CS-UBB for validation.

Art. 18. The faculty committee establishes whether contractual obligations have been met. If the contractual obligations have not been met, the committee may recommend an extension period in justified cases, which will be submitted to the SC-UBB for approval.

Art. 19. Following the reports evaluation, CS-UBB awards final grades and makes conclusions/recommendations, which are then forwarded to students/the faculty evaluation committee/the dean's office through CS-UBB representatives from each faculty.

F. Final provisions

Art. 20. If the contractual obligations have been fulfilled, the recipients of special scholarships for scientific activity are awarded special diplomas for scientific activity by UBB, stating the final grade earned.

Art. 21. In the event that the contractual obligations are not met, the beneficiary is required to return the funds obtained as a special scholarship for scientific activity, and the supervisor will be unable to act as a supervisor for another scholarship proposal of the same type for the next three years.

Art. 22. The recipients of the special scholarships for scientific activity, as well as their supervisors, are members of an invisible/virtual college of excellence, as noted on the UBB website.

Art. 23. This methodology for granting special scholarships for scientific activity becomes effective on the date it is approved by the UBB Senate.

Addendum 5.1

Evaluation criteria for researcher special fellowship applications

1. Faculties with a joint/dual specialisation (e.g. biology and geology, mathematics and computer science, chemistry and chemical engineering) may submit lists broken down by field - but no more than two fields per faculty.
2. Only students who have passed all exams with a GPA of at least 8.00 in the year prior to the competition are eligible. As an exception, for first-year master's students, the admission score to the master's degree is considered. The application file does not need to provide any evidence of these scores, as it falls under the responsibility of the faculty secretariats.
3. A total of 3 ratings will be attributed to each file, each in the range: excellent (4 points), very good (3 points), good (2 points), fair (1 point), poor (0 point). The 3 ratings are given for the (A) written project, (B) project presentation and panel discussion, (C) scientific contributions already published/disseminated/publicly available and substantiated by the portfolio. "Publicly available" is understood to include, for example, articles that have been published online in journals, even if not submitted to a volume; also, with a different status but not completely ignored, publicly available publications in pre-print in public platforms such as arXiv, bioarXiv, etc. will be considered.
4. The criteria and grading rubrics for each of the 3 ratings attributed (project, presentation, scientific contributions) are determined by each faculty and each committee based on the subject area. They must consider intrinsic qualifications attributable to the application, while scaled ratings based on the performance of the best candidate are not allowed.
5. When scoring applications, we recommend applying the principles of the Leiden Manifesto (http://www.leidenmanifesto.org/) and the CS-UBB standard evaluation criteria (https://cercetare.ubbcluj.ro/wp-content/uploads/2022/04/evaluare_generic_UBB_martie2022_site.pdf). This encourages peer-review evaluation and discourages automated scoring based solely on "number of [pages, citations, impact factor, authors]". Peer-review assessment should be bibliometrically informed (e.g. acknowledge the reputation status documented by whether a paper ranks in Q1 or, conversely, in Beall's List; or consider first author status separately from simple author status, or consider publications with many versus few authors by different standards, etc.). For paper assessment, scores based on impact factor value are prohibited; references to the prestigious status of a publication by reference to the Q1-Q4 quartile index in Scimago or WoS are allowed - but without

calculation of a total point score. In analogy with the CS-UBB evaluation criteria, the "excellent" rating will be attributed (not automatically by simple attendance, but reinforced by a qualitative evaluation) if the application contains an article or a book published by leading publishers/journals in their field (e.g. Q1 as per WoS or Scimago, or equivalent achievements based on proven impact, depending on the subject area); exceptionally, the quality of the student's contributions may also justify a maximum grade for contributions to journal/publications of lower impact (e.g. Q2). **Similarly, a "very good" rating will only be given by way of exception unless they have at least one Q1 publication in their portfolio as secondary author or one Q2 publication as first author.** The "good" rating will be granted only by way of exception if the portfolio does not include at least one Q1-Q4 publication (or equivalent contributions, depending on the subject area).

6. Ratings for components A, B and C as defined in point 3 are each granted by majority vote of the committee and not by averaging.
7. In order to determine the final ranking within the faculty/field, the breakdown of candidates is determined according to the arithmetic average of the three ratings, indicating in the report to the CS-UBB the values of the three ratings, not only their average score. Faculties establish tie-breaking criteria to rank candidates with identical average scores in accordance with the subject area. These criteria may be (1) precedence of one of the grades, (2) number of scientific contributions of a certain type, (3) other points depending on each faculty's profile - excluding grades/average scores from coursework. The committee report will indicate whether and how such selection criteria were applied.
8. Only applications with an average score of at least 1.50 points will be submitted for CS-UBB review (and are eligible for funding).

Addendum no. 6

REGULATION FOR GRANTING SPECIAL SCHOLARSHIPS FOR CULTURAL-ARTISTIC ACTIVITY AT BABEȘ-BOLYAI UNIVERSITY

A. Definition

Art. 1. Students who have excelled in their university studies as well as their cultural and/or artistic creation activities and have demonstrated outstanding achievement in these areas are eligible for the cultural-artistic creation special scholarship. The special scholarship for cultural-artistic activity is meant to provide financial support to outstanding students who are involved in a cultural-artistic project.

Art. 2. The cultural-artistic creation scholarship is available:

- to undergraduate students (beginning in the second year) and master's students (beginning in the first year);
- for one semester, except for scholarship recipients in their last year of study of undergraduate or master's degree, who receive a scholarship up to the final exam of the first session provided in the ongoing academic year, for the period of teaching activities, which includes courses, seminars, laboratories, projects, practical activities, exam sessions, according to the schedule of activities, only for full-time students enrolled in state-funded places;
- only once over the course of an undergraduate or master's degree programme. Students enrolled in two or more degree programmes (i.e. a master's degree after a bachelor's degree, or a second bachelor's degree, or a second master's degree) may receive the special scholarship for both programmes, except when they are pursued concurrently.

Art. 3. Babeș-Bolyai University provides annually scholarships for artistic creation. The Administrative Council determines the number and amount of scholarships.

B. Procedure for selecting scholarship recipients

Art. 4. The procedure for granting a special scholarship for cultural-artistic creation begins with the submission of an application file, which must include the following information:

a. the scholarship application;
b. an overview of the cultural-artistic project which will result in a cultural or artistic product (deliverable), written in Romanian;
c. a recommendation from the teacher supervising the cultural-artistic creation project;

d. applicant's CV providing significant information about previous cultural-artistic production activities;
e. copies of documentation attesting to their achievements at cultural-artistic competitions, events, or festivals in which they participated.

Art. 5. Application files are submitted online via the dedicated platforms made available by the university on a date indicated in the scholarship application calendar for the respective semester. Students may submit and defend their project in Romanian or in the language of the degree programme they are enrolled in as applicants.
The faculties secretariats will forward the application files of the candidates, as well as the list of eligible students, to the *Committee for the Evaluation of Cultural-Artistic Creation Projects*. The Committee examines the files and determines the final ranking, which it then submits to the faculties for publication.

Art. 6. Candidates may submit a written appeal with the committee's secretary within three working days of the results being published. The settlement of appeals is the responsibility of the Committee for handling appeals for special scholarships for cultural-artistic activity and is conducted within five working days following the end of the appeals period.

C. Scholarship agreements

Art. 7. The recipient of a scholarship for cultural-artistic creation signs a
funding contract that is effective for the academic semester in which the scholarship was applied for.

Art. 8. Scholarships are granted in accordance with the provisions of art. 3 of the present Regulation.

Art. 9. Scholarship recipients in their last year of study receive a scholarship up to the final exam of the first session provided in the ongoing academic year.

D. Scholarship recipients' obligations

Art. 10. The scholarship recipient undertakes the projected production under the guidance of the supervisor (who can be an UBB tenured teacher with expertise in the cultural-artistic sector), committing to complete it until the expiration of the contractual term. The cultural-artistic output may be a theatre performance, short film, festival, exhibition, performance, installation, master-class, manuscript (screenplay, drama, literary work, essays), video production, sound design, or other form of artistic creation covered by the majors offered by Babeș-Bolyai University.

Art. 11. Prepares the *Final report*, which includes a summary of accomplishments and is supplemented with textual, visual, photographic, and auditory records (depending on the field's characteristics) of the artistic product created. The report will be endorsed by the supervisor.

E. Procedure for project evaluation and completion.

Art. 12. At the end of the period of granting the cultural-artistic scholarship, the recipient prepares and submits to the Committee for granting special scholarships for the cultural-artistic activity the summary file proving the completion of scholarship, which will contain: a. documentation demonstrating the creation and dissemination of cultural-artistic creation; b. the final report (free form) endorsed by the scientific supervisor.

F. Final provisions

Art. 13. In the event that the contractual obligations are not met, the beneficiary is required to return the funds obtained as a cultural-artistic scholarship, and the supervisor will be unable to act as a supervisor for another scholarship proposal of the same type for the next three years.

Art. 14. The recipients of cultural-artistic scholarships, as well as their supervisors, are members of a virtual college of excellence, as posted on the UBB website.

Art. 15. This methodology for granting cultural-artistic scholarships becomes effective on the date it is approved by the UBB Senate.

Addendum no. 6.1

The following criteria will be used to award the cultural-artistic creation scholarship:

1. cultural-artistic relevance of the creative project submitted;
2. project documentation in respect to current artistic and cultural trends;
3. finished product's impact on the national cultural and creative environment, but especially on the international level;
4. inclusion of an operational plan and a calendar of project activities;
5. significant achievements in the field of culture and the arts (according to CV and supporting documents);
6. complete fulfilment of the curriculum's requirements (30 credits/semester);

Note: Each of the requirements is worth 20 points (for a total of 100 points), with criterion 6 being required for the candidate's eligibility (without points).

The cultural-artistic activity will be assessed based on the score obtained, which will be determined as follows:

Criteria	Score
Cultural-artistic relevance of the creative project submitted	Maximum 20 points
Project documentation in respect to current artistic and cultural trends;	Maximum 20 points
Finished product's impact on the national cultural and creative environment, but especially on the international level;	Maximum 20 points
Inclusion of an operational plan and a calendar of project activities;	Maximum 20 points
Significant achievements in the field of culture and the arts (according to CV and supporting documents);	Maximum 20 points

Complete fulfilment of the curriculum's requirements (30 credits/semester);	Eligibility criterion - no points
Total	**100 points**

Addendum no. 7

Application form for social welfare scholarships

Dear Rector,

I, the undersigned,_____[1], state funded/tuition paying student at the Faculty of _____, **specialisation** _____ line of study _____ year _____, average score _____, number of credits _____, National Identification Number _____, ID Card serial number _____ registration number _____, hereby ask you to approve my _____[2] scholarship in the 20___-20___ academic year.

I am applying for this scholarship for the following reasons:_____[3]

[1] The name, father's initial, and first name are all spelled in capital letters.
[2] Mention the scholarship type for which you are applying: social welfare, occasional social welfare scholarship for clothing and footwear/maternity/in the event of death.
[3] Fill out in order to be considered for one of the following categories of social welfare scholarship recipients: orphan, family placement, coming from social accommodation services, medical case, low income.

I) Enclosed you will find the following supporting documentation[1]:

II) I have taken note of the fact that Babeş-Bolyai University of Cluj-Napoca transfers

[1] To be qualified for the social welfare scholarship, the applicant must list all the documents submitted in the application.

scholarships to personal bank accounts.

□ **I have** a bank account no._____, open at the bank _____

□ **I do not have** a bank account and if my application for the social welfare scholarship is granted, I will open one and notify the faculty secretariat of the registration number, account number, and bank where it was opened. The scholarship will be transferred in the month after the month in which the account number and the bank to which it was opened was provided, in an amount equal to the retroactive period.

III.) I hereby solemnly and sincerely declare that the information entered above is true and accurate, and that I am aware that failure to declare income or making false declarations results in the loss of student status, the return of the scholarship received, and the imposition of legal repercussions.

I consent to the future verification of the papers attached to the application file.

I**V)** I am aware that failing to complete specific fields or improper completion will result in the application file being rejected, and that any additional attached documents not indicated in this application will be ignored.

Date Signed,

Addendum no. 8

STATUTORY DECLARATION CONCERNING NET INCOME SUBJECT TO INCOME TAX

I, the undersigned,_____1 student at the Faculty of _____, state funded/tuition-paying , **specialisation** _____ line of study _____ year _____, average score _____, number of credits _____, National Identification Number _____, ID Card serial number _____, registration number _____, resident in _____

under penalty of the Criminal Code regarding false statements, **in order to qualify for a social scholarship, I declare that my family's net income, on a permanent basis, subject to income tax, earned over the last 12 months is as follows:**

Permanent net income earned by each family member, subject to income tax	**Net income earned over the last 12 months – lei –**

Total net income earned by all family members in the 12 months prior to the application: ..... lei

Average net income over 12 months/family member: …… lei.

I also confirm that I have not earned any income other than that declared in the 12 months prior to this application and that I am not aware that my parents have earned any income other than that declared.

Date, Signed,

Note: Article 326 of the Criminal Code stipulates: False statements made to a state body or state institution, or to another unit of those referred to in art. 145, in order to produce a legal consequence, for himself/herself or for another, when the statement made serves to produce that consequence according to the law or the circumstances, are punishable by imprisonment ranging from 3 months to 2 years, or by a fine.

Addendum no. 9

Statement template that the application was submitted electronically

Statutory declaration

I, the undersigned _____, resident in _____ with National Identification Number _____, as a student at the Faculty of _____ at Babeș-Bolyai University, applying for the _____ scholarship in the _____ semester of the _____ academic year, having chosen to submit my scholarship application electronically, hereby declare that all documents submitted electronically as part of the scholarship application are correct and in conformity with the original, and that their content has not been altered in any way, acknowledging that non-compliance of the documents entails the loss of student status, the reimbursement of the scholarship received and legal liability.

By signing this declaration, I fully understand that Babeș-Bolyai University is entitled to take any steps to ensure compliance with the commitments of the undersigned.

Last name and first name: _____

Date: _____

Signature: _____

Addendum no. 10

Registration no:.....of...../...../.....

APPLICANT: .....
(Student's last name and first name)
Faculty: ....., specialisation: ..... Year of study: ..... Line of study: …….....……..... Serial number: ..... Group: .....
I have successfully completed all credits: Yes □ No □ Number of ECTS: .....
Phone: ..... Email: .....

COMPLIANCE VERIFICATION
SOCIAL WELFARE SCHOLARSHIP APPLICATION FILE
Semester..... Academic year 20…./ 20....

Sr. No.	Required documents	Included Yes	Not included No	Not applicable	Page number (from..... up to.....)
1.	Application form filled out by the student;				
2.	1. Copy of the student's identity document;				
	2. A copy of the student's birth certificate;				
	3. Copy of the student's parents' identity document;				
3.	The student's statement that they do not generate income;				
4.	Statutory declaration regarding the net income, on a permanent basis, earned over the previous 12 months prior to the application, by family members, subject to income tax				
5.	The student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship				
6.	The handwritten consent of the family members whose income has been declared, on the processing of personal data for the purpose of verifying compliance with the criteria for granting the scholarship (if applicable)				

Sr. No.	Required documents	Included Yes	Not included No	Not applicable	Page number (from..... up to.....)
7.	Student's statement that the application was submitted electronically				
8.	Copies of birth certificates and ID cards (if applicable) of other family members, dependent on parents				
9.	Statutory declaration from one of the adult members of the family where they live, for adult members of the family with impaired judgement or minor children of the family who do not pursue any kind of education and do not generate an income;				
10.	Copies of parents' death certificates for orphaned students;				
11.	Copy of the death certificate, if the student is orphaned by a parent;				
12.	Copy of the court decision granting the divorce or a copy of the divorce certificate issued by the notary public upon termination of the marriage (if applicable), if the parents are divorced;				
	Copy of the court decision declaring the parent missing/social investigation report (if applicable)				
	Copy of the court decision establishing guardianship (if applicable)				
	Copy of court decision to remand the parent in custody (if applicable)				
	Copy of the court decision establishing guardianship (if applicable)				
13.	1. Certificate stating that the student is from a social accommodation service and indicating the amount of the survivor's pension for the months in consideration (if applicable);				
	2. Copy of the court decision indicating that the applicant is in foster care;				
	Students who are married will submit the following documents:				

Sr. No.	Required documents	Included Yes	Not included No	Not applicable	Page number (from..... up to.....)
14.	1. spouse's student certificate;				
	2. copy of marriage certificate;				
	3. copy of the spouse's identity document;				
15.	Additionally, for maternity cases:				
	1. Copy of the spouse's identity document;				
	2. Copy of marriage certificate;				
	3. Copy of the child's birth certificate.				
16.	Additionally, in the event of the student's spouse or children's death:				
	1. Copy of marriage certificate;				
	2. Copy of the death certificate.				
17.	Other:				

Note:

1. The student will check the Yes; No; Not Applicable boxes, as appropriate.
2. Each page of the application file will be numbered and signed at the bottom right by the applicant.

Applicant,
Student's last name and first name/Signature

Addendum no. 11

Registration no: .....of...../...../.....

APPLICANT: .....
(Student's last name and first name)
Faculty: ....., specialisation: ..... Year of study: ..... Line of study: ……..... Serial number: .....
I have successfully completed all credits: Yes ◻ No ◻ Number of ECTS: .....
Phone: ..... Email: .....

COMPLIANCE VERIFICATION
SOCIAL WELFARE SCHOLARSHIP APPLICATION FILE - MEDICAL CONDITION
Semester..... Academic year 20…./ 20....

Sr. No.	Required documents	Included Yes	Not included No	Not applicable	Page number (from..... to.....)
1.	Application form filled out by the student;				
2.	Student's statement that the application was submitted electronically				
3.	The student's handwritten consent to the processing of personal data for the purpose of verifying compliance with the criteria for awarding the scholarship				
4.	Copy of the student's identity document				
5.	Medical evidence issued by a specialist doctor				
6.	Family doctor or a doctor assigned to the faculty endorsement				
7.	Other, if applicable:				

Note:
1. The student will check the Yes; No; Not Applicable boxes, as appropriate.
2. Each page of the application file will be numbered and signed at the bottom right by the applicant.

Applicant,
Student's last name and first name/Signature

Addendum no. 12

Personal Data Processing Agreement*

student applying for a social welfare bursary

I , the undersigned, _____, a student studying on state funding/tuition at the Faculty of _____, major _____ line of study _____ year _____, born on _____ (year), _____ (month), ____ (day), city _____, son of _____ and _____, Romanian citizen residing in Romania, city _____, address _____ _____ _____ county _____, zip code _____, phone _____, ID card series _____, no. _____, issued by _____ on _____, **as a student applying for a social welfare bursary**,

Pursuant to art. 13 para. (3) of Order no. 6463/2023 regarding the approval of the general criteria for granting scholarships and other forms of financial support from the state budget for students and trainees in state higher education, full-time education,

I agree to the use and processing by Babeș-Bolyai University of the following personal data: address, place of birth, National Identification Number, date of birth, ID card series and number, telephone number, email address, income earned in the last 12 months prior to the issuance of this document, in order to verify compliance with the criteria for granting the scholarship for the semester ..... of the academic year ……..

Last name and first name: _____

Date: _____

Signature: _____

Note * The declaration will be signed by hand

Addendum no. 13

Personal Data Processing Agreement*

I, the undersigned, _____, born on _____ (year), _____ (month), ____ (day), city _____, Romanian citizen with permanent address/ residence in Romania, city _____, address _____ _____ _____ county _____, zip code _____, phone _____, ID card series _____, no. _____, issued by _____ on _____, **as a** _____ **to the student** _____ **applying for a social welfare bursary**,

Pursuant to art. 13 para. (3) of Order no. 6463/2023 regarding the approval of the general criteria for granting scholarships and other forms of financial support from the state budget for students and trainees in state higher education, full-time education, I agree to the use and processing by Babeș-Bolyai University of the following personal data: address, place of birth, National Identification Number, date of birth, ID card series and number, telephone number, email address, income earned in the last 12 months prior to the issuance of this document, in order to verify compliance with the criteria for granting the scholarship.

Last name and first name: _____

Date: _____

Signature: _____

Note * The declaration will be signed by hand