



Operating regulation of academic branch campuses at Babeș-Bolyai University

- approved by Senate Decision No. 173/20.10.2025 -

Art. 1. (1) Babeș-Bolyai University offers and runs undergraduate, master's, and doctoral programmes outside Cluj-Napoca as part of its university branch campuses. University branches operate under the Higher Education Law No. 199/2023 and the Charter of Babeș-Bolyai University.

(2) Where a branch campus includes curricula from several faculties and at least one faculty operates academically and administratively within the branch campus, the university branch campus may qualify as a University Centre. In that case, the name of the branch campus is approved by the Senate upon the recommendation of the branch campus administration and with the approval of the Administrative Council.

Art. 2. (1) A university branch is an academic unit that ensures the generation, transmission, and application of knowledge in one or several specialist fields, in a geographical area other than that of the higher education institution within which it operates. The university branch is established and dissolved with the approval of the senate, at the proposal of the administrative council, and is not legally distinct.

(2) The activity of university branches is coordinated by the vice-rector responsible for branches at the Rector's office level.

Art. 3. Every branch campus degree programme operates within a faculty of UBB, under its academic coordination.

Art. 4. These degree programmes are subject to the same authorisation and accreditation criteria as any other programme at Babeș-Bolyai University, being authorised/accredited separately, by geographical location, type of education and language of instruction.

Art. 5. (1) Each programme within the branch campus is coordinated by a **programme officer** who is responsible for the following:

- a) coordinates the activities of the programme (specialisation);
- b) implements the curriculum in collaboration with the head of the department with which the specialisation is associated;
- c) collaborates with the head of department for the elaboration of staff establishment plans, under the supervision of the faculty management to which the specialisation pertains;
- d) cooperates with the head of department for the recruitment of competent teaching staff to fill vacant positions.

(2) The programme officer is ranked under the Head of Department, the Faculty Council, and the Faculty Dean. The programme officer is appointed by the dean of the faculty or by the vice-dean in charge of the line of study to which the respective programme pertains, at the proposal of the head of the department that runs the study programme.

Art. 6. The university branch campus is run by the **branch campus director**, a position equivalent to that of the head of department, who has the following responsibilities:

- a) coordinates teaching activities, administrative activities within the branch campus, and relations with the socio-economic environment;
- b) is responsible for the implementation of the University policy at the level of the branch campus;
- c) collaborates and cooperates with the deans of the faculties involved in the operation of the branch campus, with the administrative departments and secretariats of the University, in all matters related to the branch campus;
- d) represents the university branch campus before local authorities;
- e) coordinates the work of the Branch Campus Council;
- f) is responsible for integrating the branch campus into the local/regional strategic structures;
- g) seeks new extra-budgetary funds, sustains the formation and development of public-public and public-private partnerships in the local and regional environment.

Art. 7. (1) For university branch campuses, with the exception of university centres, the people in charge of degree programmes, together with the director of the branch campus and student representatives, form the **Branch Campus Council**. Student representatives, accounting for at least 25% of the Branch Campus Council, are elected by students enrolled in the university branch campus degree programmes, ensuring the representation of all fields of study.

(2) For University Centres, the membership of the Branch Campus Council must reflect the academic and administrative diversity of the centre, with at least one representative from the General Administrative Directorate. The detailed membership of the Council, for centres, is determined by individual rules of organisation and operation.

(3) The Branch Campus Council meets in ordinary sessions on a monthly basis and in special sessions as convened by the branch campus director or 1/3 of its members. The attributes of the Branch Campus Council:

- a) establishes the Branch Campus development strategy in line with the development strategy of the faculties and university;
- b) ensures optimal conditions for the teaching and research programmes elaborated by the faculties;
- c) may propose new specialisations to faculties;
- d) coordinates the administrative activity of various specialisations in the Branch Campus.

Art. 8. (1) The position of branch campus director is appointed by the University Rector, following an open call for applications announced by the Rector for each branch campus.

(2) Teaching and research staff with minimum 50% of their workload at the branch campus are eligible to apply in the open call for the position of branch campus director.

Art. 9. The branch campus is staffed by administrative personnel who report to the UBB General Administrative Directorate and, at the local level, to the branch campus director.

Art. 10. The students' representatives in the Branch Campus Council will be elected simultaneously with the students' representatives in the Faculty Council, according to the UBB Student Status and in line with the Electoral Code of Babeş-Bolyai University adopted by the UBB Senate.

Art. 11. This regulation shall enter into force upon its approval by the Senate of Babeş-Bolyai University. Any previous provisions (decisions) to the contrary shall be repealed as of the effective date of this regulation.