**Consent to the processing of personal data**

I, the undersigned,\_ , applying for the vacancy position of \_, vacancy reference number \_\_\_\_\_\_\_\_\_, at the Department/ Centre

Faculty/ Institute

, application file registration number \_ in accordance with the provisions of Articles 6 and 7 of the EU Regulation 2016/679 (GDPR) I hereby consent to the processing of my personal data according to the table below by Babeș-Bolyai University based in Cluj-Napoca, 1 Mihail Kogălniceanu Street, for the following purposes:

|  |  |  |
| --- | --- | --- |
| **Personal data processed** | **Document containing personal data** | **Purpose of the processing** |
| Last name, first name, date of birth,  address, telephone, signature | Application form | Application for the selection competition for vacant  teaching/non-teaching/research positions |
| Last name, first name, date of birth, address, telephone, mobile, email, signature or any other personal data that  the candidate has included in their CV | Curriculum Vitae submitted with the application in PRINTED format | Application for the selection competition for teaching/non-teaching/research positions.  Evaluation of qualifications and experience  of the applicant. |
| Last name, first name, email | Curriculum Vitae in electronic PDF format | Publication of application files  on the Babeș-Bolyai University website |
| Last name, first name, signature | List of papers published by the candidate  submitted with the application in PRINTED format | Evaluation of the scientific achievements  of the applicant |
| Last name, first name | List of applicant’s publications  submitted in electronic format  PDF | Publication of application files  on the Babeș-Bolyai University website |
| Last name, first name, date of birth, signature | Compliance criteria checklist  submitted with the application  in PRINTED format | Verification that the applicant meets the standards |
| Last name, first name | Compliance criteria checklist  in electronic PDF format | Publication of application files  on the Babeș-Bolyai University website |

Where documents are required to be submitted in both PRINTED and ELECTRONIC format, the applicant certifies that the PRINTED and ELECTRONIC formats contain the same information, except for the personal data and signature, OMITTED in the electronic document, and accepts all consequences of failure to comply with this condition.

In accordance with EU Regulation 2016/679 (GDPR), the terms set out below have the meaning defined by the Regulation and are used with the same meaning throughout this document:

* **Personal Data** (PD): means any information relating to an identified or identifiable natural person (“data subject”); an identifiable person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that person;
* **Processing**: means any operation or set of operations which is performed on personal data or sets of personal data, whether or not by automated means, such as collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction;

The personal data identified above is processed by Babeș-Bolyai University exclusively on the grounds and for the purposes specified by

* Education Law No.1/2011,
* G.D. No. 457/4 May 2011 on the approval of the Selection Competition Framework Methodology for filling

teaching and research vacancies in higher education, and

* The Selection Competition Methodology for filling vacant teaching and research positions at Babeș-Bolyai University, approved by University Senate Decision no. 22.338/3.12.2018

The data will only be stored for the period for which it was collected and/or in compliance with the legal provisions in force at the time of collection. The data collected above will also be kept for the purpose of proving compliance with the legal rights of Babeș-Bolyai University.

In accordance with the provisions of Articles 15-22 of the GDPR, I, \_\_ the undersigned, have been informed of both my rights and the associated **terms and consequences** of exercising these rights, namely:

* The **right to access data**, the right to obtain confirmation of what personal data is processed,

as well as the right of access to this data

* The **right to rectification**, the right to have inaccurate or incomplete data rectified or

completed

* The **right to erasure of data**, the right to obtain the deletion of personal data concerning oneself, without undue delay, and the Babeș-Bolyai University has the obligation to delete this data under the conditions of compliance with the methodology for conducting selection competitions for teaching/non-teaching or research positions and with the legislation in force. The right to erasure of personal data must be invoked **without affecting the terms and conditions for conducting the selection competitions** as specified by the National Education Law no.1/2011, G.D. No. 457 of 4 May 2011 on the approval of the Selection Competition Framework Methodology for filling vacant teaching and research positions in higher education, the Selection Competition Methodology for filling vacant teaching and research positions at Babeș-Bolyai University, approved by University Senate Decision No. 22.338/3.12.2018, otherwise the candidate accepts all consequences resulting from the enforcement of the right to erasure of data, including in certain situations the inability to participate in the selection process.
* The **right to restrict processing** under Article 18 GDPR entitles data subjects to request us to restrict the processing of their data, provided that this restriction does not affect the conditions for conducting the selection competitions stipulated in the National Education Law 1/2011,

G.D. No. 457 of 4 May 2011 on the approval of the Selection Competition Framework Methodology for filling vacant teaching and research positions in higher education, the Selection Competition Methodology for filling vacant teaching and research positions at Babeș-Bolyai University, approved by University Senate Decision No. 22.338/3.12.2018, and does not contradict the principle of transparency in terms of the evaluation of applications.

* The **right to data portability** gives individuals the right to receive personal data they have provided to a controller in a structured, commonly used and machine readable format and the right to request that a controller transmits this data directly to another controller under specified circumstances.
* The **right not to be subject to a decision based solely on automated processing**, including profiling;
* The **right to submit a complaint** under Art. 77 GDPR to the National

Supervisory Authority for Personal Data Processing;

* The **right to withdraw my consent** at any time, accepting in this event all the consequences and not prejudicing the lawfulness of the processing of personal data carried out by Babeș-Bolyai University on the basis of the consent, prior to its withdrawal.

I have also been informed that for any questions or requests concerning my personal data, including for the exercise of my rights, I can use the following email address: [dpo@ubbcluj.ro](mailto:dpo@ubbcluj.ro).

Cluj-Napoca Signed

Date: