



**Decision No. 49 of 24/04/2023  
on the Regulation for granting scholarships to undergraduate and  
master's degree students -**

Considering the Babeş-Bolyai University Administrative Council Decision no. 3943/03.04.2023,

Considering the positive recommendation of the Committee on Regulations and Legal Affairs, the Committee on Budget and Heritage, and the Committee for student social and cultural activities,

Pursuant to article 37 letter e. of the UBB Charter,

**the Babeş-Bolyai University Senate,  
convened in the online meeting on 24 April 2023,  
decides:**

**Art. I.** The amendment of the Regulation for granting scholarships to undergraduate and master's degree students, as amended and supplemented, is hereby approved as follows:

**1. Art. 1 para. (2) and (3) is amended as follows:**

(2) All scholarship categories specified in paragraph (1) are granted following students' signed application request and are registered in the Scholarship Application Register in accordance with Addendum no. 12.

(3) All applications and files for all categories of scholarships shall be submitted exclusively online on the platforms provided by the university within 15 working days from the beginning of the semester, except for the scholarships for sports and research activities, which shall be submitted annually, in compliance with the provisions of Article 1 para. (1), subject to the process determined by the Faculty Council.

**2. After Art. 1 para. (4) letter c., letter d. is introduced as follows:**

d. Economic operators shall grant scholarships, at least at the level of those granted from public funds for higher education, as well as from other funds, for quality education.

**3. Art. 4 para. (1) is amended as follows:**

- a. Irrespective of category, except for the permanent social welfare scholarship, a **student must have passed all of their exams** to be eligible for a scholarship awarded by UBB or by other entities as per art. 1 para. 4 letter a. A student who has passed all of their exams has obtained at least 30 credits in compulsory and elective subjects in the exam session preceding the semester for which they are requesting a scholarship, according to the student's options for the previous semester, as indicated in the learning agreement.
- b. If a faculty has more than 30 credits in a semester, a student is regarded to have passed all compulsory exams if they achieve the minimum amount of credits stipulated for that semester.
- c. The weighted average does not factor in the credits pertaining to the pedagogical training module, the Physical Education course and the credits pertaining to the foreign language course, unless the latter is counted in the total of the 30 credits provided for in the syllabus.

**4. Art. 6 para. (1) is amended as follows:**

(1) (1) The «**International Olympic Merit**» **scholarship** is awarded in accordance with the Methodological Norms for the application of Law no. 235/2010 to the first year students who as students in the 12th grade competed in international school competitions and were ranked in one of the first three places or received an honourable mention, regardless of the subject of these Olympic competitions, according to lists published on the website of the relevant ministry at the beginning of each academic year and following an application submitted by first year students online on the university platforms within the first 3 days from the beginning of the academic year.

**5. Art. 7 para. (1) is amended as follows:**

(1) **Performance-based, merit and social welfare scholarships** are granted for the entire term of the academic year. Scholarships granted for each semester are to be paid for a period of 6 months, except for students enrolled in the last year of study of the undergraduate or master's degree courses, who will receive their scholarship as follows: in the first semester of study scholarships will be paid for the entire semester, while in the last semester of study of the degree programme, scholarships are granted from the beginning of the study period until the final exam during the first session of the ongoing academic year.

**6. Art. 10 para. (6) letter a) is amended as follows:**

- a. In the event of an equal average score, the tie breaker will be affected by the following factors, in the following order:
  - 1.2. The first ranking criterion involving scientific activity will be considered only if the applicant's scientific activity supervisor is a member of the faculty where they

are applying for the scholarship, if the relevant research was carried out under the coordination of a supervisor.

2. the average score for the previous semester(s) (i.e. the semester held two semesters prior to the semester of application), if there is still a tie, the previous semester will be considered. This criterion will be used until a tie breaker is reached. For first year undergraduate/master's degree students, the admission score to the undergraduate/master's degree programme corresponds to the average score of the previous semester;

.....

4. grades obtained in elective courses during the semester prior to the scholarship application only when all students with equal scores for which no tie-breaking was achieved up to this criterion contracted those elective courses;

**7. Art. 10 para. (6) letter b. is amended as follows:**

b. The student's extracurricular activity will be assessed based on the derived score, which is as follows:

<b>Activity categories</b>	<b>Score <sup>1</sup></b>
<b>Publication of specialized books</b>	
Main author	200
Co-author	200 points divided by the number of authors <sup>2</sup>
<b>Publication of scientific articles</b>	
<b>Article in international specialized publications</b>	
Main author	120
Co-author	120 points divided by the number of authors
<b>Article in national specialized publications</b>	
Main author	100
Co-author	100 points divided by the number of authors
<b>Registered patents</b>	
International	200
National	100
<b>International scientific/academic sessions</b>	
Excellence Award	100
First prize	90
Second prize	80
Third prize	70
Honourable mention	60
Participation	30
<b>National scientific/academic sessions</b>	
Excellence Award	90
First prize	80
Second prize	70
Third prize	60
Honourable mention	40

Activity categories	Score <sup>1</sup>
Participation	20
<b>Scientific/academic sessions organised by UBB</b>	
Excellence Award	80
First prize	70
Second prize	60
Third prize	40
Honourable mention	30
Participation	10

**8. Art. 12 para. (5) is amended as follows:**

(5) The admission competition score is the criterion for granting the merit scholarship for the first semester of the first year of study (undergraduate degree, master's degree, respectively). For students who were admitted without sitting the entrance exam, the admission score will be 10.00 based on the results of the School Olympiad.

**9. Art. 13 para. (3) and (4) is amended as follows:**

(3) Students enrolled in full-time education may be eligible for a permanent social welfare scholarship for a semester, in the following order of priority:

1. students orphaned by one or both parents, for whom foster care was ordered as a safeguard, and who do not earn more than the income limit for the social scholarship.

2. students who are registered in the records of the student clinic or the family doctor and certify with medical evidence issued by a specialist and endorsed by the latter or the family doctor that they suffer from one of the diseases listed in the Order of the Minister of National Education No. 3392/2017 establishing the General Criteria for Awarding Scholarships and Other Forms of Material Support for higher education students, namely 1) students with tuberculosis who are listed in medical unit records, 2) students suffering from diabetes, 3) malignant diseases, 4) severe malabsorption syndromes, 5) chronic renal failure, 6) asthma, 7) epilepsy, 8) congenital heart disease, 9) chronic hepatitis, 10) glaucoma, 11) severe myopia, 12) immunological diseases, 13) specialist-certified rare diseases 14) autism spectrum disorders, 15) haematological diseases (haemophilia, thalassaemia, etc.), 16) deafness, 17) cystic fibrosis, 18) students infected with HIV or AIDS, 19) students with locomotor disability, 20) ankylosing spondylitis, 21) rheumatoid arthritis, 22) with any other chronic diseases that the university senates may consider if certified by a specialist doctor and 23) students who submit a disability degree certificate for permanent, temporary or reversible impairments.

3. Students whose family did not earn an average net monthly income per family member higher than the minimum wage per economy (or the guaranteed minimum income) in the three months preceding the start of the

semester/academic year, calculated as an average of net income for the three months.

(4) If the scholarship fund reserved for social welfare scholarships has not been fully utilized for the students listed in paragraph (3), the remaining available fund may be allotted for social welfare scholarships to students who have obtained at least 20 credits out of the 30 required to pass all exams, in descending order of the number of credits obtained, in the order of priority established above.

**10. Art. 14 is amended as follows:**

The social welfare scholarships are available after the student submits an application that is accepted by the Faculty Scholarships Committee, based on the required documentation. The application files are submitted online only through the platforms provided by the university, regardless of the funding source (state budget or UBB revenues). Scholarships from budgetary funds are granted within the legal limit of the fund allocated to the faculties for social welfare scholarships. The list of eligible recipients who have not received a scholarship from budgetary funds is forwarded to the University Scholarship Committee, which compiles the lists of social scholarships recipients from UBB's internal revenues within the available fund.

**11. Art. 15 para. (3) is amended as follows:**

(3) Scholarships from internal resources are granted based on the priorities and criteria listed below, up to the limit of the scholarship fund established at the university level:

- a. students orphaned by one or both parents, for whom foster care has been mandated as a protective measure, and who do not earn more than the income limit for the social scholarship;
- b. students who are registered in the records of the student clinic or the family doctor and certify with medical evidence issued by a specialist and endorsed by the latter that they suffer from one of the diseases listed in the Order of the Minister of National Education No. 3392/2017 establishing the General Criteria for Awarding Scholarships and Other Forms of Material Support for higher education students, namely students with tuberculosis who are listed in medical unit records, suffering from diabetes, malignant diseases, severe malabsorption syndromes, chronic renal failure, asthma, epilepsy, congenital heart disease, chronic hepatitis, glaucoma, severe myopia, immunological diseases, specialist-certified rare diseases, autism spectrum disorders, haematological diseases (haemophilia, thalassaemia, etc.), deafness, cystic fibrosis, students infected with HIV or AIDS, students with locomotor disability, ankylosing spondylitis, rheumatoid arthritis, with any other chronic diseases that the university senates may consider if certified by a specialist doctor and students who submit a disability degree certificate for permanent, temporary or reversible impairments;

c. students whose families did not earn an average net monthly income per family member that was greater than the minimum net wage in the three months preceding the start of the semester/academic year.

**12. Art. 15 para. (4) is amended as follows:**

(4) Scholarships from *internal funds* are granted throughout an academic semester *within the limit of the scholarship fund established at the university level*. Scholarships granted for each semester are to be paid for a period of 6 months (October-March corresponding to semester 1 and April-September corresponding to semester 2), except for students enrolled in the last year of study of the undergraduate or master's degree courses, who will receive their scholarship as follows: in the first semester of study scholarships will be paid for the entire semester, while in the last semester of study of the degree programme, scholarships are granted from the beginning of the study period until the final exam during the first session of the ongoing academic year.

**13. Art. 16 para. (2), (3), (4), (5), (6), (9), (10) and (11) is amended as follows:**

Statement on submitting the file electronically (see Addendum 9).

**14. Art. 16 para. (13) is amended as follows:**

(13) The social welfare scholarship application files are processed as submitted by the student. It is illegal to refuse to register an application file. Except for additional details requested by the Faculty and University Scholarships Committee, it is not possible to update these files after submission outside the period for submitting files.

**15. Art. 17 para. (1) letter m) is amended as follows:**

m. taxable income obtained from other activities according to Law no. 227/2015 on the Tax Code, as amended (income from the transfer of the use of goods, prizes and gambling, income from the transfer of real estate from personal assets, etc.).

The monthly average is calculated by referring them to 12 months regardless of the period in which they were declared.

**16. After Art. 17 para. (2) letter a., letter b. is introduced as follows:**

b. salary and related income earned by students during holidays;

**17. Art. 17 para. (7) is amended as follows:**

(7) If the parent has left/established abroad and is employed with a work contract or receives other income/pensions/allowances/aid/other forms of financial support, according to Art. 17, para. 1, in the respective country, such income will be counted. The conversion into lei is calculated at the BNR exchange rate on the last day of the month in which the salary is paid.

**18. Art. 18 is amended as follows:**

- (1) The student applying for a social welfare scholarship will submit,
  - under the penalties of the Criminal Code for false statements, a statutory declaration confirming that they and their family have no other earnings than stated. Addendum 8 contains a template for a statutory declaration.
  - a statement that the scholarship application was submitted electronically. Addendum 9 contains a statement template.
- (2) The application evaluation committees may accept, but not demand, the submission of the social welfare scholarship application with statutory statements signed before a notary.

**19. Art. 19 para. (7) is amended as follows:**

(7) Special scholarship committees are established. The formation, work flow, and responsibilities of the committees for granting special scholarships for sports and cultural-artistic activity are those specified by this regulation. At the beginning of each academic year, the Rector will nominate by a decision the composition of these committees, which will be composed of specialists in the field and one student representative, delegated by the UBB Students Council (hereinafter CSUBB). If expertise makes it possible, the two committees listed above may integrate.

**20. Art. 20 is amended as follows:**

Performance-based scholarships granted to students with outstanding academic results, merit scholarships and social welfare scholarships granted for each semester are to be paid for a period of 6 months (October-March corresponding to semester 1 and April-September corresponding to semester 2), except for students enrolled in the last year of study of the undergraduate or master's degree courses, who will receive their scholarship as follows: in the first semester of study scholarships will be paid for the entire semester, while in the last semester of study of the degree programme, scholarships are granted from the beginning of the study period until the final exam during the first session of the ongoing academic year.

**21. Art. 24 is amended as follows:**

The scholarship granting process at UBB follows a schedule that is established at the beginning of each academic semester by the University Scholarship Committee.

**22. Art. 26 para. (1) letter a) is amended as follows:**

a. The faculty council approves annually, by appointment decision, the analysis, assessment of application files, and scholarship granting committees, which will be forwarded to the secretary of the University Scholarship Committee before initiating the scholarship allocation procedure; the analysis, assessment of application files, and scholarship granting committee consists, in general, of: the

dean or a vice-dean of the faculty, the chief secretary, the chief administrator, the chancellor of students and the senator student(s) (where the respective faculty operates several lines of study). If the student chancellor or a student senator is unable to attend the works of the committee, a student advisor from the same line of study will be appointed, with the endorsement of the Faculty Student Council and the approval of the Faculty Council. Other teachers and/or students may join the committee upon proposal of the committee members. (see Addendum 2)

**23. Art. 26 para. (2) letter a) point 1 is amended as follows:**

1. forwarding to the University Rector's office the Faculty Council's proposal regarding: the minimum number of credits required for a student to be able to receive and retain a social scholarship; additional scholarship requirements; scholarship categories granted at the faculty level (see art. 23); supplementation and amendment drafts of the Scholarship Regulation at the university level; applications and related application files for the granting of special scholarships;

**24. Art. 26 para. (4) point 1 is amended as follows:**

1. permanent communication with the secretariats of the faculties, the DGA-SS, and the student representatives through the students' prefect and the sub-prefects of the lines of study about legislative changes affecting the granting of scholarships and other forms of material support;

**25. Art. 27 para. (1) is amended as follows:**

(1) Students can appeal the decision to reject their scholarship application, in writing, to the faculty secretariat, within 2 working days of the list of scholarship recipients being posted.

**26. Art. 31 is amended as follows:**

This Regulation takes effect on 01.10.2023 being approved by the UBB Senate and is applicable from the 1st semester of the 2023-2024 academic year, when any provisions to the contrary are repealed.

**27. Addendum 5 art. 2, art. 6, art. 7 and art. 15 shall be amended as follows:**

Art. 2 The special scholarship for scientific activity is granted:

- to undergraduate students (beginning in the second year) and master's students (beginning in the first year);
- during an academic year, except for the last years of the bachelor's and master's degree cycles, which benefit from the scholarship until the defence of the bachelor's/master's degree thesis;
- only once during the course of a degree programme, undergraduate/master's level, twice during the period of study (if the student



pursues two degree programmes simultaneously, they will be eligible for the special scholarship only in a single degree programme).

Art. 6 Applications will be submitted using the electronic scholarship application <https://inscrieri.ubbcluj.ro/burse/>, according to a calendar to be established and announced to all candidates. The Dean's office ascertains the eligibility of the students, according to this decision (academic record, nationality, not having previously received this type of scholarship within the same degree programme, etc.) and holds a public session for the defence of research projects. The defence is given before an Evaluation Committee, which is made up of teachers and a senior student with scientific research experience in one of the faculty's fields (papers/books published, conference participation), delegated by the Faculty Student Council, appointed by the Faculty Council, and chaired by the Dean responsible for research or by another tenured teacher who is at least a lecturer, appointed by the Dean. Scientific supervisors of applicants are disqualified to serve on the evaluation committee; consideration will also be given to avoiding conflicts of interest or other situations that might raise questions about integrity; at least one faculty representative from CS-UBB will be part of the Faculties' evaluation committees that review scholarship applications and final reports in order to avoid any incompatibility;

Art. 7 The evaluation criteria are based on common principles for all faculties, as set out in Addendum 5.1. Within the boundaries set out in Addendum 5.1, the specific criteria and grading rubrics will be established by each faculty according to the particular subject area. In addition, faculties will define their own breakdown criteria for tied grades, within the scope of the evaluation criteria established by the UBB Scientific Council. The evaluation and tie-breaking set of criteria must conform to the key criteria applied in the major international university rankings (e.g. ARWU, QS, THE, URAP). Following the presentation of the project and assessment of the application file, the Evaluation Committee determines the ranking of the applicants with the associated score based on its set of criteria made available at the start of the competition, which it then submits to the Faculty Dean.

The dean of the faculty announces the evaluation results, which can be disputed within three working days of publication. The Appeals Committee (established by the Faculty Council) resolves appeals within 48 hours of the deadline for submission of appeals and then finalizes the ranking of applications for special scholarships for scientific activity. Appeals can only challenge the assessment of the application file.

Art. 15 Gives at least one presentation of the research outcomes that were supported by the scholarship at the Next Generation Virtual College. Mentors are

required to attend all presentations given by scholarship holders. Students will be notified of the presentation date at least ten calendar days prior to the event.

**28. After Addendum 5 art. 23, Addendum 5.1 is introduced as follows:**

**Addendum 5.1**

**Evaluation criteria for researcher special fellowship applications**

1. Faculties with a joint/dual specialisation (e.g. biology and geology, mathematics and computer science, chemistry and chemical engineering) may submit lists broken down by field - but no more than two fields per faculty.
2. Only students who have passed all exams with a GPA of at least 8.00 in the year prior to the competition are eligible. By exception, (1) for first year students the faculty admission score is considered and (2) for first year master's degree students the master's degree admission score is considered. The application file does not need to provide any evidence of these scores, as it falls under the responsibility of the faculty secretariats.
3. A total of 3 ratings will be attributed to each file, each in the range: excellent (4 points), very good (3 points), good (2 points), fair (1 point), poor (0 point). The 3 ratings are given for the (A) written project, (B) project presentation and panel discussion, (C) scientific contributions already published/disseminated/publicly available and substantiated by the portfolio. "Publicly available" is understood to include, for example, articles that have been published online in journals, even if not submitted to a volume; also, with a different status but not completely ignored, publicly available publications in pre-print in public platforms such as arXiv, bioRxiv, etc. will be considered.
4. The criteria and grading rubrics for each of the 3 ratings attributed (project, presentation, scientific contributions) are determined by each faculty and each committee based on the subject area. They must consider intrinsic qualifications attributable to the application, and scaled ratings based on the performance of the best candidate are not allowed.
5. When scoring applications, we recommend applying the principles of the Leiden Manifesto (<http://www.leidenmanifesto.org/>) and the CS-UBB standard evaluation criteria ([https://cercetare.ubbcluj.ro/wp-content/uploads/2022/04/evaluare\\_generic\\_UBB\\_martie2022\\_site.pdf](https://cercetare.ubbcluj.ro/wp-content/uploads/2022/04/evaluare_generic_UBB_martie2022_site.pdf)). This encourages peer-review evaluation and discourages automated scoring based solely on "number of [pages, citations, impact factor, authors]". Peer-review assessment should be bibliometrically informed (e.g. acknowledge the reputation status documented by whether a paper ranks in Q1 or, conversely, in Beall's List; or consider first author status separately from simple author status, or consider publications with many versus few authors by different standards, etc.). For paper assessment, scores based on impact factor value are prohibited; references to the prestigious status of a publication by reference to the Q1-Q4 quartile index in

Scimago or WoS are allowed - but without calculation of a total point score. In analogy with the CS-UBB evaluation criteria, the “excellent” rating will be attributed (not automatically by simple attendance, but reinforced by a qualitative evaluation) if the application contains an article or a book published by leading publishers/journals in their field (e.g. Q1 as per WoS or Scimago, or equivalent achievements based on proven impact, depending on the subject area); exceptionally, the quality of the student’s contributions may also justify a maximum grade for contributions to journal/publications of lower impact (e.g. Q2). **Similarly, a “very good” rating will only be given by way of exception unless they have at least one Q1 publication in their portfolio as secondary author or one Q2 publication as first author.** The “good” rating will be granted only by way of exception if the portfolio does not include at least one Q1-Q4 publication (or equivalent contributions, depending on the subject area).

6. Ratings for components A, B and C as defined in point 3 are each granted by majority vote of the committee and not by averaging.

7. In order to determine the final ranking within the faculty/field, the breakdown of candidates is determined according to the arithmetic average of the three ratings, indicating in the report to the CS-UBB the values of the three ratings, not only their average score. Faculties establish tie-breaking criteria to rank candidates with identical average scores in accordance with the subject area. These criteria may be (1) precedence of one of the grades, (2) number of scientific contributions of a certain type, (3) other points depending on each faculty’s profile - excluding grades/average scores from coursework. The committee report will indicate whether and how such selection criteria were applied.

Only applications with an average score of at least 1.50 points will be submitted for CS-UBB review (and are eligible for funding).

## **29. Addendum 6 art. 2 and 5 shall be amended as follows:**

Art. 2 The cultural-artistic creation scholarship is available:

- to undergraduate students (beginning in the second year) and master’s students (beginning in the first year);
- for one semester, except for scholarship recipients in their last year of study of undergraduate or master’s degree, who receive a scholarship up to the final exam of the first session provided in the ongoing academic year.

Only once during the course of a degree programme, undergraduate/master's level, twice during the period of study (if the student pursues two degree programmes simultaneously, they will be eligible for the special scholarship only in a single degree programme).

Art. 5 Application files are submitted online via the dedicated platforms made available by the university on a date indicated in the scholarship application calendar for the respective semester.

The faculties secretariats will forward the application files of the candidates, as well as the list of eligible students, to the *Committee for the Evaluation of Cultural-Artistic Creation Projects*. The Committee examines the files and determines the final ranking, which it then submits to the faculties for publication.

**30. Addendum 6 art. 13 is repealed.**

**31. Addendum 7 the first part of the addendum is struck out as the documents are submitted online, the rest of the document shall stand.**

**32. After Addendum 8, Addendum 9 is introduced as follows:**

#### **Addendum 9**

##### **Statement template that the application was submitted electronically**

###### Statutory declaration

I, the undersigned \_\_\_\_\_, resident in \_\_\_\_\_ with National ID No. \_\_\_\_\_, as a student at the Faculty of \_\_\_\_\_ at Babeş-Bolyai University, applying for the \_\_\_\_\_ scholarship in the \_\_\_\_\_ semester of the \_\_\_\_\_ academic year, having chosen to submit my scholarship application electronically, hereby solemnly declare that all documents submitted electronically as part of the scholarship application are correct and in conformity with the original, and that their content has not been altered in any way, acknowledging that non-compliance of the documents entails the loss of student status, the reimbursement of the scholarship received and legal liability.

By signing this declaration, I fully understand that Babeş-Bolyai University is entitled to take any steps to ensure compliance with the commitments of the undersigned.

Last name and first name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**33. As a result of the renumbering Addendum 9 becomes Addendum 10 which is amended as follows:**

Under Required documents, add the Student's declaration on electronic application.

The last section of the addendum is struck out as the documents are submitted online, the rest of the document shall stand.

**34. As a result of the renumbering Addendum 10 becomes Addendum 11 which is amended as follows:**

Under Required documents, add the Student's declaration on electronic application.

The last section of the addendum is struck out as the documents are submitted online, the rest of the document shall stand.

**35. As a result of the renumbering Addendum 11 becomes Addendum 12.**

**Art. III.** The Regulation, as amended and supplemented by this Decision, shall be republished.

**President**  
**Professor Florin Streteanu, PhD**

**Secretary**  
**Anca Ghingheli**