

PROGRAMME PROFILE

Educational Programme	Public Administration (English Language)
Degree Awarded	Master in Public Administration
Standard Length of Studies (Number of ECTS Credits)	120 credits
Type of Study	Master
Higher Education Institution	Babes-Bolyai University Cluj-Napoca, Romania
Faculty/Department	Faculty of Political, Administrative and Communication Sciences / Public Administration
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Profile of the Degree Programme	Public Administration
Target Group / Addressees	
Entrance Conditions	CV Based Motivational Interview and Letter of Intent in English
Future Education Possibilities	PhD Studies
Purpose of the Programme	<p>This MPA program is in line with the latest theories regarding the field of public administration and the changing paradigm from the traditional bureaucratic model to a more modern one in which efficiency, value for money and customer oriented services play an important role.</p> <p>The educational curricula of our MPA(in all four lines of study) relates directly to the technical necessities of the public administration focusing on specific issues like:</p> <ul style="list-style-type: none"> • development of the key concepts in the field of public administration sciences • development of managerial skill that are necessary in a modern public system and a managerial culture based on efficiency in delivering public services • development of specific techniques and tools that are needful in this field(public policy analysis tools, evaluation and performance measurement, research methods etc.)

Specialization/ Area of Expertise	Public Service Management/Community Development and Urban Planning/ Local Finances Management / Management of Nonprofit Organizations
Extra Peculiarities	-
Practical Training	3 months internship in a public organization or an NGO
Final Examination	Dissertation Paper
Gained Abilities and Skills	<p>I. General abilities:</p> <ul style="list-style-type: none"> a) To creatively apply the research techniques and problem solving methods; b) To draft studies and reports which meet the standards for publication or can be used by the fellow colleagues in practice; c) fellow colleagues in practice; d) The capacity to run workshops and to communicate in diverse contexts; e) The capacity to act independently and creatively when solving problems, to objectively f) evaluate critical situations, to creatively solve problems, and to clearly communicate results; g) Leadership abilities and a clear vision with regard to the future path of the career; <p>II. Specific knowledge-based abilities:</p> <ul style="list-style-type: none"> a) To critically evaluate the results featured by new research; b) To propose different ways of interpreting existing data and to demonstrate their relevance; c) To critically apply the research methods; d) To imagine and manage processes which are specific to this field. <p>III. Specific abilities:</p> <ul style="list-style-type: none"> a) Abilities regarding the decision-making process in the public sector; b) The evaluation of the causes and factors that influence the administrative phenomenon and the communication of the outcomes of personal evaluations; c) The analysis of the regulations within the fields of the organization and functioning of public institutions, public servants career system, administrative acts, public contracts, provision of public services in order to enhance the existing legal framework by means of new legislative initiatives; d) The capacity to employ the legal, economic, and administrative language by those graduate students who do not hold a bachelor degree in public

	<p>administration;</p> <p>e) The capacity to provide specialized consulting in the field of public administration;</p> <p>f) The development and the analysis of best practices in public administration;</p> <p>g) The capacity to solve problems, to integrate the solution within a program or managerial plan and to implement it;</p> <p>Openness toward the new paradigms emerging in the field of public administration; flexibility with regard to changes.</p>
Job Placement, Potential Field of Professional Activity	Central and local public organizations, private companies, NGO-s

Date: 15.10.2010

Signature: