

PROGRAMME PROFILE

Educational Programme	European Governance and Administration
Degree Awarded	Master Degree
Standard Length of Studies (Number of ECTS Credits)	4 Semesters
Type of Study	Graduate
Higher Education Institution	Babeş-Bolyai University Cluj-Napoca, Romania
Faculty / Department	Faculty of European Studies
Contact Person	Lecturer Georgiana CICEO, PhD
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Website	www.euro.ubbcluj.ro
Profile of the Degree Programme	European Studies
Target Group / Addressees	Higher education graduates with an interest for a future career in the Romanian or European administration or governmental structures, in an international governmental or non-governmental organization
Entrance Conditions	<p><i>Admission requirements:</i></p> <ul style="list-style-type: none"> ▪ interview based on a selected bibliography ▪ for equal grades, the selection criteria takes into consideration, firstly, the overall average grade for the graduate studies and, secondly, the grade for the graduation examination
Further Education Possibilities	The master programme aims at providing students with appropriate tools for further doctoral studies
Description of Study	<p><i>Core disciplines:</i></p> <ul style="list-style-type: none"> ▪ Bases of European governance ▪ Managerial economics ▪ Foreign policy and the European space of security ▪ Communication. Techniques for interpersonal relationship ▪ European administrative space ▪ Audit and financial control in the European Union ▪ Structure and organization in the European Union ▪ Theories of European integration ▪ Legislation of European projects and programmes ▪ Advanced Project Cycle Management ▪ IT strategies and informatics systems ▪ Human resources management in administration ▪ Business plans ▪ Methodology of scientific research ▪ Organizational behavior <p><i>Optional disciplines:</i></p> <ul style="list-style-type: none"> ▪ Compared administrative systems ▪ Decision-making - techniques and methods
Purposes of the Programme	The program provides students with in-depth knowledge and competences necessary for a future career in

	administration or governmental ministries and agencies, in governmental or non-governmental organizations as well as in multinational companies
Specialization / Area of Expertise	<ul style="list-style-type: none"> ▪ European studies ▪ European administration
Extra Peculiarities	---
Practical Training	Students go through a practical training/internship in the 2 nd semester of their first year of studies
Final Examinations	Research thesis
Gained Abilities and Skills	Expertise in the field of administration studies (experts for European and regional institutions, governmental and non-governmental organizations, public relations)
Job Placement, Potential Field of Professional Activity	<ul style="list-style-type: none"> ▪ various positions in government and public administration ▪ academic career ▪ experts/other management positions in governmental and non-governmental organisations

Date: October 31, 2010

Signature: (Lecturer Georgiana Ciceo, PhD)

Educational Programme	European Administration and Governance
Degree Awarded	Master in European Administration and Governance
Standard Length of Studies (Number of ECTS Credits)	2 years – 6 semesters – 120 ECTS
Type of Study	Full-time
Higher Education Institution	Babeş-Bolyai University
Faculty / Department	Faculty of European Studies
Contact Person	Professor, PhD Nicolae Păun
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Profile of the Degree Programme	European Administration and Governance degree programme
Target Group / Addressees	The envisaged target groups are formed by applicants interested in developing a career in the area of European Administration and Governance, applicants who finished the B.A. courses, but also by any other categories, being available in both intensive lecture series or long-distance programmes. The courses can be followed by any student of public universities within Europe.
Entrance Conditions	<p>The Bachelor graduates willing to attend the courses of European Administration and Governance are expected to successfully cope with the questions and challenges of a career interview, that shall be carried interactively. It will consist in open discussions on topics from the guiding reader. The candidates ought to be able to bring arguments for their option for EAG and also to speak about their future perspectives and career expectations, in a professional manner. The interview has a 100% share of the final grade. The motivation and performances of the candidates shall be given full consideration.</p> <p>In case of equal averages, the following criteria shall be applied: 1. the grade of the Bachelor thesis; 2. the average grade of the faculty (only applicable should two candidates have the same grade at the Master entrance examination and at the Bachelor thesis). In this respect, a Reader containing topics of European Administration and Governance has been issued.</p>
Further Education Possibilities	The graduates of European Administration and Governance are invited to prepare themselves to attend the courses of the Doctoral School “The European Paradigm” . This gives the master graduates the opportunity to continue their academic formation and thoroughgoing study and carry out research work in one of the fields approached by the Curricula of the Faculty. Moreover, this Doctoral School gives the PhD students a chance to build an academic career or within the University’s staff. The interest towards the European Paradigm is easily raised by means of the challenging and complex courses, such as: The Cultural Meander, The Institutional Dimension of the Modern Europe, Ideology and Society in the Central and Eastern

	Europe after 1945, Humanist Scientific Schools at the University in Cluj, Identities and Intersectionality, The State in the Central and Eastern Europe after 1945, The Philosophy of Habermas, Modelling the New Europe, Marginalization, Culture and Rights, Transdisciplinarity, European Philosophical Tradition and Contemporaneousness etc.
Description of Study	<p>The master programme European Administration and Governance was conceived on the framework of European integration and its implications for Romania. It has developed a curriculum which folds upon the role and competences that define a highly qualified, proficient manager in the domain of European affairs. The MA in European Administration and Governance is the first initiative of this sort, both for the “Babeş-Bolyai” University and for the national network of graduate studies. It was founded with the special aim of instructing students so as to successfully meet the needs of the current professional environment of the European Union.</p> <p>The graduates are given the opportunity to attain the necessary skills for managing in the domain of administration and governance within the European Union. The master programme in European Administration has four components: educational, research, professional training and communication. Its components aim to offer training in order to become specialists in European administration and governance, able to manage activities in the field, to produce currency, expertise and analysis on issues, and prospects of European administration. Also, this program provides packages of disciplines in the field of European Administration and creates a partnership with research institutes from Europe and Romania.</p>
Purposes of the Programme	<p>The research component of this program aims to develop studies, analysis and evaluation which can contribute to a real understanding of the impact of government over society, creating a centre for European administration and a research network. The main objective of this program is the formation of specialists of the processes of European administration from a rather modern and interdisciplinary perspective. The curriculum of this programme has been designed in keeping with the current requirements in the European administration sector, with a focus on:</p> <ul style="list-style-type: none"> - improvement of the managerial skills necessary to a modern public sector and development of an efficiency-based managerial culture in the delivery of public services; - application of specialized implementation methods and assessment tools in the field.
Specialization / Area of Expertise	The study programme aims to form specialists in the field of European administration and European governance, skillfull in managing related activities in the study subject,

	able to carry out analysis and providing expertise on today's issues in the field of administration and governance at EU level and able to cope with components of regional, national and European administration and governance.
Extra Peculiarities	This programme aims in building a regional pole of administration studies by organizing an academic network option in this area: curriculum development, exchange of professors and students, specializing in scientific research in terms of administrative practice, conducting comparative analysis and evaluation, etc..
Practical Training	The Master Programme European Administration and Governance benefits of all the necessary logistic and financial support for organizing students' internships in a professional manner, by means of the Programme POS DRU 2.1.- "Transition from the academic instruction to the active professional life". The Master students shall be integrated within the Internship Programme in the field of European Administration and Governance.
Final Examinations	Research thesis
Gained Abilities and Skills	The graduate student should be able to: gather, analyse and interpret economic and social data from a qualitative and quantitative perspective in order to draw up public projects and policies; use the information technology in both the public and the private sector (public authorities, public establishments, private companies); be able to acquire, interpret and implement the regulations specific to European administration; have the ability to analyse, synthesize and provide forecasts and to prove an analytic, synthetic and innovative spirit, as well as good judgement, realism and flexibility in thinking; have written and verbal communication skills, also in a foreign language, in the field of administrative sciences throughout his or her relationships with the beneficiaries of public services and with other institutions; be able to accurately use the legal, economic and administrative terminology; have the ability to offer arguments in support of his or her public decisions; use the information technology specific to administrative sciences; be able to assess the needs related to social and citizenship problems, to consider the reasons and factors influencing the administrative phenomena, as well as to disseminate the results of his or her appraisal; have the ability to acquire, interpret and implement legal regulations in various sectors such as the management and functioning of public authorities and establishments, in the field of public employment and of public servants, of administrative documents, public contracts, public services, administrative litigation, public persons privacy; be able to offer specialist consultancy in administrative sciences; be familiar with the administrative standards and have the initiative in real problem analysis and solving.
Job Placement, Potential Field of Professional Activity	<ul style="list-style-type: none"> • Specialists in European Administration and Governance will become experts in this field or experts

	<p>within the Departments of European Integration at the level of Local Governments, Local Councils, Prefect's Offices, District Councils, Ministries, Agencies, but also of some similar institutions at the level of the European Union.</p> <ul style="list-style-type: none">• Specialist within the local, national, European level public institutions or in different international institutions for: programmes administration, policies management, evaluation and economic-judicial audit, consultancy;• Consultant or experts within NGOs, multinational companies, national and European institutions, within different services and compartments, especially those that deal with integration processes, communication, international relations management;• Trainer within the programs of continuous training that aim at processes of European integration or at the relation between Romania and other international institutions;• Consultant in the domain of European Administration and Governance.
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Educational Programme	European Administration and Governance
Degree Awarded	Master in Comparative Political European Studies: Germany and Eastern Europe
Standard Length of Studies (Number of ECTS Credits)	2 years – 4 semesters – 120 ECTS
Type of Study	Full-time
Higher Education Institution	Babeş-Bolyai University
Faculty / Department	Faculty of European Studies
Contact Person	Christian Schuster, teaching assistant
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Profile of the Degree Programme	Comparative Political Studies with focus on Germany and Eastern Europe
Target Group / Addressees	The envisaged target groups are formed primarily by students interested in comparative political studies and in the history, political systems, and social and cultural transformation in Germany and Eastern Europe, holding a BA-degree / diploma in political sciences, European studies, sociology, history, humanities in general, but also in other fields.
Entrance Conditions	<p>The Bachelor graduates willing to attend the courses of our MA program are expected to successfully cope with the questions and challenges of an interview. It will consist in open discussions on the main topics of our courses. The candidates ought to be able to bring arguments for their option for our program and also to speak about their future perspectives and career expectations, in a professional manner. The interview has a 100% share of the final grade. The motivation and performances of the candidates shall be given full consideration.</p> <p>In case of equal averages, the following criteria shall be applied: 1. the grade of the Bachelor thesis; 2. the average grade of the faculty (only applicable should two candidates have the same grade at the Master entrance examination and at the Bachelor thesis).</p>
Further Education Possibilities	The graduates of <i>Comparative Political European Studies: Germany and Eastern Europe</i> are invited to prepare themselves to attend the courses of the Doctoral School “ The European Paradigm ”. This gives the master graduates the opportunity to continue their academic formation and thoroughgoing study and carry out research work in one of the fields approached by the Curricula of the Faculty. Moreover, this Doctoral School gives the PhD students a chance to build an academic career or within the University’s staff. The interest towards the European Paradigm is easily raised by means of the challenging and complex courses, such as: The Cultural Meander, The Institutional Dimension of the Modern Europe, Ideology and Society in the Central and Eastern Europe after 1945, Humanist Scientific Schools at the University in Cluj,

	<p>Identities and Intersectionality, The State in the Central and Eastern Europe after 1945, The Philosophy of Habermas, Modeling the New Europe, Marginalization, Culture and Rights, Transdisciplinarity, European Philosophical Tradition and Contemporaneousness etc.</p> <p>The cooperations with various universities and institutes from German speaking countries offer our students the possibility to conduct research at partner institutions, as well as continue their education in joint supervision on the doctoral degree level.</p>
Description of Study	<p>The master programme Comparative Political European Studies: Germany and Eastern Europe was conceived to offer a specialization in the complex field of comparative political European studies that transcends the classical academic distinctions between different area studies. This gives our graduates the possibility to integrate knowledge, as well as communication skills, from different fields, so as to successfully meet the needs of the current professional environment of the European Union.</p> <p>The special aim on Germany and Eastern Europe helps the students to better understand and actively analyze and utilize the various cultural, political, organizational and economical patterns found in Europe, in the past as well as today. The comparative approach trains the eye of the future specialists for the various variants of transformation processes, making them able to work in different institutional environments, as well as conduct advanced transdisciplinary research.</p>
Purposes of the Programme	<p>The programme has the purpose to train highly qualified specialists of the transformation processes in Germany and Eastern Europe from a rather interdisciplinary perspective. The usage of German language offers the students the possibility to extend their communicational skills to fit the requirements of the modern labor market, as well as of the European research environment.</p> <p>The curriculum of this programme has been designed to meet the necessity of multi-tasking skills needed to operate as a political, social or cultural. It also offers a training in special methods of historical, sociological, juridical, and political research.</p>
Specialization / Area of Expertise	<p>The study programme aims to form specialists in the field of political studies and transformation processes, able to carry out analysis and providing expertise in intercultural relations, legal, political and cultural problems of the European integration, as well as in the broader field of German and Eastern European regional studies.</p>
Extra Peculiarities	<p>With its multidisciplinary approach and the focus on Germany and on eastern Europe, two of the most dynamic European regions, this programme offers a unique</p>

	specialization. The academic network that sustains our programme offers lots of mobilities for students and academic staff and integrates the academic and professional know-how from various universities, research institutes and organizations from throughout Europe.
Practical Training	Additional to the training possibilities offered by the faculty and the university, the Master programme also opens up the option to use the extended network of training found at our partner institutions in Germany (research instituts, as well as political and administrative institutions).
Final Examinations	Research thesis
Gained Abilities and Skills	The graduate students should be able to conduct their own analysis of cultural, political, social and juridical data in order to offer expertise in these fields for institutions and organizations in the economical, social or administrative sector. They should be able to use the information technologies and their high communicational skills in the German language, in the public and private sector; have the ability to analyse, synthesize and provide forecasts and to prove an analytic, synthetic and innovative spirit, as well as good judgement, realism and flexibility in thinking; be able to accurately use the legal, economic and administrative terminology.
Job Placement, Potential Field of Professional Activity	<ul style="list-style-type: none"> • Specialists in Comparative Political European Studies: Germany and Eastern Europe will become experts in this field or experts within the Departments of European Integration at the level of Local Governments, Local Councils, Prefect's Offices, District Councils, Ministries, Agencies, but also of some similar institutions at the level of the European Union. • Specialist within the local, national, European level public institutions or in different international institutions for: programmes administration, policies management, evaluation and economic-juridical audit, consultancy, international cooperation at regional level (Germany and Eastern Europe); • Consultant or experts within NGOs, multinational companies, national and European institutions, within different services and compartments, especially those that deal with integration processes, communication, international relations management; • Trainer within the programs of continuous training that aim at processes of European integration or at the relation between Romania, Germany and other regional international institutions.