



REGULATION

On the organization and operation of postgraduate programmes

- approved by Senate Decision No. 21747 of 11.11.2019 -
- amended and supplemented according to Senate Decision No. 8324 of 22.06.2020 -

In accordance with:

- Article 171, article 173, and article 328 paragraph (2) of the National Education Law no. 1/2011, as subsequently amended and supplemented;
- Article 21 paragraph (2) of the Government Ordinance no. 129/2000 regarding the professional training of adults, republished, with the subsequent modifications and amendments;
- Ministry of National Education Order No. 4750 of 12 August 2019 regarding the approval of the Framework Methodology for the organization and registration of postgraduate programmes by higher education institutions;
- Ministry of National Education Order No. 3063 of 16 January 2020 for the amendment and completion of the Framework Methodology for the organization and registration of postgraduate programmes by higher education institutions approved by OMEN No. 4750/2019;
- Ministry of National Education Order No. 4216 of 08 May 2020 for the amendment and completion of the Framework Methodology for the organization and registration of postgraduate programmes by higher education institutions approved by OMEN No. 4750/2019;
- Ministry of National Education Order No. 5146 of 12 September 2019 regarding the approval of the general implementation of the European credit transfer system;
- Ministry of National Education Order No. 3475 of 17 March 2017 regarding the approval of the Methodology for the registration and submission of qualifications in higher education in the National Register of Qualifications in Higher Education (RNCIS), as subsequently amended and supplemented,

the Senate of Babeş-Bolyai University has approved the present regulation:

ART. 1

The present regulation regulates the organization and operation of the following types of programmes within Babeş-Bolyai University:

- (1) Postgraduate continuing education and continuing professional development programmes;
- (2) Postgraduate upskilling programmes;
- (3) Postgraduate permanent education programmes.

CHAPTER I - Postgraduate continuing education and continuing professional development programmes

ART. 2

- (1) The postgraduate continuing education and continuing professional development programmes are part of the permanent education, being included in the lifelong learning.

- (2) The postgraduate continuing education and continuing professional development programmes are level 6 programmes, according to the National Qualifications Framework (NQF).
- (3) The postgraduate continuing education and continuing professional development programmes constitute the educational offer for updating/developing new occupational/professional competencies.

ART. 3

(1) Postgraduate continuing education and continuing professional development programmes target:

- a. occupations, specialisations and professions in major group 2, included in the Classification of Occupations in Romania (COR);
- b. specific activities in the Classification of Activities in the National Economy (CAEN).

(2) The postgraduate continuing education and continuing professional development programmes can be organized for the acquisition and/or development of professional/specific competencies, pertaining to one or several professions.

ART. 4

In accordance with the legal provisions, the postgraduate continuing education and continuing professional development programmes use the European credit transfer system and are completed upon successfully passing a certification exam testing the professional skills assimilated by the students throughout the programme.

ART. 5

(1) Graduates who hold at least a bachelor's or equivalent degree can enrol in the continuing education and continuing professional development programmes.

(2) Registration of the candidates and admission is organized according to the university regulations in force.

(3) Participants attending the postgraduate continuing education and continuing professional development programmes hold the status of students in postgraduate studies.

ART. 6

(1) Postgraduate continuing education and continuing professional development programmes shall be established and managed at the departmental level.

(2) Departments propose the organization of postgraduate continuing education and continuing professional development programmes in the fields in which they have at least undergraduate and master's degree accredited programmes.

(3) Postgraduate continuing education and continuing professional development programmes may be organized only in the languages and educational forms in which the undergraduate and master's degree accredited programmes in the respective scientific field are carried out.

(4) Postgraduate continuing education and continuing professional development programmes can be organized both in full-time form of education as well as in distance learning or part-time learning.

ART. 7

(1) Postgraduate continuing education and continuing professional development programmes must receive approval of the Commission for Curriculum and subsequently will be submitted to the Senate for approval.

(2) The file submitted (in 2 copies) by the organizers in order to obtain the necessary approvals contains the following:

- a. request - motivation - argumentation;
- b. the postgraduate programme file (Annex 1 of this regulation);

- c. the curriculum corresponding to the form of education (full time, distance learning, or part time learning), which must also mention the competencies targeted by the programme;
- d. the diploma supplement to the undergraduate or master's degree programme underlying the postgraduate programme, which will provide the competencies offered by the postgraduate programme;
- e. staff establishment plan;
- f. The CV of teachers and the list of publications, in line with the discipline studied;
- g. The syllabi within the curriculum;
- h. description of the material assets.

(3) Following the approval of the postgraduate continuing education and continuing professional development programmes in the Senate, the organizer will fill out and submit to the Rector's Office the *Application Form for registering the programme in the National Register of Postgraduate Programmes (RNPP)*, to be forwarded to the National Qualifications Authority (NQA). The *Application form for registering the programme in the National Register of Postgraduate Programmes* is provided by NQA and contains the information set out in Annex 2 to this Regulation.

ART. 8

(1) The organizers establish the duration of the postgraduate continuing education and continuing professional development programme by number of hours of didactic activity (course, seminar, laboratory, practice) and individual training.

(2) Depending on the duration of the programme, the number of professional and transversal competencies acquired throughout the postgraduate training and professional development programme is established. These are selected proportionally from the diploma supplement to the bachelor's or master's degree programme on which the postgraduate programme is based, applying the following algorithm:

- a. the total number of physical hours in the curriculum of the undergraduate/master's programme is divided by the total number of professional and transversal competencies of the diploma supplement, thus resulting in the number of hours required to acquire a bachelor's/master's level competency;
- b. as the teaching-learning process within the postgraduate programmes is carried out intensively, the number of hours required to achieve a bachelor's/master's degree competency will be divided by 3 (three), thus resulting in the number of hours required to acquire a postgraduate competency;
- c. the number of hours established for the postgraduate continuing education and continuing professional development programme is divided by the number of hours required to acquire a postgraduate competency and thus the number of competencies provided by the programme is established. Fractions below 0.5 are rounded down and those above 0.5 are rounded up.

$$\text{No. of competencies } P = \text{round} \{ \text{no. hours } P / [(\text{no. hours } L \text{ or } M / \text{no. comp. } L \text{ or } M) / 3] \}$$

(3) Competencies are established according to the disciplines included in the curriculum of the postgraduate continuing education and continuing professional development programme.

(4) The number of course credits is established by the programme manager together with each course coordinator, in accordance with the Transferable Credits Regulation of UBB.

(5) 1 (one) transferable study credit is allocated for 25 (twenty-five) hours of didactic activity and individual training, of which 10-12 hours of didactic activity.

ART. 9

(1) The postgraduate continuing education and continuing professional development programmes are completed upon successfully passing a certification exam testing the professional skills assimilated by the students throughout the programme. The competency certification exam must assess the ability to apply the acquired skills.

(2) The professional competency certification exam shall be taken at the institution that provided the schooling.

(3) Upon passing the exit examination, a professional competency certification shall be issued.

(4) The professional competency certification shall be accompanied by a descriptive supplement, provided in annex no. 10 to the Government Decision no. 607/2014 regarding the approval of the content and format of the study documents to be issued to the graduates of cycle I - undergraduate studies.

CHAPTER II - Postgraduate upskilling programmes**ART. 10**

(1) The postgraduate upskilling programmes are part of the permanent education, being included in the lifelong learning.

(2) The postgraduate upskilling programmes are level 6 programmes, according to the National Qualifications Framework (NQF).

(3) The postgraduate upskilling programmes constitute the educational offer for professional training with a view to the development/completion/acquisition of professional knowledge, attitudes, aptitudes, skills, or competencies by a person who already holds a university qualification, through new learning outcomes. They are organized according to the occupational standard or to the study programme established with the employers. Educational acquisitions are meant for professions in the same core group which already includes qualification. By accumulating learning outcomes, two or more training programmes can result in the practice of a new profession in the same core group of the qualification held.

ART. 11

(1) The postgraduate upskilling programmes target:

a) occupations, specialisations and professions in major group 2, included in the Classification of Occupations in Romania (COR);

b) specific activities in the Classification of Activities in the National Economy (CAEN).

(2) The postgraduate upskilling programmes can be organized for the acquisition and/or development of professional/specific competencies, pertaining to one or several professions.

ART. 12

In accordance with the legal provisions, the postgraduate upskilling programmes use the system of transferable study credits and are completed upon successfully passing a graduation exam.

ART. 13

(1) Graduates who hold a short-term higher education diploma or bachelor's diploma or an equivalent diploma can enrol in postgraduate upskilling programmes.

(2) Registration of the candidates and the admission is organized according to the university regulations in force.

(3) Participants attending the postgraduate upskilling programmes hold the status of students in postgraduate studies.

ART. 14

(1) Postgraduate upskilling programmes shall be established and managed at the departmental level.

(2) Departments propose the organization of postgraduate upskilling programmes in the fields in which they have at least undergraduate and master's degree accredited programmes.

(3) Postgraduate upskilling programmes may be organized only in the languages and educational forms in which the undergraduate and master's degree accredited programmes in the respective scientific field are carried out.

ART. 15

(1) Postgraduate upskilling programmes must receive approval of the **Commission for Curriculum** and subsequently will be submitted to the Senate for approval.

(2) The file submitted (in 2 copies) by the organizers in order to obtain the necessary approvals contains the following:

- a. request - motivation - argumentation;
- b. the postgraduate programme file (Annex 1 of this regulation);
- c. the curriculum which must also include the competencies targeted by the programme
- d. the diploma supplement to the undergraduate/master's degree programme underlying the postgraduate programme or the occupational standard, which will provide the competencies offered by the postgraduate programme;
- e. staff establishment plan;
- f. The CV of teachers and the list of publications, in line with the discipline studied;
- g. The syllabi within the curriculum;
- h. description of the material assets.

(3) Following the approval of the postgraduate upskilling programmes in the Senate, the organizer will fill out and submit to the Rector's Office the *Application Form for registering the programme in the National Register of Postgraduate Programmes (RNPP)*, to be forwarded to the National Qualifications Authority (NQA). The *Application form for registering the programme in the National Register of Postgraduate Programmes* is provided by NQA and contains the information set out in Annex 2 to this Regulation.

ART. 16

(1) The organizers establish the duration of the postgraduate upskilling programme by number of hours of didactic activity (course, seminar, laboratory, practice) and individual training.

(2) Depending on the duration of the programme, the number of professional and transversal competencies acquired throughout the postgraduate upskilling programme is established. These are selected proportionally from the diploma supplement to the bachelor's or master's degree programme on which the postgraduate programme is based, applying the following algorithm:

- a. the total number of physical hours in the curriculum of the undergraduate/master's programme is divided by the total number of professional and transversal competencies of the diploma supplement, thus resulting in the number of hours required to acquire a bachelor's/master's level competency;
- b. as the teaching-learning process within the postgraduate programmes is carried out intensively, the number of hours required to achieve a bachelor's/master's degree competency will be divided by 3 (three), thus resulting in the number of hours required to acquire a postgraduate competency;
- c. the number of hours established for the postgraduate upskilling programme is divided by the number of hours required to achieve a postgraduate competency and thus the number of competencies provided by the programme is established. Fractions below 0.5 are rounded down and those above 0.5 are rounded up.

$$\text{No. of competencies } P = \text{round} \{ \text{no. hours } P / [(\text{no. hours } L \text{ or } M / \text{no. comp. } L \text{ or } M) / 3] \}$$

(3) Competencies are established according to the disciplines included in the curriculum of the postgraduate upskilling programme.

(4) The number of course credits is established by the programme manager together with each course coordinator, in accordance with the Transferable Credits Regulation of UBB.

(5) 1 (one) transferable study credit is allocated for 25 (twenty-five) hours of didactic activity and individual training, of which 10-12 hours of didactic activity.

ART. 17

(1) Postgraduate upskilling programmes are completed upon successfully passing a graduation exam.

(2) The graduation exam shall be taken at the institution that provided the schooling.

(3) Upon passing the examination, a graduation certification shall be issued.

(4) The graduation certification shall be accompanied by a descriptive supplement, provided in annex no. 10 to the Government Decision no. 607/2014 regarding the approval of the content and format of the study documents to be issued to the graduates of cycle I - undergraduate studies.

CHAPTER III - Postgraduate permanent education programmes

ART. 18

(1) Babeş-Bolyai University is a provider of professional training programmes for adults and organizes postgraduate permanent education programmes for adults, accredited in accordance with the existing laws and offering graduation certificates with national recognition.

(2) The postgraduate permanent education programmes are carried out within the departments of faculties, and those in distance learning and part time education through the Centre for Continuing Education, Distance Learning and Part Time Learning (CFCIDFR), in the accredited fields.

ART. 19

(1) The postgraduate permanent education programmes can be accredited by any quality assurance institution which is a member of The European Quality Assurance Register for Higher Education (EQAR), in accordance with the accreditation methodology approved by order of the Minister of National Education. Until the elaboration of the respective methodology, the postgraduate permanent education programmes are organized on the basis of this regulation and are approved by the Senate of Babeş-Bolyai University, at the proposal of the **Commission for Curriculum**.

(2) The file submitted (in 2 copies) by the organizers in order to obtain the necessary approvals contains the following:

- a. request - motivation - argumentation;
- b. the postgraduate programme file (Annex 1 of this regulation);
- c. the curriculum corresponding to the form of education (full time or part time learning), which must also mention the competencies targeted by the programme;
- d. the occupational standard, which will provide the competencies offered by the postgraduate programme;
- e. staff establishment plan;
- f. The CV of teachers and the list of publications, in line with the discipline studied;
- g. The syllabi within the curriculum;
- h. description of the material assets.

(3) Following the approval of the postgraduate permanent education programmes in the Senate, the organizer will fill out and submit to the Rector's Office the *Application Form for registering the programme in the National Register of Postgraduate Programmes (RNPP)*, to be forwarded to the

National Qualifications Authority (NQA). The *Application form for registering the programme in the National Register of Postgraduate Programmes* is provided by NQA and contains the information set out in Annex 2 to this Regulation.

ART. 20

(1) The objectives of adult vocational training, which can be achieved through postgraduate permanent education programmes, are:

- a. preparing human resources with a view to increase the competitiveness of the workforce;
- b. updating the know-how and improving the professional skills in the main occupation, as well as in related occupations;
- c. change of qualification, prompted by economic restructuring, social mobility or changes in work capacity;
- d. acquiring advanced knowledge, modern methods and techniques in order to carry out with the job duties and responsibilities;
- e. promoting lifelong learning.

(2) Postgraduate permanent education programmes are:

- a. meant for acquiring additional transversal/key/professional skills for personal or managerial training;
- b. usually modular and end following the conclusion of final examinations with the awarding of a graduate certificate, accompanied by the diploma supplement provided in annex no. 10 to Government Decision no. 607/2014 regarding the approval of the content and format of the study documents to be issued to the graduates of cycle I - undergraduate studies, mentioning the professional competencies acquired, quantified in transferable credits.

(3) The organization of postgraduate permanent education programmes is usually based on occupations and occupational standards achieved under the existing law.

(4) Postgraduate permanent education programmes use the system of transferable study credits.

ART. 21

(1) Postgraduate permanent education programmes:

- a. are level 6 programmes, according to the Government Decision no. 918/2013 regarding the approval of the National Qualifications Framework, as subsequently amended and supplemented;
- b. they can be organized only in the existing fields of higher education studies according to the law;
- c. are based on the occupational competencies required at national/European level and target the occupations provided in the Classification of Occupations in Romania - COR or ISCO (International Standard Classification for Occupations);
- d. they can also be organized for the development/acquisition of transversal and key competencies defined according to the European regulations.

(2) Postgraduate permanent education programmes can be:

- a. *Introductory postgraduate programmes* - these are short programmes and make up the educational offer for acquiring new knowledge, skills, and abilities according to the demand of activities in the Statistical Classification of Economic Activities, new occupations/professions in the Romanian Classification of Occupations, for learning new technologies, information on labour market changes, in general for new developments brought about by the scientific and technological evolution of the field, which will subsequently generate training/specialisation programmes.

- b. *Postgraduate programmes of advanced training for adults* - make up the educational offer for the professional training that leads to the development/completion/acquisition of the professional/ transversal/key professional competencies and knowledge of a person who already holds a qualification using new learning outcomes. The advanced training is also available for the management positions for a related specialisation/occupation to the position held and is based on the speciality subjects. Several advanced training programmes will provide the learning outcomes necessary for a new occupation in the same core group.
- c. *Postgraduate specialisation programmes* - make up the educational offer for the acquisition of learning outcomes in the same occupational area/core group according to the Romanian Classification of Occupations and the development of competencies within the same qualification. The postgraduate specialisation programmes are based on the occupational standards/study programmes and learning outcomes that provide the graduate with the ability to perform a new profession in the same core group according to the Romanian Classification of Occupations/International Standard Classification for Occupations-08 (COR/ISCO-08) where s/he graduated the degree programme. The study programmes are based on specialised, theoretical and applied subjects.
- d. *Postgraduate programmes of training, respectively retraining* - make up the educational offer for the professional training aimed at the acquisition of all learning outcomes which allow a person to carry out one or more specific occupations according to COR/ISCO-08. Retraining enables practising of new professions in the same subgroup with the one in which the initial qualification is held according to COR. The postgraduate training and retraining programmes are based on study programmes that include new fields and specialised subjects, with a duration of minimum 30 credits.

(3) The teachers/trainers who teach in the postgraduate permanent education programmes may be:

- a. University teaching staff;
- b. associates from other universities;
- c. recognized specialists in their field of activity, as provided by the legal framework in force.

(4) The organization of the postgraduate programmes is approved by the university senate and the application file includes, mainly, the following:

- a. the objectives of the vocational training programme translated in professional competencies and learning outcomes to be acquired by each person enrolled in the programme;
- b. the training duration needed for the achievement of the learning objectives;
- c. the minimum and maximum number of participants in a training cycle or series;
- d. trainers qualifications, without discrimination based on age, gender, race, ethnic origin, political or religious affiliation;
- e. training educational plan;
- f. the techniques and methods employed for the transmission and assimilation of knowledge and the formation of practical skills required by the respective occupation;
- g. the facilities, equipment and materials needed for the training;
- h. the evaluation procedure in accordance with the specific objectives of the vocational training programme;
- i. the approval of the department for quality assurance of the accredited higher education institution.

ART. 22

(1) Graduates of short-term higher education who hold a graduate diploma, as well as graduates of higher education with a bachelor's diploma or an equivalent diploma can attend vocational training through postgraduate permanent education programmes.

(2) Participants attending the postgraduate permanent education programmes hold the status of students in postgraduate studies.

(3) Babeş-Bolyai University enters into vocational training agreements with attendants of postgraduate permanent education programmes, elaborated according to the model provided in Annex 3 to the Minister's Order. No. 4750/12.08.2019.

(4) The final examination for the postgraduate programme of permanent education consists of a set of theoretical and/or practical tests that assess the acquisition of the learning outcomes/competencies specific to the vocational training programme, in line with the quality assurance criteria. The final examination is held before an examination committee, and is open to representatives of the labour market/beneficiaries of vocational training programmes.

(5) The committees for the completion of the postgraduate programmes for professional training and development are made up of at least three persons: one chair and two members.

(6) Each committee for the completion of the postgraduate programmes for professional training and development has one secretary, who is not part of the committee.

(7) At least one third of the members in the committee for the completion of the postgraduate programmes must include persons representing the labour market who are not affiliated with the higher education institution.

ART. 23

(1) The minimum duration of the postgraduate permanent education programmes is quantified in ECTS credits, as follows:

- a. 1 (one) ECTS credit point equals 25 (twenty-five) hours of didactic activity and individual training, of which 10-12 hours of didactic activity;
- b. the duration of a postgraduate programme, which aims at acquiring the competencies related to an entire occupational standard for education and training level 6 according to the national qualifications framework, cannot be less than 15 (fifteen) credit points, respectively 180 (one hundred and eighty) teaching hours.

(2) The curricula of the postgraduate programmes must contain hours of lectures, seminars and practical/laboratory/design activities.

ART. 24

(1) Postgraduate programmes are organized:

- a. by faculties, including partnerships between faculties and UBB departments;
- b. through partnerships with other accredited higher education institutions;
- c. through partnerships with authorized providers of professional training for adults;
- d. through partnerships with directly interested employers.

(2) Postgraduate permanent education programmes can be organized full time or part time.

(3) Internships can be organized in the country or abroad.

CHAPTER IV - Registration in the National Register of Postgraduate Programmes (RNPP) of the postgraduate programmes of continuing education and continuing professional development, advanced training and permanent education

ART. 25

(1) Legal obligations of Babeş-Bolyai University:

- a. to forward to the National Qualifications Authority (NQA) the information pertaining to the postgraduate programmes organized, with a view to their registration in the National

Register of Postgraduate Programmes (RNPP), which is a part of the National Register of Qualifications in Higher Education (RNCIS);

- b. to request the line ministry the required number of standard forms in order to issue competencies attestation certificates and graduation certificates. The line ministry will approve the required number of standard forms based on the information uploaded in the RNPP, managed and forwarded to the ministry by the NQA.
- c. to forward to the National Qualifications Authority proof of payment of the fee for the registration of postgraduate continuing education and continuing professional development programmes, respectively upskilling programmes in the National Register of Postgraduate Programmes, in the equivalent amount of 25% of the net minimum wage (according to the legislation in force upon submission of data for registration).

(2) The information forwarded to the NQA contains at least the following data:

- a. name of programme and NQF level;
- b. type of programme and field of international standard classification of education - ISCED;
- c. description of postgraduate programmes by learning outcomes/ competencies acquired (as appropriate) and occupations in the labour market to which the programme/ standard is targeted;
- d. location of the programme and of the organizer: university/ faculty, consortium;
- e. duration of the programme and number of ECTS credit points.

(3) The information forwarded to the NQA shall be filled out by the organizer in the *Application form for registering the programme in the National Register of Postgraduate Programmes (RNPP)*, which is provided by the NQA and contains the information presented in Annex 2 of this Regulation.

(4) The registration of the postgraduate programmes of training/ retraining in the RNPP requires the payment of a fee to the NQA, which is established by the MNE Order no. 347/2017 regarding the approval of the Methodology for the registration and submission of qualifications in higher education in the National Register of Qualifications in Higher Education (RNCIS), as subsequently amended and supplemented. The fee covers costs associated with consultancy and verification of the application file in order to validate and register the qualification related to the postgraduate training/ retraining programme.

ART. 26

(1) At the end of each academic year, the faculties that organize postgraduate programmes are required to submit to the Rector's office of Babeş-Bolyai University the number of graduates of these programmes, which will be then forwarded to the Ministry of National Education - the Directorate General for Higher Education, and further submitted to the National Institute of Statistics.

(2) The data will be submitted to the Curriculum Office by 20 September and will include graduates from all graduating classes of the postgraduate programmes of the faculty in the respective academic year, which ends on 30 September.

(3) The number of graduates to report per academic year / faculty / type of programme / postgraduate programme / class, according to the form in Annex 3 of this regulation.

CHAPTER V - FINAL AND TRANSITIONAL PROVISIONS

ART. 27

Postgraduate study programmes may be organized on tuition or with funding from other sources, in accordance with the legal provisions in force. The amount of the tuition fee is proposed by the organizers and is approved by Senate decision.

ART. 28

(1) The activity of the postgraduate study programmes is calculated as a separate workload and does not fall under

article 288 paragraph (1) of the National Education Law no. 1/2011, as subsequently amended and supplemented.

(2) The maximum number of working hours for a teacher and/or a teacher who is a programme coordinator in the postgraduate study programmes is established by the University Senate, but not more than two disciplines per teacher.

ART. 29

(1) The postgraduate programmes evaluated and approved prior to the entry into force of the Ministry of National Education Order No. 4750/12.08.2019 can be organized until 30 September 2020, provided that they are registered by this date in the National Register of Postgraduate Programmes.

(2) Graduates of postgraduate programmes who passed the professional skills certification exam until 30 September 2020 will obtain the professional skills certification and descriptive supplement. The descriptive supplement is bilingual, in Romanian and in a language of international circulation (English, French or German).

ART. 30

This regulation enters into force upon approval by the UBB Senate and applies to all postgraduate study programmes. Upon the entering into force of this regulation, any previous stipulations (decisions) to the contrary of it are hereby repealed.

President

Prof. univ. dr. Florin Streteanu

ADDENDUM 1
Postgraduate programme standard form¹

Babeş-Bolyai University

Faculty of

Department

Name of programme		
Type of postgraduate programme		Postgraduate continuing education and continuing professional development programme Postgraduate upskilling programme Postgraduate permanent education programme <i>(Choose one option and delete the other two)</i>
ISCED Field		
Undergraduate Field/ CAEN activity		
Occupation/position/ social/personal utility		
NQF/EQF Level		6
Description of	Learning outcomes	
	Knowledge / skills / abilities / autonomy and responsibility	
Duration of programme (hours)		
Number of ECTS credit points		
Amount of the tuition fee		
Number of places / class		
Organizer / Location		Babeş-Bolyai University, Faculty of.....
The issuer of the graduation certificate		Babeş-Bolyai University
Comments	University Senate Decision no/date	
	Partners	
	Occupation/ Core group according to COR / CAEN	

Rector,
Professor PhD Daniel-Ovidiu DAVID

Dean,
First name, LAST NAME

Head of Department,
First name, LAST NAME

¹ The form is filled out upon submitting the file for the approval of the university programme by the UBB Senate

ADDENDUM 2

Application form for registering a postgraduate programme In the National Register of Postgraduate Programmes (RNPP)²

1. Name of postgraduate programme:

2. Type of postgraduate programme:

Continuing professional education programmes:

- Postgraduate continuing education and continuing professional development programme;
- Postgraduate upskilling programme;

Postgraduate permanent education programme:

- upskilling
- specialisation
- training and retraining
- introductory

3. Higher education field according to ISCED F - 2013

4. NQF Level - 6

5. Description of the postgraduate programme in terms of competencies expressed by:

i) Learning outcomes:

or

ii) Knowledge / skills / abilities / autonomy and responsibility:

6. Number of ECTS credits:

7. Organizer (University / Faculty / Consortium) of academic programme:

8. Location of postgraduate programme:

9. Duration of postgraduate programme:

10. The issuer of the graduation certificate/attestation of professional skills

11. Number and date of university Senate Decision approving the programme:

12. Partners:

13. The postgraduate programme is organized to acquire and/or develop basic professional competencies for:

- i) An occupation of major group 2 included in the COR:
- ii) Several occupations in the core group of the COR:
- iii) Some specific activities of CAEN:
- iv) For the development/acquisition of key/transversal competencies

14. The issuer represented by:

(last name, first name, and position)

(signature of legal representative)

² The standard form provided by NQA (.pdf format with predefined fields) will be completed and sent to the Curriculum Office after the approval of the postgraduate programme by the UBB Senate

